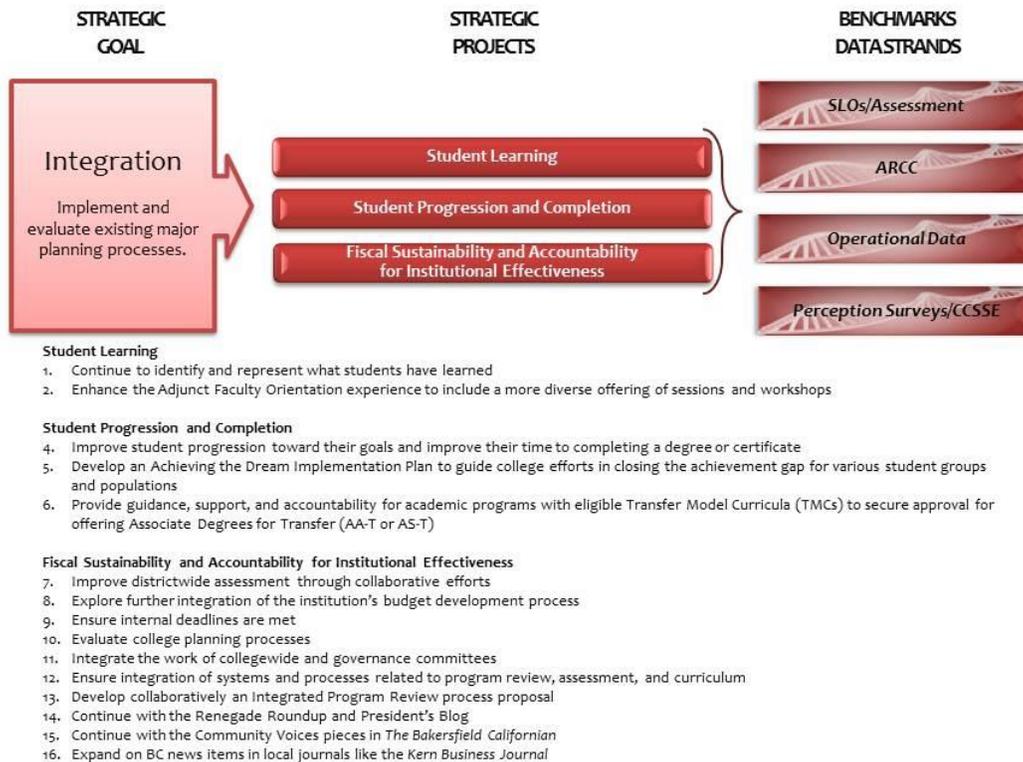


Co-Chairs Meeting

February 20, 2015

<https://committees.kccd.edu/meeting/1694>



Present: Sonya Christian (by phone), Judy Ahl, John Carpenter; Todd Coston, Zav Dadabhoy, John Giertz, Bryan Hirayama, Steven Holmes, Billie Jo Rice

Absent: Michele Bresso, Vikki Coffee, Chris Counts, Anthony Culpepper, Nan Gomez-Heitzberg, Primavera Arvizu, Richard Marquez, David Neville, Kate Pluta, Craig Rouse, Liz Rozell

President Sonya Christian opened the meeting by noting these conversations are meant to support our goal of integration, rather than working in silos, to share work plans and discuss collaboration efforts.

Before moving the committee reports, Christian shared a few big picture topics with the group.

Administrative Structure

https://committees.kccd.edu/sites/committees.kccd.edu/files/Admin%20Structure%20Presentation%20Feb%2020%202015_0.pdf

Changes related to this group, Christian noted the following:

- Michel Bresso will serve as the administrative co-chair of the Assessment Committee. David Neville has assumed duties of faculty co-chair of this group with support from John Carpenter.

- Bresso will also provide primary admin leadership for curriculum, with Nan supporting the group as needed. Confusion about this – perhaps this is Liz Rozell. Billie Jo Rice will initiate conversation with Christian, Gomez-Heitzeberg, Bresso and Rozell to clarify.
- Primavera Arvizu will continue to serve as administrative co-chair for EODAC, but Odella will also play important role as it relates to her positions as Director of Equity and Inclusion. Vital to create tighter alignment with EODAC and Equity plan.
- Will EODAC be rewritten to include Director, E&I position as co-chair? Bryan Hirayama will take this to the committee for consideration.

Strategic Directions

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Strategic%20DirectionsupdateFebruary%202020.2015.0.pdf>

- Co-chairs are encouraged to complete the survey, keeping in mind how the committee work can be reflected as an action item at the institutional level. For example, if we are focused on Student Learning, but would like to see work of a particular committee reflected as an action item for the strategic direction. For example: Accreditation standard IB6 specifically addresses disproportionately impacted groups which is a focus of EODAC but is also about student learning and relates to the work of the Assessment Committee.
- MIH critical thinking analysis to tie back to student background. This could be an immediate analysis that could be undertaken in Spring 2015.
- Larger long term response: when departments submit their assessment results, they could be tied back to individual students. Would need to collect student information at the course level when collecting assessment information.
- We need to fine tune our efforts and to focus on accreditation standards. What are thoughts on how to move this thinking at an institutional level.
 - Data Coaches should be included in these discussions
 - Do we have access to this type of information as the course level?
 - Will future assessment be based on sub categories such as ethnicities? When we are grading assignments across campus, do we see that a certain group that is not performing as well as other groups. When we see those patterns what are we doing to ensure that population succeeds – closing the achievement gap.
 - If we are going to drill down to the course level, we will need to invest in personnel and training – can we pilot on a smaller scale? Also need norm the approach, and need someone to do final aggregate analysis.
 - Perhaps MIH essays is the pilot group since we already have demographic/background information on those students.
 - Faculty interventionist of the MIH student include AcDev faculty, Math and Social Science – the essay was not tied to a particular student level.

Review of Reports

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Collegewide%20Committee%20College%20Goals%20Report%2014-15.pdf>

- Christian noted the importance of providing evidence that links to the data strands.
- The co-chairs of Curriculum, Assessment, EODAC, Professional Development and ISIT highlighted the primary work of the committee.
- The committee work addresses all of the college strategic goals as shown in the chart below.

	Student Success	Professional Development	Communication	Facilities, Infrastructure & Technology	Oversight & Accountability	Integration
Collegewide Committees 2014-15 Report Summary	<i>Become an exemplary model of student success by developing and implementing best practices.</i>	<i>Provide relevant, timely professional growth opportunities to enhance the effectiveness of our employees and institution.</i>	<i>Enhance collaboration, consultation, and communication within the college and with external constituents.</i>	<i>Improve maintenance of college facilities and infrastructure.</i>	<i>Improve oversight, accountability, sustainability, and transparency in all college processes.</i>	<i>Implement and evaluate existing major planning processes.</i>
Accreditation & Institutional Quality Committee		x	x		x	x
Assessment Committee		x	x		x	
Budget Committee						
Curriculum Committee	x	x	x	x	x	x
Equal Opportunity & Diversity Advisory Committee (EODAC)						
Facilities Committee						
Information Systems & Instructional Technology (ISIT)	x	x	x	x	x	x
Professional Development Committee	x	x	x	x	x	x
Program Review Committee (PRC)	x	x	x	x	x	x
Safety Committee	x	x	x	x	x	

The next meeting of the co-chairs will be scheduled for later in the term. This will be a retreat format to allow time for all committee members to report to the 2014-15 activities and for the group to develop work plans for 2015-16.