

Canvas LTI Approval Process

Academic Technology - 4/11/2018

Step 1 - Contact Tracy Lovelace with information about your LTI.

What we need to know:

1. Is there a cost involved? How much?
2. Does the LTI exchange identifiable student information?
3. If #2 is “yes”, then what, specifically?
4. What is the process for setting it up, or who is the contact person for getting it set up at the vendor/publisher?
5. Are you aware of previous use of this tool/LTI within KCCD?

Step 2 - We will review the LTI information and either:

1. Install it for you, if cost is accounted for and no student information is exchanged.
2. If there is a cost, then we will need to determine how that will be covered (departmental budget, bookstore, etc).
3. If student information is exchanged, then we will need to dig deeper to determine whether we will need a FERPA agreement with the vendor, in which case the process will take a bit longer.