

**Faculty Co-chair, Equal Opportunity Advisory & Diversity Committee  
(EODAC)**

The co-chair for Equal Opportunity Advisory & Diversity Committee will be a full-time faculty member, selected by the Executive Board of the Academic Senate. This position includes a stipend of \$2024 per semester.

**Responsibilities**

- Attend all EODAC meetings
- Co-chair EODAC meetings, act as chair in absence of administrative co-chair
- Attend faculty co-chair meetings
- Work with administrative co-chair to prepare agendas, develop policies and procedures, prepare discussion drafts and final reports, and in the performance of other responsibilities as needed
- Act as liaison to divisions, departments, and programs, provide training, help in the preparation of plans and evaluation materials, act as Staff Diversity consultant, and provide other assistance as appropriate
- Serve on the District wide Staff Diversity Committee
- Serve on the Executive Board of the Academic Senate and attend Academic Senate Executive Board meetings
- Act as liaison to the Academic Senate, and keep the Senate informed about committee recommendation and procedures
- Review college and district hiring procedures for compliance.
- Review and update the Student Equity Plan as needed.