Meeting Notes

**FACULTY CHAIRS & DIRECTORS COUNCIL**

<https://committees.kccd.edu/bc/committee/fcdc>

April 12, 2019

8:30 am – 10:30 am

MS 3-4

**Welcome (Rozell)**

* Dual Enrollment Symposium for next FCDC meeting. Meet with HS faculty for an hour.

**SEM Assessment (Rice)**

* Strategic Enrollment Academy – strategize to improve our strategies for enrollment management. Very important with new funding formula.

**BAC Report (Thorson/McNellis)**

* Inform Andrea if the bookstore did not order enough books for your course.
* There is a satisfaction survey being conducted for the bookstore.
* Be aware of critical emails from the bookstore.
* Discussion regarding selling used books with codes. Students buy a used book with a code that doesn’t work then has to also buy the current code.

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**Dual Enrollment (McCraw)**

* Dual enrollment has been having some growing pains. One version started 6 years ago. Current one version with McFardland.
* Many instructors have a bachelors degree and not a masters and they’re teaching. CTE and Ag side have instructors how have met min-quals in one major and now they can teach any class.
* When you have the advantage of dual enrollment they are spending more time with the instructor and we expect it to have a higher success rate.

**Priority Chart for Communication (McNellis)**

* Priority Index Chart used for organizing email. 4 levels of priority.
  + Urgent, Priority 1, Priority 2, Priority 3.
  + Place priority label in subject line before the subject topic.

**Inmate Education Pathway (NcNellis)**

* Only one option is being offered for Inmate Scholars: Communication Degree
* We have a partnership with CDCR for inmates to complete their communication degree at CSULA.
* We are doing capacity building within the inmate scholars program.
* CDC came out with a rule that we can only offer classes during third watch.

**SCFF Presentation (Strobel)**

* Student Center Funding Formula Simulator

