Meeting Notes

**FACULTY CHAIRS & DIRECTORS COUNCIL**

<https://committees.kccd.edu/bc/committee/fcdc>

May 3, 2019

10:30 am – 12:30 am

MS 3-4

**Facilitator: Billie Jo Rice**

**Welcome (Rice)**

* Remember the upcoming Faculty Chair Academy
* The posting for a Dean has a quick closure date
* Perfect attendance award given to Creighton Magers

**Student Employment (Baltazar)**

* Support all students across campus not just CTE.
* 495 current student employees employed on campus from 53 departments. 37 departments utilize Federal work study funding
* Review of on-campus employment process
  + On-campus flow simulates current HR process
  + Provides an equitable process for all students
  + Requires a resume
* Supervisor Support
  + On-campus Supervisor handbook
  + Individual Job Developer training & support
  + Support with Needs Improvement Plans and Terminations

**Guided Self Placement (Rice)**

* Obtained document guidelines and turned it into a software tool
* Information in tool is very direct and very simple and accessible
* We meet the July 1st deadline
* Once the placement tool is completed the student will take the printout to their counselor

**Priority Registration Dates (Bolton)**

* Ability of returning students being able to get necessary classes is negatively affected by new students and dual enrollment
* Priority registration is causing a conflict
* Classes are filled with GE students before returning students have a chance to register
* This issue is being addressed at the VP level. Policy is District wide.

**Curriculum Wrap Up (Johnson)**

* BC Curriculum Committee Goals 2018-19
  + Goal 1: Provide the knowledge and training necessary to accomplish the approval and renewal of curriculum
  + Goal 2: Address process issues that are impeding the approval and renewal of curriculum
  + Goal 3: Address technological issues that are relevant to the approval and renewal of curriculum
* Adjusted curriculum workflows and processes to improve efficiency of curriculum review.
* Finized the first version of the Curriculum Handbook
* Created GE and DE review teams within the Committee

**Dual Enrollment (Watkin)**

* Working with admissions and scheduling to figure out onboarding
* Addressed the audience for questions/concerns with dual enrollment
* Dual enrollment office will work directly with the faculty chairs moving forward