

CTE meeting Notes

2/28/18

Member Present – Jennifer Achan, Lupe Aguirre, Aneesha Awrey, Stephanie Baltazar, Guanghsu Chang, Vikki Coffee, Jason Dixon, Carla Gard, Endee Grijalva, Ayan Hill, Jol Braden, Keston Lyman, Nancy Perkins, Josh Ralls, Venessa Reyes, Klint Rigby, Cornelio Rodriguez, Kris Stallworth, Cindi Swoboda, Tony Cordova

Guest Present – Anna Laven

Meeting called to order by Anthony Cordova at 1505

No minutes to approve

- Welcome
 - Safety Moment – Disposal of Hazardous waste for courses. There were safety data sheets that people in the areas needed to complete. Not sure how long it has been since this was done on campus. Safety in classroom requirements for areas for labs. California Environmental Reporting System (CERS).
 - Introductions – Self introduction.
- Review of the Program Projects
 - Budget Review
 - Strong Workforce
2016-17 (10 Min)
 - YTD Expenditures
 - Plan for spending
 - 2017-18/18-19 (20 Min)
 - Project Planning
 - Perkins (VTEA)
2017-18 (10 Min)
 - YTD Expenditure
Cindi emailed prior to the meeting the updated budgets for SW and VTEA
 - Plans for spending
Please make sure that you use up your funds that was allotted to your program for 2017-2018.
The time line for 2018-2019 plans is
March 16 – Due to Tony
March 30 – List due to district
Early April – Core Indicators
April 16 – Plans approved
 - Reallocation of funds
Additional money funds added to Animal Science for equipment and Nursing for travel.

Bakersfield College Strategic Directions
Student Learning • Student Progression & Completion • Facilities • Oversight and Accountability • Leadership & Engagement

Bakersfield College Core Values
Learning • Integrity • Wellness • Diversity • Community • Sustainability

2018-19 (20 Min)

New Project request

Advisory Meetings – Required 2 meetings per Academic Year

All meeting agendas, minutes and signature pages from each meeting should be send to Tony for the VTEA records.

Program Review – Required every 2 years

Core indicators reports 2017-2018 for signature.

We need to make sure that we are meeting our core goals.

Overall campus report, “Where we are hitting out goals and where we can improve”.

This is a chance to boast about your programs.

The future funding will be incentive based funding, which will hold the campuses accountable. This is how Strong Workforce allocations are assigned.

- Lottery Funds

This money can be used for the purchase of software

It was suggested that this be used for that so that VTEA funds can be used for other items.

Discussion about Duo (remote access to desk top)

There are ways that students can access course materials via a portal.

Steve Waller is the person to contact with your requests

Due to him by March 7th.

- Other (10 Min)

- Establish Calendar for remainder of the year

March 21st

April 25th

- Next Meeting Date, Time, Place

- Close

Meeting adjourned at 1645