# KERN COMMUNITY COLLEGE DISTRICT

# District-Wide Budget Committee Minutes

Friday, December 14, 2023, 4:30 p.m. to 5:30 p.m.

<https://kccd-edu.zoom.us/j/89506183853?pwd=3ww4Lmj8tfcXi8HsoajoRzXTLcbz4F.1>

**COMMITTEE MEMBERS**

Mike Giacomini

Maria Battisti

Erica Menchaca

Steven Holmes

Calvin Yu

Imelda Valdez

Billie Jo Rice

Abe Ali

Matthew Crow

Chad Houck

Heather Ostash

Corey Marvin

Kristie Nichols

Primavera Arvizu

Thad Russell

Jodie Logan

Diran Lyons

Joel Wiens

Alex Gilewski

Christopher Glaser

**Guest:** N/A

**Call to Order**: The meeting was called to order at ­­­­­­­­­­­ by Mike Giacomini at 4:36 pm

**Approval of the Agenda** – Agenda approved by seconded by \_\_\_\_\_\_\_\_\_\_.

**Approval of Minutes** – Minutes from December 1, 2023, approved by \_\_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_, All Committee member in favor\_\_\_\_\_\_ opposed\_\_\_\_\_\_, abstentions\_\_\_\_\_\_.

***Quorum not met - 8 participants of 20 DWBC members. No approval of agenda, or minutes.***

1. Budget Development Timeline – The Budget Development Calendar is under review by the Board of Trustees. Mike recommends the DWBC committee implement and review an expense allocation for fiscal year 2024-25.
2. LAO Report and Board of Trustees Finance Comments – The LOA Report was provided to the committee via KCCD Committees. Postponed payments estimate year 2022-23 revenues to be $26 billion below Budget Act projections. The state’s updated revenue outlook anticipates collections to come in $58 billion below Budget Act projections across 2022-23 to 2024-25. Collections data show a severe revenue decline, with total income tax collections down 25 percent in 2022-23.
3. District AUR process for next planning cycle – The goal will be to adopt similar processes to Cerro Coso districtwide for the next AUR planning cycle. New process implementation of the AUR planning will consist of the district’s resource needs, policies, procedures, and program reviews.
4. Threshold for budget augmentation review by DWBC – The DWBC committee suggests implementing a threshold dollar value for non-budgeted expenditures. The committee did not specify a dollar threshold amount.
5. Future Topics: January 2024
   1. BAM – Expenses
   2. Governor’s Budget
   3. District AUR changes

**Meeting Adjourned: The meeting was adjourned at 5:27 PM by CFO, Mike Giacomini.**

**Next Meeting Date: TBD**