**Porterville College CTE Division Meeting**

**Meeting Minuets**

**Division Meeting**

**September 18, 2018**

1. **Call Meeting to Order @ 3:00pm**
	1. Approval of Agenda: Mary Jo, Stephanie
	2. Approval of the Minuets: Mary Jo, Jim
2. **New Business/Reports/Discussion Items**
	1. **Tim –**
		1. Schedules – Due October 15, 2018
			1. Summer 2019, Fall 2019, Spring 2020 schedules all due 10/15/2018
			2. Letter of interest for adjuncts need to be submitted soon
			3. Updated adjunct list to be sent out soon
	2. **Jim –**
		1. Senate – Update
			1. Upcoming faculty rankings
			2. Update program reviews as needed
			3. New senate president elect soon
	3. **Ashley -**
		1. CTE Roundtable – Outcome
			1. 90 people in attendance
			2. Compiling data from discussion questions and information cards
		2. Senior Day - Update
			1. Wear new CTE polo’s on 10/2
			2. Maria Roman “OMG” college seminar
			3. Industrial Maintenance seminar, Carl & Matthew
			4. To get volunteers for seminars during Outreach Committee meeting
			5. Retrieving volunteers during classroom visits
	4. **Stephanie –**
		1. SLO Assessments - Update
			1. Database is maintained
			2. To be finalized is: Fire, MGMT, INST
			3. INST courses to be assessed in Fall 2018
			4. Fall 2018 assessments outcome cycle to be updated/communicated
	5. **Elisa –**
		1. Curriculum – Update
			1. To be updated:
				* Welding P116
				* INDT
				* Fire
				* BSAD
				* ADMJ
				* AGRI
				* CHDV
		2. Needed: CTE course equivalent to math ILO to meet the mathematic critical thinking criteria
3. **Anything good for the order?**
	1. **Pre-requisites are going away. English and possibly Math to create “crash courses”**
4. **Adjournment @ 3:30pm**