

Kern Community College District
 District Consultation Council
 Unapproved Summary
 November 26, 2013

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
1. Agenda	The meeting was called to order at 1:16 p.m. Sandra Serrano served as the meeting facilitator, Jill Board served as timekeeper, and Tina Johnson was assigned the role of gatekeeper.			X
2. Approval of Summary	The meeting summary for April 23, 2013 was approved as submitted.			X
3. Chancellor's Report	<p data-bbox="289 581 740 646"><i>A. Basis for Consultation Council-Purpose Statement</i></p> <p data-bbox="289 804 740 831"><i>B. Meeting Calendars 2013-14 & 2014-15</i></p> <p data-bbox="289 1251 607 1278"><i>C. Board Policy 1A-C (DRAFT)</i></p> <p data-bbox="289 1623 623 1650"><i>D. Technical Workshop Review</i></p>	<p data-bbox="849 581 1406 768">Chancellor Serrano shared the basis and purpose of the Consultation Council. It was noted that some issues presented at a meeting, may not have resolution and guest are welcomed as long as they are with a represented party to discuss a particular issue on the agenda.</p> <p data-bbox="849 804 1406 898">The Council reviewed the current meeting calendar as well as the upcoming one for 2014-15. Changes to the 2013-14 were:</p> <ul data-bbox="898 905 1317 999" style="list-style-type: none"> • Add December 9th meeting • Change March meeting to the 18th • Add May meeting <p data-bbox="849 1041 1256 1068">Changes to the 2014-15 calendar are:</p> <ul data-bbox="898 1073 1357 1199" style="list-style-type: none"> • Add August meeting on the 26th • Add December meeting on 9th or 16th- depending on issues to discuss • Move March 24th meeting to the 18th. <p data-bbox="849 1241 1406 1398">Board Policy 1A – C covers the description, goals, vision, values and mission for Kern Community College District. Revisions to 1A4, 1B, 1B2-4 and 1C will align with our current strategic plan; as the plan changes, so will our goals, vision and values.</p> <p data-bbox="849 1434 1406 1560">Corrections made today: 1A4- East Kern instead of South Kern; add Mojave and Tehachapi to the locations under Cerro Coso. This policy is being move forward to the board for approval.</p> <p data-bbox="849 1623 1406 1980">Chancellor Serrano asked the Council if there were any questions or concerns about the technical workshop that was held on October 22nd. There were no questions but some share that it was very informative about our processes state-wide. President Board shared that she learned more about the roles that the Academic Senate play in our decision making process. Chancellor Serrano received a request to explain some items moving forward without sharing with Consultation Council. She explained that depending on the item, some</p>	<p data-bbox="1455 804 1471 831">X</p> <p data-bbox="1531 1230 1547 1257">X</p> <p data-bbox="1531 1619 1547 1646">X</p>	<p data-bbox="1531 581 1547 609">X</p> <p data-bbox="1531 1230 1547 1257">X</p> <p data-bbox="1531 1619 1547 1646">X</p>

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	<p>E. <i>Decision Making Document</i> F. <i>Decision Making Evaluation- Mike Carley</i></p>	<p>items are for information only. 10+1 issues would need the dialog with Consultation Council as well as negotiated items.</p> <p>Michael Carley, Intuitional Researcher presented the results of the district-wide decision making survey. The survey was sent out to previous and current participatory governance members from the three colleges and the district office to gauge how well the decision making process is working. This online survey was divided into three sections:</p> <ul style="list-style-type: none"> • Familiarity with the document and methods of communication • Gauging an understanding of and opinions on the decision making roles of the constituency groups • Open –ended question asking for additional thoughts. A total of 25 out the 60 people who responded, add comments. <p>Please see posted survey for detailed results. ACTION: Presidents to review their charts in the decision making document.</p>		X
4. Constituency Issues	A. <i>ATD Update</i>	<p>Cerro Coso Community College- 2-day convergence on the Porterville campus:</p> <ul style="list-style-type: none"> • Day 1- Discussed data prepared by Lisa Fitzgerald and Michael Carley • Day 2- Equity of the data (measuring). John Nixon, ATD Data Coach, spoke about change with breakout session. Attendees started to form focus groups. <p>Bakersfield College- Data Summit</p> <ul style="list-style-type: none"> • Closing the educational gap with African-American and Hispanic males and first-in-family college students. • Attending ATD Conference in February in Florida; putting together team • April data meeting with team at BC- Defining ACCJC standards with Institutional Effectiveness <p>Michael Carley-</p> <ul style="list-style-type: none"> • Matriculation data being desegregated; a lot of discussion by data team • Student Success legislation crosses over to ATD (VPs are looking at to see how ATD fits into the new student success plan which will be the new matriculation). 		X
5. Educational Services	A. 4B3 – <i>Distance Education</i>	The Council reviewed the suggested language changes to board procedure 4B3- Distance Education. Concerns arose about the online tools being used. Need a tool to replace “Turn It In” software for work submission. It was also suggested to use other programs, not just Moodle	X	

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	<p><i>B. Priority Registration</i></p> <p><i>C. Strategic Planning Cycle</i></p> <p><i>D. Academic Calendars 2015-16 & 2016-17</i></p>	<p>to communicate with students. Bakersfield Colleges’ biggest concern is the timeframe for faculty to respond to students; not sure that 48 hrs. is adequate. Possibly 72 hrs. would work better to cover the weekend and/or holidays.</p> <p>Matt Crow, CCA President asked if this is a workplace violation. General Counsel stated no since 4B3 is a procedure. This does not affect academic freedom. Council discussed this not being an evaluated procedure but more of a discipline for non-compliance.</p> <p>ACTION: John Means and General Counsel will research the verbiage of: the faculty member teaching an online or hybrid course “shall” or “should”.</p> <p>Deferred. Concerns about priority assignments being correct for students.</p> <p>John Means shared the history of the KCCD Strategic Planning Cycle and process. The longer process from the past is less desirable. Means suggested that more focused writing with steering committee (4-5 people), utilizing the input from the Board of Trustees to share through surveys to all constituency groups. A smaller group can complete the process in a shorter timeframe. The VPs have started looking at the measureable items and logging that data.</p> <p>ACTION: Informing Council will be part of the planning process.</p> <p>Academic Senate to share calendars. Feedback by February meeting. Ed Services to remove “draft” from the top of the calendars.</p>	<p></p> <p></p> <p>X</p> <p>X</p> <p>X</p>	<p></p> <p></p> <p>X</p> <p></p> <p></p>
6. Operations	A. No Report			
7. Human Resources	<p><i>A. Faculty Hiring Update</i></p> <p><i>B. EEO Plan – First Reading</i></p>	<p>Thirteen separations since March 15, 2013. FON over by seventeen; 2014 projected total at 353.8. HR Vice Chancellor to forward recruitment sheet to Council.</p> <p>Vice Chancellor Ali stated that changes made are per federal mandate prior to this meeting; plan was forwarded to Council. Mr. Ali is waiting on college input.</p> <p>Chancellor Serrano stated</p> <ul style="list-style-type: none"> • Plan moves in line with Title V for hiring processes. Intended to be baseline for HR for equal employment, not diversity issues on a broader base. • component #5 needs strengthening. 	<p></p> <p>X</p>	<p>X</p> <p></p>

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	<p>C. Policy Section 11C5 – 11D</p> <p>D. Tobacco Free Campus Initiative</p> <p>E. Board Policy 11H1 (DRAFT)</p>	<p>Deferred till December 9TH meeting for first group reading to reflect continuants input.</p> <ul style="list-style-type: none"> • Diversity- needs to be defined • More training efforts for the screening committees • Identify members of the EEO committee <p>ACTION: Bring back to 12/9/13 meeting</p> <p>Deferred to December 9th meeting.</p> <p>Deferred to December 9th meeting.</p> <p>Deferred to December 9th meeting.</p>	<p>X</p> <p>X</p> <p>X</p>	
8. Business Services	<p>A. Board Policy 3B1G Suggested Language (DRAFT)</p> <p>B. Budget- 2013-2014 & 311 Report</p> <p>C. Board Policy 3A (DRAFT)</p>	<p>Deferred to December 9th meeting.</p> <p>Tom Burke, CFO, shared a budget update with the Council:</p> <ul style="list-style-type: none"> • \$102 million- RDA funds will not materialize-supposed to be backfilled for 2012-13; Department of Finance states a smaller amount. • Real numbers from the state will be out in about thirty days • Slight increase to fund balance for 2012-13 • \$1 million to be used for 2013-14 from fund balance <p>Board Finance meeting will be held on the 10th of December.</p> <p>Deferred to December 9th meeting.</p>	<p>X</p> <p>X</p> <p>X</p>	
9. Next Meeting	The next Consultation Council meeting is scheduled for December 9, 2013.	Mr. Burke will present BAM- Budget Allocation Model		
10. Adjournment	The meeting adjourned at 4:13 p.m.			

PRESENT:

Abe Ali, Vice Chancellor, HR, District Office
 Sonya Christian, President, Bakersfield College
 Jill Board, President, Cerro Coso Community College (Video)
 Tom Burke, CFO, District Office
 Rosa Carlson, President, Porterville College (Video)
 Matthew Crow, CCA President, Cerro Coso Community College (Video)
 Tina Johnson, CSEA President, Bakersfield College

Cornelio Rodriguez, Academic Senate President, Bakersfield College
Sandra Serrano, Chancellor, District Office
Buzz Piersol, Senate President, Porterville College
John Means, Associate Vice Chancellor, Educational Services
Chris Hine, General Counsel
Danielle Hillard, Executive Assistant, Chancellor's Office (scribe)

ABSENT:

Michael Barrett, CSEA President, Cerro Coso Community College
SGA Representative, Bakersfield College
SGA Representative, Cerro Coso Community College
SGA Representative, Porterville College
Laura Vasquez, Academic Senate President, Cerro Coso Community College

O: Open C: Closed