

Kern Community College District
District Consultation Council
Unapproved Summary
October 27, 2015

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
1. Agenda	Meeting called to order by facilitator, Sandra Serrano at 1308	After review of the agenda and time allotments the following items were added: 1. ACCJA Announcement. 2. Update on the 50% law and adopted budgets. A request was made for a report on the chargebacks per college. 3. College Promise Resolution. 4. Reserves and Liability Analysis was added. 5. Update on eLumen		
2. Approval of Summary	Review of September 22 nd minutes. Two corrections need to be made.	In Section #5 correct to CSEA. In Section #6, correct the first sentence to reflect that work was done and submitted by DO staff rather than Dr. Jane Wright. After correction, Minutes are approved.		
3. Human Resources	A. No Report			
4. Business Services	A. BAM B. FON Allocation C. AP 3C3A9B) & 3C3(a)(b) – Claim for Travel D. AP 3C1(a) & 3C1(b) – Student Travel E. Reserves and Liability Analysis	A. The first meeting for BAM will be held on 11/20/15. It will be organizational to work on an agenda then go forward from there. B. Currently working on Fall 2016 compliance to target faculty hire group. An explanation was given related to the changes to faculty based on funded FTES, BC 22, PC 1, CC 1, = 24, on target for recruitments, currently 8 over FON target. C. 3C3A(b) – Add the word prorated added back to document return to next council meeting. D. 3C1(a) correct line 1 to read “student athletes”. Discussion/explanation was given regarding the IRS update regarding overnight travel and meal reimbursement. Return AP to next council meeting. E. A review and explanation of the printout was given and it was suggested that for this year, reserves be used for debt payments ie; BC solar project, CC main building project and PC solar project.		
5. Educational Services	A. Academic Calendar 2017-18 B. BP 4010 Academic Calendar C. BP 4260 Prerequisites, co-requisites, and advisories on recommended preparation D. BP 4A1 Admissions and Registration E. BP 4A5 Residence Eligibility F. BP 4A7 Limitations on Enrollment in Courses or Programs G. BP 4B8 Independent Study H. BP 4C6 Disqualification and Reinstatement I. BP 4F Student Activities J. BP 4F2 ASB K. BP 4F3 Clubs L. BP 4F4 Political Organizations M. BP 4F6 Frats N. BP 4F7 Student Finances O. BP 4F8 Student Conduct P. BP 4F10 Student Complaints Q. BP 4F11 Sunday Practices R. BP 4F12 Chronic Condition S. BP 4J Sexual Assault on Campus T. Verbal status re: eLumen	A. The 17-18 calendars for all three colleges are ready to go to the Board in December. Cerro Coso, PC and BC’s 16-17 calendars have been reviewed and will go to the Board in December. B. BP 4010 is ready for first reading in December. C. BP 4260 can be placed in new format and AP should accompany the BP. AP will be forwarded to the constituency groups for review and both BP and AP will return to Council in November. D. Ready for first reading in December E. Ready for first reading in December F. Ready for first reading in December G. BP and AP should be reformatted and presented together. To be reformatted and forwarded to constituency groups. H. Ready for first reading in December I. Corrections to be made and returned to Council in November. J. First reading in December K. First reading in December L. First reading in December M. First reading in December – this BP will be deleted. N. Strike the word “academic” and return to Council in November. The best practice would be full-time faculty however can part-time faculty volunteer as an advisor? This is a question to be referred to Abe or Chris for the next meeting. O. Correction to #3, and #23, add new format and return to Council in November. P. AP needs to be sent to groups along with this BP for review. Q. Ready for first reading in December – this BP will be deleted. R. Ready for first reading in December S. This needs to be reformatted, codes moved to the top of the page, and the AP attached. Check CCLC AP and bring back to Council in November. After some discussion regarding the format and presentation of the CCLC numbering system, it was determined that we will continue to move the current BP/AP’s in their present format, and post the new format chapter by chapter when completed. A matrix showing the new number and old number will accompany the new chapter posting to show history.		

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		S. Several vendors presented software to a faculty group to replace our current CurricuNet Program. We are looking for a program with written case management models, SLOSS components, track-data, program review, and student engagement. We have looked at eLumen and a Workday product. Once a decision is made, these products will have to go to bid.		
6. Constituency Issues	A. No Report			
7. Chancellor Report	A. Decision Making Flowcharts-feedback B. District Office Unit Reviews	A. Several versions were submitted and reviewed. The items to remain on the chart are, 1 representative from each college, the college Presidents, academic senates, and bargaining units. The Chancellor will review and send out final draft. The statewide academic senate model and a DO senate were discussed and it was decided our current model should remain with regular meetings between the academic senate presidents and the Chancellor. B. The 2014 Unit Reviews are now posted on the KCCD website along with the Strategic Plan. The Vice Chancellors are preparing status reports of their areas for the Board meeting in January. Tom will review the Facilities department. A question was asked regarding frequency of these reviews. A state of operations should take place every 2-3 years, with an annual unit update.		
8. Future meeting items	A. CCLC Policies B. Renegade Promise C. Schedule Change	A. We will present whole Chapters when completed. We hope to reformat the entire manual by November of 2016. B. The Board of Trustees expressed concern regarding the classes, costs, supplies and obligations needed to fulfil the components of the Promise. It was reported that the intent of the Promise is not solely to address default rates in student loans, but to make college accessible to those who might not otherwise attend. The Ventura College Foundation and others were given as examples of how the promise can work. The Renegade Promise will be submitted by President Christian. C. It was agreed that the regularly scheduled meeting of Consultation Council for November 24, 2015, will be moved to December 1, 2015 at 1300.		
9. Adjournment	Meeting adjourned at 1634 by Sandra Serrano, Chancellor			

PRESENT:

Sandra Serrano, Chancellor
 Betty Inclan, Interim Vice Chancellor, Educational Services
 Jill Board, President, Cerro Coso Community College
 Julianne Maikai, CSEA Representative, Cerro Coso Community College
 Laura Vasquez, Academic Senate President, Cerro Coso
 Matt Crow, CCA Past-President, Cerro Coso Community College
 Rosa Carlson, President, Porterville College
 Sonya Christian, President, Bakersfield College
 Steven Holmes, Academic Senate President, Bakersfield College
 Stewart Hathaway, Senate President, Porterville College
 Sue Vaughn, Management Association, Bakersfield College
 Tina Johnson, CSEA Representative, Bakersfield
 Tom Burke, CFO, District Office

Suzanne Galindo, Executive Assistant, General Counsel's Office (scribe)

ABSENT:

Abe Ali, Vice Chancellor, Human Resources
 Clayton Fowler, SGA Representative, Bakersfield College
 Giovanni Ruiz, SGA Representative, Porterville College
 Kathy Freeman, CCA President, Bakersfield College
 Kurtis Williams, SGA Representative, Cerro Coso Community College
 Vern Butler, CSEA Representative, Porterville

O: Open C: Closed