3

|  |  |
| --- | --- |
| NAME OF TASK FORCE | BC Faculty Handbook Task Force |
| TASK FORCE CHARGE | The Faculty Handbook Task Force is a 2-semester Task Force. The primary purpose of this Task Force is to review the Faculty Handbook (last updated in 2010) and recommend changes based on legislative changes and to reflect current college processes. |
| SCOPE OF AUTHORITY | * Make recommendations to ensure a current and accurate version of the Faculty Handbook to be published and ready to distribute to faculty by Fall 2024. * The Task Force will reassemble every two years |
| REPORTS OUT TO | Academic Senate and the Vice President of Instruction no later than April 2024 |
| COMMUNICATES WITH | Faculty Chairs and Directors Council (FCDC) |
| MEMBERSHIP | The Task Force is co-chaired by 1 Administrative Co-Chair and 1 Faculty Co-Chair. All members have voting privileges unless otherwise indicated. Unfilled positions will not count towards quorum. Quorum will be one more than half the filled positions.   * 1 CTE Faculty * 1 Transfer Faculty * 1 Noncredit Faculty * 1 Counseling Faculty * 3 Faculty Member at Large * 1 BC CCA Faculty Representative * 1 FCDC Department Chair * 1 Adjunct Faculty * 1 Student Affairs Manager * 1 Program Development Manager * 1 Classified Member at Large * 1 Management Member at Large * 1 BC HR representative |