

September 2018

NAME OF COMMITTEE	<i>CURRICULUM COMMITTEE</i>
COMMITTEE CHARGE	<p>The Curriculum Committee is a standing governance committee that functions as a vital subcommittee of the Academic Senate. The primary purpose of this committee is to ensure that curriculum is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. Curriculum includes programs of study (degrees and certificates) and individual courses. As such, it must support strong transfer and vocational programs and include a strong general education program as the foundation upon which students will build.</p> <ul style="list-style-type: none"> • Oversees origination, modification, deletion, and review of all curriculum, including all elements of both programs of study (degrees and certificates) and individual courses in an ongoing systematic review process. • Independently evaluates requests for prerequisites and advisories in accordance with Title 5 regulation. • Independently evaluates requests for Distant Education in accordance with Title 5 regulation. • Evaluates requests for General Education and articulation. • Develops and implements procedures to assure an effective means of facilitating the curriculum review process while adhering to the requirements of law and regulation.
SCOPE OF AUTHORITY	<p>Faculty has primary responsibility for the origination, modification, deletion, and review of all curriculum in accordance with the mission of the college. In accordance with the requirements of the Brown Act, all Curriculum Committee agendas will be publicly posted 72 hours prior to regularly scheduled meetings. There must be quorum before a vote to recommend approval of curriculum. Recommendations for approved curriculum will be forwarded to the Kern Community College District Board of Trustees. Curriculum approved by the Board of Trustees will be forwarded to the California Community Colleges Chancellor’s Office.</p>
REPORTS TO	<p>The Curriculum Committee reports to the Academic Senate Executive Board and the Executive Vice President of Academic Affairs.</p>
COMMUNICATES WITH	<p>The Curriculum Committee communicates regularly with faculty through Curriculum Committee representatives, Academic Senate, College Council, and the Faculty Chairs and Deans Council.</p>
MEMBERSHIP	<p>The committee is co-chaired by the Executive Vice President of Instruction (or designee) and 2 Faculty Representatives (2yr-term). Quorum is determined as half of the voting membership plus one. All members have voting privileges unless otherwise indicated.</p> <ul style="list-style-type: none"> • Two administrative representatives, non-voting members • Articulation Officer • 27 Academic Senate representatives (24 department reps and 3 members-at-large) <ul style="list-style-type: none"> ○ Unrepresented department positions will fall to the department chair • Assessment co-chair(s)(liaison, non voting member (s)) • One Student Government Association Representative

*Approved by Curriculum Committee 9/20/18
 Reviewed by the Academic Senate, 10/17/18
 Reviewed by College Council, 10/19/18*

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