

BC 136,565.91	CC 56,207.92	PC 142,088.34	Grand Total 334,862.17
771,051	140,220	142,222	1,053,493
17.71%	40.09%	99.91%	31.79%

From: Chief Business Officers <CBO-ALL@LISTSERV.CCCCO.EDU> On Behalf Of Finche, Wrenna

Sent: Wednesday, October 14, 2020 4:27 PM

To: CBO-ALL@LISTSERV.CCCCO.EDU

Subject: URGENT: COVID-19 CRF Reporting of Expenditures and Obligations is Required!

Importance: High

Dear Colleagues,

The Department of Finance (DOF) has notified us that several districts did not report CRF expenditures and obligations for Cycle 2, due October 12, 2020. In addition, many districts have reported less than 40% of CRF funds expended.

As a reminder, the CRF funds MUST be expended by December 30, 2020 and it is critical to have 100% participation in the CRF reporting each quarter. DOF has agreed to keep the COVID-19 CRF Reporting Portal open through COB today. If possible, please have your designated person enter actual or estimated expenditures by COB today!

If you are planning to shift HEERF Institutional costs to the CRF funding source, but have not made the accounting adjustments in your books, please use your current HEERF reports as an estimate to report

the CRF funds to DOF. DOF has advised us that they have legislative authority to reallocate unspent or unobligated CRF funds to other departments, if needed; but we do not want this to occur, as we know our colleges and students need these funds.

Lastly, if you believe that your institution will not be able to spend the CRF funds by the December 30, 2020 deadline, please contact us to discuss next steps.

Lorena Romero

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