**Present:** Danielle Aguilar, Troy Alvarado, Andrea Anaya, Eric Barba, Cindy Brown, Billy Jean Cabunoc, Erin Cruz, Reagen Dozier, John Ghilarducci, Kailani Knutson, Whiteney Moorhead, Armando Oseguera, Paula Roche, Vanessa Salas, Martha Stuemky, Miranda Warren, Joel Wiens, Bonita Steele, McKenna Salazar, James Thompson, Staci Phipps, Jim Entz.

1. Welcome
2. Director Introduction – Mckenna Salazar is our new Dual Enrollment/ CTE Director.
3. Fall Schedules – handout of current courses. Please submit areas that still need times and dates by the end of the week.
4. Special Admit Due Date
5. Announcements:
* We have five high students graduating this semester!
* FERPA form – students must fill out this form and bring to A&R, a photo ID must be provided (cannot be done by parents).
* Concurrent courses – students must come in and fill out necessary forms and meet with their counselor (2nd Monday after open registration).
* CTE/Dual Enrollment Counselor – in the final stages of the hiring process, this counselor will be available on High School sites based on the number of classes offered on their campus.
* CATEMA – contact Bonita Steele at KCCD for any corrections needed in the system.
1. Other Items

Meeting adjourned at 4:40 pm.

Next Meeting: Fall 2019