

April 6, 2016

1:00- 2:30 p.m. in Lev- 40

<https://committees.kccd.edu/bc/committee/facilities>

## **MEETING MINUTES**

**Present:** Bill Potter, Don Birdwell, Mary Jo Pasek, Terri Goldstein  
Justin Kelley, Keith Ford, Pam Kelley, Vic Posey  
**Secretary:** Andrea Watson

### **Introductions and updates**

Welcomed New FM&O department Director

### **Non Agenda Discussions**

- Facilities rental Track Protocol – Pam
  - Need for checks and approval of cleats used on track
  - Need a track protocol agreement created – Pam and Athletics to work on it with Bill Potter. Events will be sure to inform potential track renters of protocol and forward agreement.
- Communication between Events, M&O and Public Safety- Mary Jo
  - It has been requested that Public Safety and M&O communicate with events ASAP regarding road closures or any other notices that could affect events and event planning on campus.
- Safety concern – Campus Center east of bookstore sidewalk has a large trench and is a tripping hazard. Don to look at area.

### **Facilities Requests update**

- Don went over the requests that have been completed so far, including those that had a safety priority. List of those reviewed are attached to the Facilities & Sustainability committee webpage for further review.
- Adaptive PE gym 111- Flooring and Wall repair remodel will be completed before the summer schedule begins. This has been confirmed since the 04/06/16 meeting.

### **Potential Donation**

- Don informed group a potential 15 million dollar facility may be donated to the Delano campus. There will be two existing campus for Delano if this donations becomes official.

### **New M&O Building Lay Yard**

Overflow parking lot near tennis courts will be used as the lay yard for the construction and host our dumpsters during the construction process.

**Next meeting: May 4, 2016 @ 1:00pm.**