

# DISTRICT CONSULTATION COUNCIL MINUTES

**Date:** August 28, 2018

**Time:** 1:00 pm – 4:00 pm

**Facilitator:** Chancellor Burke

## Members

### IN ATTENDANCE

Chancellor Burke, Bill Henry, Jill Board, Jeff Keele, Tom Greenwood, Steve Holmes, Tonya Davis, John Means, Paul Kuttig, Michael Barrett, Tina Johnson, James Thompkins, Benjamin Beshwate

**ABSENT:** Sonya Christian, Vern Butler, CCCC SGA President, PC SGA President

**GUEST:** Zav Dadabhoj (for Christian), Bob Ngo, Gary Moser

## APPROVAL OF MINUTES

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The May 2018 minutes were reviewed by the group and approved by the Chancellor with one correction: Sue Vaughn was present.

## HUMAN RESOURCES

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Board Policy CH. 6- The following actions and/or revisions to Board Policy (BP) Chapter 6 were completed to bring the policy into compliance with Ed Code and are as follows:

BP 6B- was present and reviewed. ACTION: Move Forward to Board

BP 6C- Discussion on level of detail. ACTION: Change “District” to Chancellor or designee on pg.3.

BP 6J- revisions submitted for compliance with Ed Code recognizing two groups: classified and educational administrators. Question: BP 6J5, should we use language to follow the different KCCD employee groups under classified?

(cont.)

ACTION: Vice Chancellor of Human Resources will consult with General Counsel for legal requirements on BP 6J5, changing not a member for not paying, and alcohol at events. Chancellor asked for any changes by legal to this section be sent by email.

ACTION: Add BP 7D4A to next agenda

## **GENERAL COUNSEL**

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No Report.

## **BUSINESS SERVICES**

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A DOF funding formula PowerPoint was presented by the CFO to the Council which included student centered funding examples. Director of IR ran a simulation of the proposed funding formula and how that would look for KCCD. (See handout)

Budget 2018-19 final revisions were reported to the Council prior to the adoption at the upcoming September board meeting. A handout was provided to the Council for review. Revisions included:

Increased OPEB contribution per Board to stay whole (ARC 0.98% to 2.71%)

Salary increase for CEO by COLA

CalPERS decreased

Carryover from previous budget; breakage

ACTION: Begin work on funding formula with District Wide Budget Committee (DWBC), and look at allocating districtwide chargebacks.

ACTION: Finance & Audit information to be shared with DWBC for input.

ACTION: Look at federal regulations on awarding certificates and diplomas (General Counsel)

## **EDUCATIONAL SERVICES**

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College strategic plans are complete. Vice Chancellor of Educational Services recommended a group for the District portion of the strategic planning, consist of: (1) VP per college; (1) student per college; (4) district office employees. Proposed meeting dates have been set for: September, October, and November. Community College Districts have to include the State Chancellor's goals within the District's strategic plan.

## **CONSTITUENCY ISSUES**

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No Report.

## **OPERATIONS/IT**

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No Report.

## **CHANCELLOR'S OFFICE**

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### **ACTIONS NEEDED:**

Add meeting time with academic senate presidents for next meeting

Remove: time keeper from agenda

## **NEXT MEETING**

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OCTOBER 23RD 2018 | 1PM - 4PM, DO-TULARE ROOM, 2ND FLOOR