**PORTERVILLE DUAL ENROLLMENT COORDINATING COUNCIL**

**February 6, 2018 Minutes**

**@ 4:00 PM @ Porterville College (CT 1308)**

**Present:** Kailani Knutson,Ashley Land, Staci Phipps, Reagen Dozier, Tamara Smee, Salma Aziz, Armando Oseguera, Billy Jean Cabunoc, Danielle Aguilar, Whitney Moorhead, Vanessa Salas, Paula Roche, Patty Aquino, Martha Stuemky, Catherine Hodges, Juliet Wahleithner (presenter), Miranda Warren.

1. Welcome/ Overview
2. Summer Writing Academy (Catherine Hodges/ Juliet Wahleithner) - Packet with information/flyers on the Summer Writing Academy.
3. Jumpstart (Reagen) – Flyer handout for the summer Jump Start program.
4. Elevator Pitch/ Preview Night (Tamara) - Tuesday April 24 at 4:30 in the theatre.
5. High School Items/ Updates
6. Course enrollment – handout. There are currently 438 students enrolled.
7. PC Admissions & Records
8. Students on Probation- there are currently 35 students on probation. Students can only repeat one class at a time before they are able to take other classes.
9. Articulation/ fall courses- handout.
10. Faculty Orientation- We had a great turnout this year. Orientation will be required for Dual Enrollment instructors starting in the fall.
11. Parent Orientations- There will also be Spanish orientations offered.
12. Safety Policy (Kailani) – There will be a new policy in place for dual enrollment/ concurrent students. If the class is held on a High School campus, freshman-seniors are able to enroll. If a class is held on the PC campus, it will be for juniors and seniors only.

Next Meeting: March 6, 2018 4:00-5:00 in CT-1308