

BAKERSFIELD COLLEGE

CONTENT REVIEW WORKSHEET FOR COURSE PREREQUISITE, COREQUISITE, ADVISORY

****A separate worksheet for each prerequisite, corequisite, or advisory request is required.****

Department: _____

Date: _____

Course being reviewed: _____

Prerequisite: _____

Corequisite: _____

Advisory: _____

Form Completed by: _____

1. Title 5 §55003 requires validation of all prerequisites, corequisites, and/or advisories listed for each course through the content review process. However, prerequisites, corequisites, and/or advisories may be required without validation when they meet at least one of the following criteria:

- Required by statute or regulation
- Part of a lecture-lab pairing
- Required by a four-year institution
- Required by C-ID

If the target course meets **at least one** of the aforementioned criteria, please provide evidence in the space below (e.g., list name of CSU and/or UC offering equivalent course with prerequisites, corequisites, and/or advisories in place).

For all other requests for implementation of prerequisites, corequisites, and advisories please respond in detail to the statements below.

2. Bring together faculty with discipline appropriate expertise to discuss the possible implementation of prerequisites, corequisites, and/or advisories. The discipline faculty member(s) requesting the prerequisite, corequisite, and/or advisory must be represented at the meeting(s) as well as faculty member(s) from the discipline that teach the prerequisites, corequisites, and/or advisories. The faculty members from both disciplines will also participate in number 4 (rating of SLO relevance).

a. List names of faculty (including their discipline) involved in discussion:

b. Date(s) of meeting(s):

3. List the materials reviewed in determining the appropriateness of the prerequisite, corequisite, and/or advisory (i.e. examination of course syllabus, course outline of record, instructional materials, course format, exams, and grading criteria).

4. List the SLOs for your selected prerequisite, corequisite, and/or advisory in point 'a' below and, considering the list of materials indicated in number 3, rate the relevance of each in point 'b' below.

- 1.
- 2.
- 3.
- 4.
- 5.

b. Rate the relevance of all student learning outcomes (SLOs) listed above.

	Rater #1	Rater #2	Mean
1.			
2.			
3.			
4.			
5.			

Rating Scale: 5 = critically relevant; 4 = very relevant; 3 = moderately relevant;
2 = slightly relevant; 1 = not relevant

Number of items with a mean rating of 3 or greater is _____

Percent of items with a mean rating of 3 or greater is _____

5. Future considerations - data supporting the validation of this prerequisite, corequisite, and/or advisory must be gathered in coming semesters to be used at the next course review cycle.

Validation can be established through one or more of the following:

Student input regarding the necessity of the prerequisite.

Faculty members' appraisal of student readiness based upon assignments, quizzes, exams, participation in class, or other indicators of readiness.

Comparison of student performance at any point in the semester as compared to completion of the prerequisite.