

Facilities and Sustainability Committee

October 7, 2015

1:00 p.m. - 2:30 p.m. in Levinson 40

<https://committees.kccd.edu/bc/committee/facilities>

**BAKERSFIELD
COLLEGE**

MEETING MINUTES

Present: Anthony Culpepper, Don Birdwell, Cheryl Caswell, Kristin Rabe, Vic Posey, Mary Jo Pasek, Keith Ford, Terri Goldstein, Pam Kelley, Tarina Perry
Secretary: Andrea Watson

Introductions

- Anthony Culpepper is the new Committee Chair.
- Don Birdwell is the new Facilities, Maintenance, and Operations Manager.
- New order of committee will be to review prior minutes from most previous meeting.

Committee's New Title and Charge

Academic Senate has agreed to the Committee's new title as Facilities and Sustainability.

- Committee members have unanimously agreed as well.

The new charge was reviewed by committee and Kristin Rabe motioned to add additional language to the charge's tasks under Facilities, Committee unanimously agrees.

- Task to be added: Review & Prioritize Facilities Request from our Annual Program Reviews.

Minutes of Meetings

The meeting minutes will be posted within 72 hours of meeting, any changes or updates will be added as an addendum to the original posted minutes and updated to webpage in a timely manner.

- Pam requested the cost of projects be included in minutes. Anthony agreed, and language such as "projected" or "estimated" will be used as we have no guarantees of any firm number costs.

Committee Membership

Members of this committee have been pre-selected from the initial committee sign-ups. It was brought to the members' attention that Mary Jo was not among the members on the sign-up and therefore has not been approved as an official member. Mary Jo would bring the members up to 5 administrators, 2 more faculty, and 1 more classified.

- Anthony brought up the concern that additional members could create an extensively longer period to get committee tasks done and reminded members of their 90-minute meeting time.
- Mary Jo interjected that many members of the committee are not consistent in the meetings and adding the additional would not pose that issue.

Motion was made to increase committee size and members unanimously agreed.

BC Projects List Update

Don gave an update on the current status of prospective projects.

- Campus Wide Security Cameras – We found our current cameras on campus are either inoperable or unreliable. We have recently had many thefts throughout campus which proves the need for new and reliable equipment. Project has been approved and additional cameras have been authorized. Estimated cost: \$520,000.
- Track Replacement – Track soil is to be retested. We will be getting multiple sources to test and quote project. Pam brought up concern that Beynon and Verde Design are comingled. Estimated cost: \$400,000.
- Baseball Field – Bring to a safe standard. Dirt has been donated but rocks must be shifted from the dirt before placing on field. Estimated cost: \$44,850
- Campus Wayfinding – DSA approved new signage throughout campus. Estimated cost: \$410,800.
- Addition Gym Cooling – Don to get a status on projected timing of project. Estimated cost: \$132,247.

Facilities Request Form

Kristin introduced the new form that will help each department and area get a determined priority level that was reviewed and approved by committee.

- Anthony requested the request forms be evaluated on safety status and those shall be determined with first priority. Committee members agreed.
- Committee agreed that an additional sub-committee was not needed for the task of reviewing and scoring the request. This will be a responsibility of Facilities and Sustainability committee.

Concern on Campus

- Kristin was requested to bring to the committee's attention a concern regarding cross walk in front of the library and pedestrian safety. Cars have been seen driving at unsafe speeds through the crosswalk.
- Anthony suggested speed bumps and Don agreed that that would be the first option he would look into.

Next meeting: November 4, 2015 @ 1:00pm.