

KERN COMMUNITY COLLEGE DISTRICT  
DISTRICT CONSULTATION COUNCIL  
UNAPPROVED SUMMARY  
MARCH 29, 2016

ITEM	DISCUSSION	RECOMMENDATION / FOLLOW-UP	O	C
1. Agenda	The meeting was called to order by facilitator, Chancellor Serrano at 1: 09 p.m.	No time keeper or gate keeper were selected.		
2. Approval of Summary	Review of February 2016 minutes	Approved.		X
3. Human Resources	A. No Report	A. No items were shared.		X
4. Business Services	<p>A. BAM</p> <p>B. DRAFT AP 3 B 1 H 1 Tobacco-Free Campus (BC)</p> <p>C. AP 3C3A(a) &amp; 3C3A(b) – Claim for Travel</p> <p>D. AP 3C1(b) – Student Travel</p> <p>E. DRAFT Tentative Budget 2016-17</p>	<p>A. CFO, Tom Burke reported that the BAM Committee met a couple of weeks ago, which Director of Administrative Services, Gale Lebsock facilitated. The committee is moving forward-work in progress for May report; possible analysis firm to complete some of the work for the report. An update will be provided at the next Consultation Council meeting.</p> <p>B. This item was tabled until Bakersfield College’s Dean of Instruction; Cindy Collier re-evaluates options with Academic Senate, students, and staff.</p> <p>C. CFO, Tom Burke reported that this procedure has been vetted through Admin Council and Chancellor’s Cabinet. The members in Cabinet agreed to raise the per diem rate for both breakfast to \$8, and lunch to \$11. Mr. Burke stated that athletics is aware of this. <b>ACTION: Move forward</b></p> <p>D. CFO, Tom Burke reported that this procedure has been vetted through Admin Council and Chancellor’s Cabinet. The word “athletic” was removed. <b>ACTION: Move forward</b></p> <p>E. CFO, Tom Burke reported on the DRAFT 2016-17 DO Tentative Budget. IT Directors, Eddie Alvarado and David Barnett were invited by Mr. Burke to discuss the upcoming changes to their department due to retirements and its impact on the 2016-17 budget. Copies of the worksheet were made available, showing the current tentative District Office budget by area. This worksheet is also available to the Council online.</p> <p><b>ACTION: A request was made by the Academic Senate to the CFO to provide a summary of the position requests in the DRAFT budget to share</b></p>	<p>X</p> <p>X</p> <p></p> <p></p> <p>X</p>	<p></p> <p>X</p> <p>X</p> <p></p>

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		<b>with their constituency groups.</b>		
5. Educational Services	<p>A. DRAFT BP 4C Academic Regs</p> <p>B. DRAFT AP 4C Academic Regs</p> <p>C. DRAFT BP 4I Criminal Checks</p> <p>D. DRAFT AP 4I Criminal Checks</p> <p>E. DRAFT BP 4C4E Academic Renewal</p> <p>F. DRAFT BP/AP 4F9 Student Directory</p> <p>G. DRAFT AP 4K Sexual Assault on Campus</p>	<p>A. BP 4C- <b>ACTION: Ready for first reading at April Board meeting.</b></p> <p>B. AP 4C1A - Slight change; the nature and content of the examination shall be determined by a consensus of a faculty in the discipline for which credit is to be granted. The rest of the paragraph remains the same. <b>ACTION: Move forward</b></p> <p>C. BP 4I- <b>ACTION: Ready for first reading at April Board meeting.</b></p> <p>D. AP 4I- No change to the procedure. <b>ACTION: Move forward</b></p> <p>E. BP 4C4E- <b>ACTION: Ready for first reading at April Board meeting.</b></p> <p>F. BP 4F9 - In the last paragraph of the policy, include the following category:</p> <ul style="list-style-type: none"> <li>• Student names, address, e-mail address and telephone number</li> <li>• Student participation in officially recognized activities and sports including weight, height, and high school of graduation of athletic team members</li> <li>• Degrees and awards received by students , including honors, scholarship awards, athletic awards, and Dean’s List recognition</li> </ul> <p>AP 4F9 - Last paragraph on page 4 under Charge for Transcripts and Verifications of Student Records. <b>ACTION: Move forward</b></p> <p>G. Tabled for feedback from General Counsel and Director of Risk Assessment &amp; Management about the concerns for which office will be responsible and who will provide the proper training.</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>
6. Constituency Issues	A. No Report	A. No items were shared.		
7. Chancellor	A. No Report	A. No items were shared.		
8. Future Meeting Agenda Items	<p>1. DRAFT 2016-17 KCCD Budget</p> <p>2. BAM</p> <p>3. AP 4K</p>			
9. Adjournment	Meeting adjourned at 2:30 p.m.			

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**MEMBERS PRESENT:**

Sandra Serrano, Chancellor  
Betty Inclan, Interim Vice Chancellor, Educational Services  
Jill Board, President, Cerro Coso Community College (**via video conference**)  
Kathy Freeman, CCA President, Bakersfield College  
Rosa Carlson, President, Porterville College (**via video conference**)  
Sonya Christian, President, Bakersfield College  
Steven Holmes, Academic Senate President, Bakersfield College  
Stewart Hathaway, Senate President, Porterville College (**via video conference**)  
Sue Vaughn, Management Association, Bakersfield College  
Tina Johnson, CSEA Representative, Bakersfield  
Tom Burke, CFO, District Office  
Abe Ali, Vice Chancellor, Human Resources  
Laura Vasquez, Academic Senate President, Cerro Coso (**via video conference**)  
Vern Butler, CSEA Representative, Porterville (**via video conference**)  
Danielle Hillard, Executive Assistant, Chancellor's Office (**via video conference**)

**MEMBERS ABSENT:**

Clayton Fowler, SGA Representative, Bakersfield College  
Giovanni Ruiz, SGA Representative, Porterville College  
Kurtis Williams, SGA Representative, Cerro Coso Community College  
Julianne Maikai, CSEA Representative, Cerro Coso Community College

**GUEST:**

Eddie Alvarado, Director of IT  
David Barnett, Director of Web Development

O: Open C: Closed