<table>
<thead>
<tr>
<th>NAME OF COMMITTEE</th>
<th>Distance Education Committee</th>
</tr>
</thead>
</table>
| COMMITTEE CHARGE  | It is the charge of the Bakersfield College Distance Education Committee to recommend policies, practices, and procedures that:  
- Aim to support faculty instruction in an online environment (be it fully online (FO), partially online (po), and online with in-person proctored assessment (OPA) ),  
- Contribute towards the creation of high quality, engaging, accessible and equitable online and hybrid courses based on research and existing regulatory, accreditation requirements, and ADA compliance.  
- Keep the Senate informed of matters that affect distance education classes, services, and programs conducted by Bakersfield College. |
| SCOPE OF AUTHORITY| The Distance Education Committee serves as a recommending body to the Academic Senate and college administration on matters pertaining to Distance Education, Online Teaching and Learning, and Distance Education Faculty and Student support. |
| TASKS, GOALS, AND OBJECTIVES |  
- Develop Bylaws of the Distance Education Committee  
- Explore the creation of a Bakersfield College Distance Education Handbook.  
- Conduct an annual Faculty-Focused Distance Education Needs Assessment Survey (DENAS) in coordination with ISIT and AIQ.  
- Based on the DENAS, recommend distance education professional development needs to the Professional Development Committee.  
- Conduct an annual Student-Centered Digital Learning Assessment Survey (DLAS) in coordination with ISIT and AIQ.  
- Form a subcommittee to conduct ongoing Peer Online Course Reviews (POCR). |
| REPORTS TO        | The Academic Senate and College Council |
| COMMUNICATES WITH | FCDC, EAC, Curriculum Committee, ISIT, AIQ, Bookstore, and Assessment |
| MEMBERSHIP        | The following members have voting rights.  
- Quorum shall be the nearest whole number greater than half the number of Academic Senate confirmed voting members. Vacant positions shall not be counted to determine quorum.  
- One administrative co-chair and one faculty co-chair. |

Deleted: synchronous and/or asynchronous formats

Deleted: sound online pedagogical practices.

Deleted: • Review, and if necessary, recommend to the Faculty Union, changes to the Online Faculty Evaluation Forms F and C.

Deleted: Form a task force and

Deleted: e

Deleted: Academic Senate, Senate at Large, College Council, 

Deleted: One administrative co-chair and one faculty co-chair.

Deleted: Appointment

Deleted: 
2 Academic Senate representatives (24 department reps, 1 adjunct faculty rep, and 3 members at large)

- Accessibility and ADA Task Force Representative
- Student Government Association Representative

Non-Voting Members:
Classified Representatives included as needed

First presentation to Academic Senate Executive Board, 2/23/22
To be approved by Academic Senate Executive Board, 2nd Presentation, 3/23/22
First Read to Academic Senate, 3/30/22
Second Read/Vote to the Academic Senate, 4/13/22
First Read to College Council, 4/22/22
Second Read to College Council, 5/6/22

Deleted: 1
Deleted: 3
Deleted: Unrepresented department positions will fall to the department chair
Deleted: Curriculum Co-Chair
Accreditation Co-Chair
One
Deleted: One

Formatted: Superscript
Deleted: To be approved by
Deleted:
Deleted: TBD
Deleted: TBD
Deleted: be approved by
Deleted: TBD