

Date of CLC Meeting	Item	CLC 1st Review	Motion	Motioned	Seconded	Approved	Ayes	Nays	Abstentions	Comments	Handout
4/28/2003	<i>Faculty Instructional Technology Committee</i>					Consensus of group was to authorize going forward to the President's Cabinet for approval				Power point presentation by Rickelle and Anne Marie detailing the history of the Title III grant providing funds for this technology to benefit instructors of math, science, and language arts. The committee suggests filling the position vacated by Carol Misner. Dr. Andrews is committed to this agreement. Objective is to infuse technology into the curriculum, maximize usefulness, and access to the faculty tech center. The function of the committee is to oversee budget, coordinate, develop and train staff. Funding of this program is key to its success. Responsibilities of this committee were discussed. Title III grant states this position exists but is hasn't been funded.	
5/12/2003	<i>Selection of 2003-04 Faculty CLC Co-Chair</i>					Approved by committee consensus				Ron Glahn accepted the position as the 03-04 CLC co-chair.	
8/25/2003	<i>Program Review Modification Proposal</i>		"A new time line for every department's program review was distributed, discussed, and approved."	Michael Carley	Ann Marie Wagstaff	Yes				The reviews are added to update the Master Plan.	
10/13/2003	<i>Recommended Changes to CLC</i>					Consensus approved to send proposal forward to the President's Cabinet for consideration.				Steve recommended extending the CLC meetings times to 5 p.m. as needed. Title V encourages classified staff to be involved in committees on campus. With that in mind, Steve proposed to make the co-chairmanship a tri-chair leadership by adding a classified representative.	
12/8/2003	<i>Proposal to reduce the unit load for work study during summer sessions.</i>			Virginia Gurrola		Consensus approved				Reduce unit load to 1 during summer sessions.	

12/8/2003	<i>BRTF - Criteria for Recommending Reductions</i>			John Etcheverry		Consensus approved				Handout presented outlining 2% midyear budget cuts. Should know by January if more cuts are needed. March 15 letters would be required if programs or classes are cut. Mike Carley has joined the BRTF. Much discussion continued regarding current and future budget status plus enrollment management. BRTF's roll is changing as enrollment management needs are an issue. Each division needs to be involved. Discussion continued regarding who determines class size. Management determines schedule with faculty's assistance. Steve suggests including division chairs in enrollment management discussion of what impacts classes.	Yes
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1/26/2004	BRTF Recommendation re: Enrollement Management Committee		"To move forward with the subcommittee and implement as discussed."			consensus of committee				A handout was distributed by Anne Marie stating that the Budget and Enrollment Management Subcommittee would be to help Porterville College achieve and maintain optimum recruitment, retention, and graduation rates within the context of the college's mission, educational master plan, fiscal limitations, and physical considerations. The BRTF does not want to change the committee membership at this time losing the present knowledge of the budget process until more is known after the March elections and the state of California's budget crisis. The current committee is aware of the increase in budget needs this next year. BRTF board recommends getting through the 04/05 budget year before enacting this new subcommittee. Program cuts will be looked at if the bond measure fails in March.	
1/26/2004	Sears Survey		"Agreed to go forward."			consensus of committee				Michael Carley has been contacted to distribute five hundred surveys to students. They can be handed out in class or sent home with students. It has 77 questions regarding student population, income, and expenses and we will be provided the statistics. We are one of 15 campuses contacted to do the survey.	
2/23/2004	Approval of Classified Co-Chair					consensus of committee				Michelle Hart will fill this position for now.	
3/22/2004	Faculty Hires					consensus of committee				Dr. Andrews stated fulltime faculty FTE obligation is 82; if the three colleges meet their goal we will be 1.8 over what they need to submit. Chancellor agreed PC could fill 81 positions at PC. The District is still in compliance and over .8. Director of LMC position will be re-vamped. Previous positions held by Jeff Spalsbury, Tom Howell, Kelly Leslie, one Psych. Tech position and one LVN position will be filled.	

12/13/2004	Ranking of Instructional and Library Materials Proposals					consensus of committee			<p>Steve explained the grant was for a total of \$67,819. Much discussion ensued with the following proposals made and approved for a total of \$68,720.86: Math & Science Dept.</p> <p>Proposal-Jeff Gervasi-\$15,460; 1. New Chemistry and Microbiology classes for Spring 2005 require supporting funds totaling \$3500.</p> <p>2. New Skeleton and Skull models for \$2,000.</p> <p>3. Two Keno-Vision Videoscopes for \$3,200 each.</p> <p>4. Melting Point Apparatus for \$2,200.</p> <p>5. Dishwasher for lab glassware for \$5,800. (Pepsi might donate)</p> <p>6. DNA Fingerprinting Equipment for \$1360.</p> <p>Physical Education-Bret Davis-\$0; 1. Treadmill added for \$4,970.86 for Adaptive PE class. DRC will purchase a new treadmill. Computer Lab-Phyllis Neeley-\$5,300; 1. Two computers with dual CD burners for \$3,500.</p> <p>2. Four scanners-\$1,600 and 4 copies of software for \$200</p> <p>3. Ten pair of headphones and CCTV-Video Magnification Screen will be provided by DRC funds.</p> <p>Fine Arts-Darryl Nelson-\$14,000; 1. Two media carts for two classrooms for \$14,000. General Request-Susan Regier-\$12,000; 1. AC106 and SM101a & b need overhead projectors with ceiling mounts at a cost of \$12,000. Social Science-Andy Messchaert-\$12,610.86; 1. Two Fossil Casts for \$403.</p> <p>2. Film for Anthropology class will be provided by DRC for a total of \$295.</p> <p>3. Two Laptop computers, projectors and A/V carts for \$6103.93 each.</p> <p>Library-Lorie Barker-\$9,350; 1. Ten computers with CD burners at \$1620 each. TTIP funds might be able to pay for these.</p> <p>2. Five partitioned computer work stations for new computers for \$2,000.</p> <p>3. Distribution box for "Little Theater" in the Library for \$350.</p> <p>4. Multimedia cart for \$7000</p>
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2/14/2005	<i>Priority Registration for RN students</i>		"To accept the new process."			consensus of committee				The committee is submitting a registration date appeal process, if the student meets certain criteria, they could appeal and be given an earlier registration date. The Appeal Committee would meet the week following the deadline to determine if the student would be granted an earlier registration date. Suggestions for notifying students are: sending flyers to hospitals and having it listed on the website and in the class schedule.	
2/28/2005	<i>Child Development Center Program Review</i>		Prudy stated since no corrections have been submitted, she is asking for approval.			consensus of committee					
5/9/2005	<i>Position Request</i>		"Requested to refill the position as soon as possible."			consensus of committee				Due to the resignation of Scott Eitelgeorge as men's basketball coach, Carroll Land requested this <u>position be filled</u>	
6/28/2005	<i>Budget Report</i>		Approve the proposed budget.			consensus of committee				Donna Berry presented the 2005-2006 Proposed Budget. There has been an elimination of 2 grant programs: TRIO and the West Hills Nursing Grant. Discussion was made about: growth/enrollment, staffing, instructional program needs, and reaching out to prospective students within our community.	
8/24/2005	<i>Budget Report</i>		Approved the revised budget			consensus of committee				The BTRF committee recommended a revised budget. Donna Berry presented the changes to CLC. Donna Berry has to have all changes made to the budget by Friday, August 26, 2005. The revised budget will go to the Coard for approval September 15, 2005.	

9/12/2005	<i>Student Assistance Program</i>		"To support start a Student Assistance Program at Porterville College."			consensus of committee				Danny Sciacqua handed out an assessment of needs he prepared from surveys with the student population of Porterville College. There is a great need for a mental health counselor on out college campus. PC has the opportunity to have Barry Sommer, a local therapist, work with the students.
9/12/2005	<i>MDRC Grant Proposal</i>		"Tentatively supports the MDRC pending review of the grant by CLC."			consensus of committee				Antonia reported on the MDRC Grant related to student services; it is for a maximum of \$100,000.00 per year for 3 years. The grant would focus on support for out transfer center purchasing things such as: programs, supplies, technology, and advising software. The grant must be done by 9/26/05.
9/12/2005	<i>FTES Accounting</i>		Pass the recommendation			consensus of committee				Steve Schultz recommended making a change in the Academic Guidebook policy: "instructors will not take a break within the last hour of class time as this affects the FTES accounting."
10/24/2005	<i>EODAC Committee Descriptions</i>		"Asked for approval of the change."			consensus of committee				Susan Regier reported they are removing all references pertaining to Affirmative Action and replacing with Equal Opportunity & Diversity Action Committee (EODAC).

10/24/2005	Porterville College Foundation Funded Grant Writer		"To approve the subcommittee and include an ex-officio student member."	Virginia Gurrola		consensus of committee				<p>Steve introduced John Nash as the new grant writer. John said he is excited to begin work for the college. Porterville College Foundation has made a commitment to fund a grant writer to assist in locating resources for grants. John has contacts he has developed in Washington D.C., Sacramento, and locally; it is not just writing the grants it is connecting Porterville College with state & federal legislators to insure success. The natural disasters that have occurred lately, such as the hurricanes, will have a direct effect on the federal grant monies available as money is moved to help in the recovery process. We need to work together and be proactive; the time to write grants is now. Federal grants start in February and end in May; there is a 30-60 day award period after grants are submitted. Jeff Keele said they are in the process of developing a grant over-site committee consisting of 6 members; one (1) Business Office person, one (1) CSEA member, three (3) faculty members one of whom would be the current faculty representative on the Foundation, and one (1) administrator. The purpose is to set priorities and work together to decide where to focus the biggest effort. The sub committee or working group will report to the CLC. It was asked if there was a student representative on subcommittee; Jeff Keele stated that had not been in the original plan. There was discussion about adding a student to the committee. John has already been exploring options for Porterville College and would like to know specifically what the college needs are and where he should focus his searches.</p>	
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*Minutes for 2006 are unavailable

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4/20/2007	Procedural Structure of CLC		Membership: "To approve membership as discussed with (*) asterisks added with any representative can name a designee."	Jeff Keele	Ron Glahn	consensus of committee					
4/20/2007	Procedural Structure of CLC		Functions: "To accept these recommendations to functions as modified in this document with the addition of number 3 including phrase <i>"and forwarded to the president"</i> , also on number 5 with the addition of the phrase <i>"forward to the president"</i> ."	Ron Glahn	Virginia Gurrola	consensus of committee					
4/20/2007	Procedural Structure of CLC		Specific Task: "to accept as the Presidents proposal."	Jeff Keele	Michael Carley	consensus of committee					
4/20/2007	Procedural Structure of CLC		Meetings: "To accept with amendment <i>"in the spirit of participatory governance a management, faculty, classified co-chair be selected from the representatives on the CLC at the last meeting of the Spring Term"</i> ."	Steve Schultz	Miles Vega	consensus of committee					

4/20/2007	<i>Procedural Structure of CLC</i>		Quorum: "To approve the amendments."	Virginia Gurrola	Carol Wilkins	consensus of committee				A quorum would be the majority of those members present, and at a special meeting a quorum will be fifty percent plus one.
4/20/2007	<i>Position Rankings</i>		"That rankings of each constituency group that the Administration would come through Admin. Council, faculty would come through Academic Senate and Classified would come through CSEA ranking their own separate needs using appropriate criteria, then bring the recommendations to CLC for approval."	Donna Berry	Jeff Keele	consensus of committee				Mrs. Berry said through discussion at BEMAP they are recommending rankings come to CLC through each constituency.
4/20/2007	<i>One Time Funds Requests</i>		"For approval of the four new purchase requests."	Donna Berry	Steve Schultz	consensus of committee				Mrs. Berry reported one time fund requests that were approved are ordered and on the way. More funds were received and requests sent; four new items were added and approval. Mrs. Berry presented the new items to CLC for approval.
4/20/2007	<i>Strategic Plan Goals & Initiatives</i>		"To accept the five initiatives to be our short term priorities to be completed by 2008, and the long term goals to be completed by 2012."	Steve Schultz	Carol Wilkins	consensus of committee				Mr. Schultz presented a brief draft of the recommendations and for approval of the the recommendations Strategic plans and college goals and short term strategic initiatives.

4/20/2007	<i>New Positions</i>		"to accept recommendation from BEMAP committee for hiring new classified positions as presented based on allocation received."	Donna Berry	Tiffany Duke	Yes	10	5	1	Mrs. Berry reported there has been discussion in Budget Development and in BEMAP regarding the budget allocation. Based on the new allocation BEMAP and Budget Development committees are recommending approval of adding a new custodian, groundskeeper, administrative secretary for new Vice President, a nineteen hour person at information center, and a new nineteen hour person at the counseling desk. There was discussion among members about ranking.
5/4/2007	<i>Grant Oversight Committee Prioritized List</i>		"To accept list with additions as presented."	Jeff Gervasi	Ron Glahn	consensus of committee				Mr. Carley presented the Grant Oversight Subcommittee's priority list to CLC. Mr. Carley asked for input, additions, and comments on the list. Mr. Schultz asked about adding Safety & Security to the list as a high priority. It was suggested to add Staff Development with a rating low.
5/4/2007	<i>Mission Statement</i>		"Asked for approval by CLC of the Mission Statement as presented."	Ron Glahn	Muriel Josten	consensus of committee				Mr. Schultz presented the draft of the Mission Statement revision that includes Mission, Values and Philosophy statements.
5/4/2007	<i>Program Review: Learning Center</i>		"To approve by consensus."	Steve Schultz		consensus of committee				Program Review was presented by Catherine Hodges.
5/18/2007	<i>Revised Program Review, Library Media Center</i>		"To approve the revised Program Review for the Library Media Center."	Donna Berry	Michael Carley	consensus of committee				Mike Carley reported the program review was distributed to CLC via email and it is posted on the web.
5/18/2007	<i>Admendment: Program Review, Admissions & Records</i>		"To accept the Program Review for Admission & Records."	Donna Berry	Michael Carley	consensus of committee				Mrs. Gurrola presented a brief overview of the changes to the program review regarding a change in a budget request.

5/18/2007	<i>CLC Summer Meetings</i>		"To change CLC meeting dates during summer 2007 to the first and third Thursday's of the summer from 1-2pm."	Donna Berry	Susan Regier	consensus of committee				Meetings will be canceled if there are no agenda items.
6/7/2007	<i>Strategic Plan Update</i>		"To approve the Updated Strategic Plan with additions presented."	Donna Berry	Michael Carley	Yes	10		1	Mrs. Berry brought the Strategic Plan forward with details previously approved added the Strategic Plan for review and approval.
6/7/2007	<i>2007-2008 Tentative Budget</i>		"To accept the 2007-2008 Tentative Budget as presented."	Jeff Gervasi	Carol Wilkins	consensus of committee				Mrs. Berry detailed income, expenses, categorical budget changes and other revenue.
9/7/2007	<i>Proctor Testing Fees</i>					consensus of committee				Mr. Schultz reported he was informed by Charlene Styer that Porterville College provided testing by proctor for approximately 150 students last year. Mr. Schultz reported we are the only campus in the District who does not have a fee for proctoring tests. After discussion it was agreed by consensus to charge non Porterville College students a fee of \$15.00 for this service.
10/22/2007	<i>Adopted Budget</i>					Adopted Budget approved by consensus				Mrs. Berry presented the Adopted Budget for review, questions and approval.
11/19/2007	<i>BEMAP Recommendation for Position Rankings</i>		"Recommended Faculty position requests come directly to CLC from the Academic Senate."	Donna Berry	Craig Britton	consensus of committee				Faculty rankings go directly to CLC and by-pass BEMAP.

11/19/2007	<i>Academic Senate Faculty Rankings</i>		"Moved that the CLC is recommending that we forward the ranking recommendations fo the Academic Senate to the president to include the discussion of CLC regarding the reankings."	Carol Wilkins	Bill Henry	Yes	11	2		Mr. Britton informed CLC that eight (8) presentations were made at Academic Senate and six (6) went forward as follows: 1) Chemistry; 2) Business; 3) Math; 4) English; 5) Library services; 6) Child Development. Speech and Human Services were not ranked.	
11/19/2007	<i>Academic Senate Faculty Rankings</i>		"Moved that future rankings will continuw to be brought to the CLC for review and discussion prior to forwarding to the president.	Chris Craigh	Susan Regier	Yes	12	1			
11/19/2007	<i>BEMAP Committee</i>		"To dissolve BEMAP and the current BEMAP subcommittees will report directly to CLC. New committees are Strategic Planning, Enrollment Management and Budget.	Donna Berry	Dale Norton	consensus of committee					
11/19/2007	<i>Grant Oversight Subcommittee Forms</i>		"To approve the grant forms submitted by Mrs. Berry"	Virginia Gurrola	Bill Henry	Yes	14		1	Donna Berry presented the information about the grant proposal form. This form is to be completed and presented to the grant oversight committee to assist with assessment of grant proposals. Mrs. Berry also presented a Grant Approval Routing Sheet.	

12/10/2007	<i>One Time Funding</i>		"To approve Porterville College using approximately \$29,688.00 of one time funds to purchase a Marquee for the corner of Plano and Highway 190."	Donna Berry	Gary Wallace	consensus of committee					
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3/10/2008	<i>Grant Oversight Sub-committee/Grant Progress Report</i>		"To approve the new AVN/RN program."	Michael Carley	Jeff Gervasi	consensus of committee				Valerie Lombardi reported on the AVN/RN Program Grant. Discussion was held on the financial costs and benefits of the program. The grant involves a two (2) year planning period and projected start date for Fall 2010.	
3/24/2008	<i>Participatory Governance Statement</i>	3/10/2008	"to accept the Participatory Governance Statement with some minor grammatical corrections."	Steve Schultz	Chris Craig	consensus of committee					
6/9/2008	<i>2008-2009 Tentative Budget</i>		"To accept the 2008-2009 tentative budget as presented and forward to the Board of Trustees."	Carol Wilkins	Chris Craig	consensus of committee					
10/6/2008	<i>Community College Survey of Student Engagement</i>		"To show support tentatively based on what the final output looks like to our Administrators as they go to Chancellor's Cabinet."	Jim Carson	Karen Bishpo	Yes	22	1			
11/3/2008	<i>2008-2009 Adopted Budget</i>	6/9/2008	"To accept the 2008-2009 adopted budget as presented."	Donna Berry	Carol Wilkins	Yes	26				

11/17/2008	<i>Changes to the CLC Agenda</i>	11/3/2008	"To change the format of CLC agendas by removing the Old and New Business sections and to add Information, Discussion, and Action items. If a report is required it be given ahead of time in a brief synopsis format and attached to the agenda for everyone to read."	Chris Craig	Rickelle Syrdahl	Yes	22				
11/17/2008	<i>Timelines and Establishment of a working group sub-committee for Accreditaion Planning Agenda Items</i>	11/3/2008	"To establish a task force to work on the Accreditation Planning Agenda Report and accept the committee timelines established and presented at the CLC meeting on November 3, 2008."	Michael Carley	Virginia Gurrola	Yes	22				
11/17/2008	<i>Adoption of the Enrollment Management Committee Charge</i>	11/3/2008	"To accept the Enrollment Mangement Charge as presented at the CLC meeting on November 3, 2008."	Dale Norton	Virginia Gurrola	Yes	22				

12/1/2008	<i>Program Review Process</i>		"To accept the revised templates and schedule to the Program Review Process."	Michael Carley	Carol Wilkins	Yes	22				
12/1/2008	<i>Strategic Planning flow Chart, Calendar and Charge</i>		"To accept the Strategic Planning Calendar, Flow Chart and Charge of the Strategic Planning Committee."	Steve Schultz	Susan Regier	Yes	22				

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7/6/2009	<i>Mission, Vision and Philisophy statement</i>		"To accept the Mission, Vision and Philisophy Statement as presented to CLC "	Michael Carley	Bill Henry	Yes	12				Yes
7/6/2009	<i>Porterville College Tentative 2009-2010 Budget</i>		"Mrs. Berry presented a motion that the Budget Committee recommends approval of the the 2009-2010 Tentative Budget for Porterville College as presented."	Donna Berry	Bill Henry	Yes	10			Mrs. Berry presented the proposed tentative 2009-2010 budget and committee recommendations.	Yes
9/3/2009	<i>2009-2010 Adopted Budget</i>	7/6/2012	"To approve the 2009-2010 adopted budget as presented."	Donna Berry	Chris Craig	Yes	20	1		Mrs. Berry presented the changes made to the budget presented at the CLC meeting July 6, 2009. Changes are due to additional information from the State regarding funding and at the ditection of the KCCD Board of Trustees.	Yes
9/3/2009	<i>Accreditation Mid-term Report</i>		"To accept the Accreditation Mid-Term Report with the expectationa and understanding there will be some minor changes to formatting as it is being reviewed."	Bill Henry	James Entz	Yes	20				Yes

9/21/2009	<i>Election of new CLC co-chairs</i>		"To elect Classified nominee - Tiffany Haynes, Administrative nominee - Dr. Ann Beheler, and Faculty nominee - Dr. Jeff Keele."	Dr. Jeff Keele	Chris Craig	Yes	21				
10/5/2009	<i>Smoking Policy Proposal</i>		"We adopt this proposal for the locations and funding now, and continue the development of a policy to be completed by the end of this semester."	Susan Regier	Carol Wilkins	Yes	21				
12/7/2009	<i>IT Committee Structure Changes</i>		"To accept the corrections and approve the IT Committee Structure as presented."	Rickelle Syrdahl	Chris Craig	Yes	26			Corrections: Change "Director, Library Media Center" to "Director, Library" and "Director Admissions & Records/Financial Aid EOPS" to "Director, Admissions & Records".	Yes
12/7/2009	<i>RN Program Recommendation</i>		"To support the Budget Committee's recommendations as presented."	Carol Wilkins	Dan Dale	Yes	25	1		Mr. Goode stated the Budget Committee recommends Porterville College proceed in the implementation of the RN Program in 2010-2011. A schedule of the additional costs in noted on the attached supplement. Funding options are as follows: Plan A - Use 100% one time funding - 1/2 PC reserves, 1/2 District wide reserves, Plan B - Use 100% one time funding - 100% PC reserves, or Plan C - Reduce and/or eliminate LVN program beginning in the Fall 2010.	No, Donna Berry will provide costs breakdown, expected costs, and the plans outlined in detail.

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4/5/2010	Implementation of Program Review Subcommittee		"Approval to set up the Program Review Subcommittee."	Michael Carley	Dan Dale	Yes	19			The documents provided show how the Program Review Committee carries out the process of reviewing Program Reviews. The Subcommittee will use the assessment form to evaluate and distinguish if the program review meets the standards PC set.	Yes
4/19/2010	Social Science Department Program Review	4/5/2010		Michael Carley	James Entz	Yes	22			Recommended: 1) Listing all program SLO's (page 2) under the departments program review instead of separate reviews.	Yes
5/3/2010	Science/Math Program Review			Susan Regier	Carol Wilkins	Yes	23				Yes
5/3/2010	Porterville College Mission Statement		"To continue with the current mission statement, values and philosophy."	Jeff Keele	Carol Wilkins	Yes	23				Yes
5/3/2010	Program Review Subcommittee Membership Proposa		"Approval of proposed form for membership."	Dan Dale	Steve Schultz	Yes	21		2	Proposing that the committee membership be reviewed every three years. Members should have the option of rotating (to be discussed at a later date).	Yes
6/7/2010	2010-2011 Tentative Budget		"To approve the tentative budget with the agreement to present a sustainability plan as fall approaches."	Donna Berry	Steve Schultz	Yes	14				Yes

8/30/2010	Membership of CLC		"Approval of adjusted membership."	Steve Schultz	Richard Goode	Yes	17			Changes to the CLC membership are as follows: 1) Miles Vega is new representative of Student Learning Services, 2) Stewart Hathaway is Academic Senate President Elect, 3) Susan Lala is the Coordinator of the DRC (Director of DRC was changed to Coordinator), 4) Director, Library Media Center was corrected to Director, Library, 5) Baldemero Garcia will be the designee for Michelle Hart as CSEA VP, Russell Fletcher to step in for the ASPC President as the designee and James Entz will be the designee for Darryl Nelson as Fina & applied Arts, Division Chair.	Yes
8/30/2010	New CLC Co-chairs		"Approve new co-chairs after nominations."			Yes	17			Dr. Ann Beheler will remain the administrative co-chair, Susan Lala will be the new Faculty co-chair, and Tiffany Haynes will remain the classified co-chair.	
8/30/2010	Accreditation Update		"To submit an updated report with addition and correction from CLC members by September 10, 2010."	Susan Regier	James Entz	Yes	17				
9/20/2010	Composition of CLC Outline		"To table CLC composition vote to next meeting and the creation of a sub-committee."	Susan Regier	Craig Britton	Yes	11	4		What positions should be considered for a voting or nonvoting member. Address: 1) Human Resorce Manager to be changed to ex officio 2) Curriculum Chair, to give reports not a voting member, 3) Secretary is an ex officio member and needs to reflect this. Susan Regier will chair the subcommittee for the composition of the CLC outline.	Yes
9/20/2010	Computer Commons staffing		"To hire the 19 hour position fro the Computer Commons."	Susan Regier	Lori barker	Yes	10	6	3	Recommended by the Budget committee to hire a part timer for the computer commons to meet the needs of students.	Yes

9/20/2010	Grant Policy		"In the future, renewal grants will come to Grant Oversight as either an information item or approval."	Michael Carley	Miles Vega	Yes	21				
10/4/2010	2010-2011 Adopted Budget		"To approve the draft Adopted Budget as presented, with the assumption that Donna can ass the aforementioned items to the adopted budget prior to the presentation to the Board of Trustees."	Donna Berry	Ann Beheler	Yes	21			Donna clarified that the budget being reviewed is a draft of the adopted budget; some adjustments still need to be made.	Yes
10/18/2010	Vendor Policy	10/4/2010	"To approve the vendor policy as amended."	Craig Britton	Russell Fletcher	Yes	19			The venor policy was approved with the amendment that: "No entity will solicit students to apply for credit cards or chrage cards", and "vendors are required to display their approved UOF form while on campus".	Yes
11/15/2010	CLC Composition Subcommittee Recommendations/Revisions to the CLC Membership Document, Procedures for Establishing a New Committee or Modifying a Current Committee, and Porterville College Committees/Councils	9/20/2010	"To approve the CLC Composition Subcommittee Recommendations/ Revisions to the CLC Membership Document, Procedures for Establishing a New Committee or Modifying a Current Committee, and Porterville College Committees/Councils (with the addition of HR being ex officio)"	Ann Beheler	Chris Craig	Yes	23			A definition of "Emergency Items" was the most significant change made to the membership/charge document.	Yes
11/15/2010	Recommendation to Disband the Program Review Committee (function moved to Strategic Planning Committee)		"To Disband the Program Reviedw Committee."	Virginia Gurrola	Lori Barker	Yes	23				

11/15/2010	<i>Revised Motion from Budget Committee, to use carryover dollars to purchase instructional computers identified on list, and allow replaced computers to trickle down to replace older computer for other staff.</i>		"To use carryover dollars to purchase instructional computers identified on list, and allow replaced computers to trickle down to replace older computer for other staff."	Susan Regier	Ann Marie Wagstaff	Yes	22		1		Yes
12/6/2010	<i>Recommendation to Approve Budget Sub-committee Membership & Charge</i>	11/15/2012	"To approve the Budget Sub-committee membership and charge."	Richard Goode	Russell Fletcher	Yes	20				
12/6/2010	<i>National University Parntership</i>		"To approve the Partnership with National University."	Miles Vega	Virginia Gurrola	Yes	17	1	2		

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1/31/2011	<i>Voting on MAA Recommendation</i>		"The net proceeds from the MAA revenues, that we receive, would be split proportionally with 10% to the facilitator's division, 45% to the participants' divisions, and 45% inot the General Fund toward a designated college project and the method of splitting the funds would be determined by the tools that we have available by MBT."	Donna Berry	Karen Ball	Yes	23				No
1/31/2011	<i>Voting on BAM II PC Feedback</i>		"To accept the recommendations with the additions."	Susan Regier	Lori Barker	Yes	23			Corrections to the Overall Response to BAM II Recommendation by the Budget Committee include: 1) Changin "Consultation Council" in the second paragraph, uner "Overall Response", 2) Correcting the word "ee" to "we" in the first paragraph uner "Recommendation 6", 3) Changing "Recommendation 6" to read, "...equitably among the campuses and that outcome would be shared with the campus for discussion and comment before final decisions are made based on recommendations from the consultant."	Yes
3/7/2011	<i>Instructional Equipemtn purchases</i>		"To approve the list of Instructional Equipment to be purchased."	David Bezayiff	Craig Britton	Yes	19		3	Division Chairs prioritized their individual requests and submitted their lists. It was decided to puchase the top four ranked requests and use any remaining money to purchase classroom <u>instructor stations</u> .	Yes
4/4/2011	<i>Fine and Appliled Arts Program Review</i>	3/21/2011	"Move for approval."	Miles Vega	Richard Goode	Yes	21			Strategic Planning reviewed the Fine and Applied Arts Program Review and report it meets the standards set by the rubric created.	Yes
4/4/2011	<i>Health Careers Program Review</i>	3/21/2011	"Move for approval."	Miles Vega	Richard Goode	Yes	21			Strategic Planning reviewed the Health Careers Program Review and report it meets the <u>standards set by the rubric created.</u>	Yes
5/2/2011	<i>PC Mission and Vision Statements</i>	4/4/2011	"To accept all tree parts of the Mission and Vision Statement."	Miles Vega	Jim Entz	Yes	10			Mr. Carley doesn't want to change the mission statement just because California is having hard times. Dr. Wagstaff feels Porterville College should continue to strive to reach the goal set forth in the staement; therefore the statement should be left unchanged.	No, the mission and vision statement is available online

5/23/2011	<i>Tentative Budget</i>		"To approve the tentative budget as presented today with the caveat that between the tentative budget and adopted budget put forward at the October meeting, which will be finalized in September, the budget committee continues to look at areas to reduce the budget before submitting the finalized budget."	Donna Berry	Steve Schultz	Yes					No
8/29/2011	<i>CLC Membership</i>		"To add the position of Associate Dean of Health Careers and Director of Financial Aid to the membership."	Valerie Lombardi	Susan Lala	Yes	23			Division Chairs have changed, job titles have changed, employees have left and new ones have been hired to fill vacant jobs; some of these changes are as follows: 1) Valerie Lombardi is the new Division Chair for Health Careers, 2) Kim Behrens is the new Associate Dean of Health Careers, 3) Jim Entz is the new Division Chair for Fine and Applied Arts, 4) Erin Cruz is the Interim Director of Financial Aid. Add: 1) Associate Dean of Health Careers to the membership, and 2) The title "Director of Admission & Records/Financial Aid" separated into "Director of Admissions & Records" and "Director of Financial Aid"	No
8/29/2011	<i>Co-Chair Nominees</i>		"To continue with the current co-chairs for another year."	Steve Schultz	Ann Marie Wagstaff	consensus of committee				Administrator Co-chair will be Ann Beheler, Faculty co-chair will be Susan Lala, and Classified co-chair will be Tiffany Haynes.	No
9/19/2011	<i>Institutional Researcher (IR) Office Spring 2011 Program Review</i>		"To approve the IR Program Review."	Ann Marie Wagstaff	Miles Vega	Yes	20			The Strategic Planning Committee reviewed the IR Program Review submitted by Mr. Carley. The committee determined that the program review meets or exceeds all the areas of the rubric.	Yes
9/19/2011	<i>Program Review Process</i>		"The budget committee recommends that the step in the program review process called "completion of program review" include consultation and sign off by appropriate administrator(s) to determine that goals and budget requests are reasonable and necessary."	Stewart Hathaway	Andrew Messchaert	Yes	19		1		No
9/19/2011	<i>Annual Program Review update</i>		"Approval of the Annual Program Review update."	Valerie Lombardi	Rod Frese	Yes	20			The Budget Committee has come up with an improved annual program review update. This form is to be done every year and due to the budget committee by October. This form is simple and can be completed quickly. Budget wants the updated form to go through the same approval process as the program review.	Yes

9/19/2011	<i>Strategic Planning Calendar</i>		"To approve both concepts."	Miles Vega	Jim Entz	Yes	20			The first recommendation is that the budget planning process begins in October instead of February and changed on both the Strategic Planning Flow Chart and on the planning calendar. The second recommendation is the budget planning calendar date changes.	Yes
9/19/2011	<i>Smoking Site Changes</i>		"Approve the new smoking site changes as shown on the map provided."	Ann Marie Wagstaff	Miles Vega	Yes	19		1		Yes
10/3/2011	<i>Program Reviews</i>	10/3/2011	"The administrator of the area and Division Chair will notify the individual who is under program review to attend meeting when program review is being discussed and/or approved."	Ann Marie Wagstaff	Michael Carley	Yes	19			Mr. Carley presented the Learning Center Program Review and Assessment Report and he states they have met or exceeds the rubric standard. He requested that the program review be discussed during this meeting and then brought back a second time at the next CLC meeting, October 17, 2011 for discussion and vote. The Learning Center Program Review will go out again with a small change. The committee had several questions and felt it would be beneficial to them and the department if that department chair be present during discussion to defend and/or answer questions regarding their program review.	N/A
10/17/2011	<i>Learning Center Program Review</i>	10/3/2011	"To approve the Learning Center Program Review."	Chris Craig	Richard Goode	Yes	21			Due to all the cuts to the Learning Center, Mrs. Hodges is requesting an increase in her budget to replace some of the staffs hours.	Yes
10/17/2011	<i>Distance Education Program Review</i>	10/3/2011	"To approve the Distance Education Program Review as is."	Lorie Barker	Virginia Gurrola	Yes	21			Mr. Craig stated that hardware and some software are bought through the IT budget; with the exception of speciality items. Mrs. Phinney is requesting a new video camera w/tri-pod and money for printer replacement cartridges.	Yes
11/7/2011	<i>Bookstore Hours</i>	10/17/2011	"To approve the change in the bookstores hours of operation with the exception of longer hours the first two weeks of the semester; the new hours will take effect with a one week delay to post signs informing students of the change."	Russell Fletcher	Rodney Frese	Yes	22	1			Yes

11/7/2011	<i>Academic Affairs Program Review</i>	1st review 10/3/11, 2nd review 10/17/11	"To approve the Academic Affairs Program Review with the addition of CurricUNet to the goals and correction of typos."	Ann Marie Wagstaff	Miles Vega	Yes	22		1	Steve Schultz stated that the Academic Affairs Program Review as goals, a mission statement; SLO's were included, an accurate analysis of Dr. Beheler's performance, strengths and areas of improvement were included, and the budget is accurately reflected. Ann beheler added CurricUNet to the goals but didn't reprint the review. Upon approval Ann will resend the updated review with corrections.	Yes
11/21/2011	<i>election for New Administrator Co-chair</i>		"For Steve Schultz to be the elected as the new Administrative Co-chair to CLC."	Ann Marie Wagstaff	Bill Henry	Yes	25	1			N/A
11/21/2011	<i>Recommendation that the Facilities Planning Committee be a Sub-committee of CLC</i>	11/7/2011	"To accept the recommendation by Dr. Carlson to make the Facilities Planning Committee a sub-committee of CLC with the recommended changes."	Stewart Hathaway	Russell Fletcher	Yes	26				Yes
12/5/2011	<i>Barnes & Noble's Scholarship for Library Reserve Books</i>	11/21/2011	"To accept the proposal submitted by Nrs. Barker for purchasing reserve books for the library."	Stewart Hathaway	Ann Marie Wagstaff	Yes	23				Yes
12/5/2011	<i>Priority Registration</i>	11/21/2011	"To allow student athletes priority registration in the second tier (day 3) with the provision they are completely matriculated."	Miles Vega	Richard Goode	Yes	22			Steve Schultz stated that priority registration, at least, for athletes for PC will follow CC guidelines with CLC approval. The guidelines will be: 1) Day 1-2: veterans, foster youth or former foster youth, DSPS & EOPS. 2) Day 3: Student athletes and ASPC students. 3) Day 4-10: Continuing students with less than 100 units attempted (excluding students on academic standing probation and prior year graduates of high schools in the district. 4) Day 11-14: New students not included above. 5) Day 15: Open registration. In addition A&R will receive a list to be entered into the system; this will be done the same way as qualifying to compete. Student athletes are disqualified when they are accepted for the COA program, if their load drops below 12 units or if they don't complete 24 units with a 2.0 GPA or better by their second term.	Yes

12/5/2011	<i>Pilot Program for ACCUPLACER Diagnostics Testing</i>		"to proceed iwht the Pilot Program for the ACCUPLACER Diagnostic Testing application."	Richard Goode	Valerie Lombardi	Yes	23			Cindy Pummill stated that the goal of the Math Department for basic skills is to have modular style learning and ACCUPLACER fits right in with what they are trying to accomplish. "The new program combines ACCUPLACER Diagnostics, the College Board's pc-adaptive assessments of abilities, with Pearson's MyFoundationLab, a confirmed online remediation system for reading, writing and mathematics to identify areas needing improvement and then constructs modules for students to master core concepts for school and career readiness." (Cited fro the handout, ACCUPLACER//MyFoundationsLab)	Yes
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Date of CLC Meeting	Item	CLC 1st Review	Motion	Motioned	Seconded	Approved	Ayes	Nays	Abstentions	Comments	Handout
2/6/2012	<i>Catalog Revision and Review</i>	12/5/2011	"To establish a Catalog Review Committee"	Richard Goode	Miles Vega	Yes	21	1		Proposal: 1) any changes to the catalog will only be implemented in the fall; no changes during the academic year. In other words, all approved changes will be implemented the next academic year starting in the Fall. 2) Establish a Catalog Review Committee to review the catalog and make sure all changes are current and correct. The Curriculum Committee approves catalog changes, however; Mr. Goode still proposed to establish a Catalog Review Committee. Members will be: Richard Goode, Steve Schultz and Miles Vega.	No
2/6/2012	<i>Enrollment Management Plan 2012-2016</i>		"To approve the Enrollment Management Plan"	Michael Carley	Chris Craig	Yes	22				Yes
3/5/2012	<i>Strategic Plan</i>	2/6/2012	"To approve the Strategic Plan 2012-2015"	Ann Marie Wagstaff	Susan Regier	Yes	24				Yes
3/5/2012	<i>Grant Oversight Sub-Committee Charge</i>	2/6/2012	"To approve the Grant Oversight Sub-Committee Charge with amendments"	Russell Fletcher	Jorge Lopez	Yes	24			Recommended CLC Changes: 1) Change "Business Office Representative" to "Director of Finance/Administrative Services". 2) Correct typing errors.	Yes

4/16/2012	2012 Accreditation Report		"I move that the Institutional Self Evaluation Report be approved with the proviso that any substantive changes will be brought back to CLC for approval."	Ann Marie Wagstaff	Russell Fletcher	Yes	21			Steve Schultz proposes that CLC approve the document as a continuing work in progress, with the understanding that minor changes will still be made. Major changes will be brought before CLC for review. If a major change needs to be made after the report is printed and submitted to ACCJC, an addendum will be written to submit with the report. A final, bounded copy of the report will be presented at the 2012 Fall Flex Day. Changes: Standard I, evidence was reorganized and a couple of changes were made to IB; such as a reference to the Educational Master Plan, the deletion of the second actionalbe improvement plan, and the addition of a paragraph stating the use of CurricUNET for the assessment of SLOs (page 78).	No, Report was provided online for review.
5/7/2012	Approval: Student Services, Social Sciences, IT and President Office Program Reviews	5/7/2012	"To approve Student Services, Social Science, IT (with correction) and Presidents Office Program Reviews."	Susan Regier	Joel Wiens	Yes	22			All Program Reviews were reviewed by the Strategic Planning Committee and all four reviews met the required matrix.	Yes
5/21/2012	Mission Statement		"To approve the Mission Statement as it stands with the recommendation that it be reviewed by the Strategic Planning Committee."	Richard Goode	Russell Fletcher	Yes	18			The Porterville College Mission Statement is to be reviewed and approved each spring semester.	Yes

5/21/2012	<i>CTE Program Review</i>	5/7/2012	"To approve CTE Program Review."	Russell Fletcher	Chris Craig	Yes	18			The Strategic Planning Committee recommended that the review met the standards of the matrix.	Yes
5/21/2012	<i>Language Arts Program Review</i>	5/7/2012	"To approve the Language Arts Program Review."	Joel Wiens	James Entz	Yes	18			The Strategic Planning Committee recommended that the review met the standards of the matrix.	Yes
5/21/2012	<i>Division Carryover</i>	5/7/2012	"To approve Division Carryover."	Russell Fletcher	Andrew Messchaert	Yes	18			Any instructional monies that weren't spent will be carried over into the next budget year. The actual process won't occur until the books are closed, usually at the end of August or <u>September</u>	Yes
6/11/2012	<i>2012-13 Tentative Budget</i>	5/7/2012	"To approve the tentative 2012-2013 budget recommended by the Budget Committee."	Ann Marie Wagstaff	Russell Fletcher	Yes	19			The Budget Committee recommended increased hours for staff in the Library, Learning Center and Assessment. These recommended increases are not reflected in the tentative budget because the colleges were asked not to make changes to positions that would need to be negotiated. The Budget Committee believes that these increases are needed in order to support student success and to regain sustainability in these areas. The Budget Committee will continue to look for avenues to pursue these changes.	Yes
8/27/2012	<i>Integrated Planning Assessment and Action Model (IPAA)</i>	8/27/2012	"To accept the Intergrated Planning Assessment and Action Model."	Joel Wiens	Bill Henry	Yes	19			On page 10, add the IT sub-committee to the Planning and Decision Making Chart. On page 11 under November and page 12 under February, remove "alternating years" and replace with a footnote "the timelines may be subject to change due to campus or district planning modifications."	Yes
8/27/2012	<i>2012-13 Adopted Budget</i>	8/27/12, but the tentative Budget was approved on 6/11/12	"CLC adopt the budget."	Ann Marie Wagstaff	Bill Henry	Yes	19			Budget will be presented to the Board in September, 2012.	Yes

9/17/2012	<i>Budget Planning Calendar</i>		"To adopt the Budget Planning Calendar as presented."	James Entz	Lorie Barker	Yes	23			Changes were made to the budget calendar and is now easier to read.	Yes
9/17/2012	<i>Library Program Review</i>		"To approve the Library's Program Review."	Miles Vega	Bill Henry	Yes	23				Yes
10/1/2012	<i>Hearing Panel</i>	9/17/2012	"To approve the Hearing Panel"	Miles Vega	Bill Henry	Yes	21				Yes
10/1/2012	<i>Scholarships & Awards Sub-committee</i>	9/17/2012	"To approve the Scholarships & Awards Sub-committee."	Ann Marie Wagstaff	Bill Henry	Yes	21				Yes
10/1/2012	<i>Budget Sub-committee</i>	9/17/2012	"To approve the Budget Sub-committee."	Bill Henry	Miles Vega	Yes	21			CLC approves with the stipulation the following changes are made: 1) Under Functions item 6 and 13, first word will be capitalized. 2) Under Membership Composition "Deans" will be changes to "Dean(s)".	Yes
10/15/2012	<i>Marketing & Outreach Sub-committee</i>	10/1/2012	"To approve the Marketing & Outreach Committee Charge "	Ann Marie Wagstaff	Chris Craig	Yes	21				Yes

10/24/2012	<i>Educational Master Plan 2012-2016</i>	Educational Master Plan. 1st reviewed 5/7/12, 2nd review 5/21/12, 3rd review 10/1/12, 4th review 10/15/12	"To adopt the Educational Master Plan with the recommended revisions for specific accuracy."	Ann Marie Wagstaff	Lorie Barker	Yes	20			The Educational Master Plan is a living document that will be reviewed and updated every year. Recommended changes: Mrs. Barker recommends in the "Acknowledgments" section the "Library Director" title be changed to "Librarian". In the "College History and Background" section include "library, learning center" into the paragraph that starts ""Student Success" is a common that at the College...". The final recommendation, is adding to the "Student services Three-Year Strategic Plan section" in the paragraph following the "Student Services Goals: 2011-14". "Additional details describing the specific goals, various strategies that will be accomplished to meet the goal and the outcomes expected as a result of the completion of the goals and strategies are located in the Student Services Strategic Plan adopted in spring 2011." The following will be added: "It should also be noted that due to administrative reorganization that occurred in summer 2012 after this plan was adopted, the Library and Learning Center were reassigned to the Vice President of Student Services. Since these programs were not part of Student Services when their Three-Year Strategic Plan was completed, some modifications to the plan and its objectives may be made to reflect this reorganization."	No, Report was provided online for review.
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10/24/2012	<i>Title IX Advisory Sub-committee</i>	10/15/2012	"To approve the Title IX Advisory Sub-committee with the addition of a classified and human resource staff member and the reduction of student membership."	Virginia Gurrola	Lorie Barker	Yes	20			Eric Mendoza recommends adding 1 classified and 1 human resource representative to the membership. Also, decreasing the student membership from "2" to "1".	Yes
10/24/2012	<i>Library Grant</i>	10/15/2012	"To accept the NEH and ALA Grant."	Miles Vega	James Entz	Yes	20			If PC receives this grant, no monies will be awarded; the Library will receive free books, DVDs and access to a database.	Yes
11/5/2012	<i>CCA Adjunct Representative</i>	10/24/2012	"Adjunct Representative of Academic Senate will serve as Adjunct Representative of CLC "	Chris Craig	Miles Vega	Yes	20			The CLC membership will be modified to reflect the change from CCA Adjunct Representative to the Academic Senate Adjunct Representative, who is currently David Chamberlain.	No
11/5/2012	<i>Staff Sub-committee</i>	10/24/2012	"Approve the Staff Sub-committee outline."	Karen Ball	Joel Wiens	Yes	20				Yes
11/5/2012	<i>Financial Aid Sub-committee Deactivation</i>	10/24/2012	"Deactivate the Financial Aid Committee."	Erin Cruz	James Entz	Yes	20			This committee has not met for several years due to Federal Regulation changes with the satisfactory academic progress; this has made it difficult to keep up o staff training. The Director reviews all financial aid applications before approval.	Yes
12/3/2012	<i>Proctoring Fees</i>	10/15/2012	"\$20 fee to be applied to all non KCCD currently enrolled students."	Miles Vega	Bret Davis	Yes	19				Yes

12/3/2012	<i>Staff Development Sub-committee</i>	11/5/2012	"To approve the Staff Development Committee."	James Entz	Miles Vega	Yes	19			Approval with the following recommendations: under Specific Tasks change "of designate" to "or designee" and under Agenda strike out #2."	Yes
12/3/2012	<i>Science/Math Controller Replacement</i>		"To approve the purchase of the Science/Math controllers."	Arlitha Williams-Harmon	Chris Craig	Yes	19			This is a one time expense and the Science/Math Department has requested these controllers for the past two years. The controller are data loggers that are connected to a computer and devices such as ECG electrodes can be attached to assist during labs. The controllers are an upgrade for the new technology in the classrooms	Yes

Date of CLC Meeting	Item	CLC 1st Review	Motion	Motioned	Seconded	Approved	Ayes	Nays	Abstentions	Comments	Handout
2/4/2013	<i>Budget Recommendation</i>	2/4/2013	"Move forward with the Budget Recommendation to increase the Learning Center Technician's hours to the District."	Lorie Barker	Joel Wiens	Yes	25	0	0	Reinstating the Learning Center Technician's additional hours is imperative for the success of Porterville College students.	No
3/4/2013	<i>Committees Organizational Structure</i>	11/5/2012 (reviewed for a 2nd time, 12/3/2012)	"To approve the Committees Organizational Structure."	Craig Britton	Virginia Gurrola	Yes	24	0	0	All recommendations made during the 11/5 and 12/3 meetings have been made. Mr. Schultz added that Mrs. Brown created a template for completing the "end of the year committee report" that is submitted at the last CLC meeting of each Spring semester.	Yes
3/4/2013	<i>Emergency One-Time Budget Request for Natural Science & Mathematics</i>	3/4/2013	"To approve the emergency request for \$1400."	Virginia Gurrola	Miles Vega	Yes	24	0	0	\$900 for a replacement refrigerator and \$500 for product replacement.	Yes
4/1/2013	<i>Matriculation Advisory Committee</i>	3/18/2013	"To approve the changes in the Matriculation Advisory Committee"	Craig Britton	Eric Mendoza	Yes	23	0	0	3/18 Recommended Changes: add "Student Learning Service" representative to membership. "Director, Admissions & Records" be changed to " Director, Admissions & Records/Financial Aid". On 4/1 it was announced Carmen Martin will be the SLS Rep.	Yes
4/1/2013	<i>Natural Science/Mathematics Program Review</i>	3/18/2013	"To approve the Natural Science/Mathematics Program Review"	Virginia Gurrola	Chris Craig	Yes	23	0	0	on 3/18, Strategic Planning stated the Program Review meets or exceeds all the criteria of the matrix.	Yes
5/6/2013	<i>Mission Statement</i>	4/15/2013	"To defer the Mission Statement until the fall semester"	Richard Goode	Virginia Gurrola	Yes	24	0	0		No
5/6/2013	<i>CLC Membership & Modification of Agenda and Committee Reporting</i>	4/15/2013	"To accept changes to membership as stated"	Craig Britton	James Entz	Yes	24	0	0	See minutes for changes made to membership	No

6/3/2013	2013-14 Budget	No	"To approve the 2013-14 Tentative Budget"	Chris Craig	Bill Henry	Yes	14	0	0	Mrs. Williams-Harmon discussed the withdrawal of; 1) Adult Ed from the Community Colleges, 2) the 90-unit cap, 3) the census date proposal. In addition, the Prop 39 energy fund projects and District Budget including increases was discussed. She went over the 2012-13 Budget projection (adjusted to reflect the passing of Prop 30) and PC's 2013-14 Budget proposal to the district.	Yes
6/3/2013	Fine and Applied Arts Program Review/Assessment	5/6/2013	"To approve the Fine and Applied Arts Program Review"	Richard Goode	Ann Marie Wagstaff	Yes	14	0	0	Strategic Planning stated the program review met the criteria of the program matrix. Mr. Entz discussed the division's vision of the future and past accomplishments for Fine and Applied Arts.	Yes
9/9/2013	2013 ACCJC Follow-up Report	5/6/13 (1st); 6/3/13 (2nd)	"To approve the ACCJC Follow-up Report"	Buzz Piersol	Richard Goode	Yes	20	0	0	Mr. Schultz made a few minor changes to the table of contents on page 2 and changed the list of evidence aesthetics throughout the report. The report will be forwarded, reviewed and approved at the October 10th Board meeting. On October 11th, four hardcopies and the flash drive with the evidence will be sent to ACCJC.	Yes
9/9/2014	Selection of 2013-14 CLC Co-Chairs	No	"To nominate Bill Henry for 2013-14 CLC administrator co-chair"	Arlitha Williams-Harmon	Richard Goode	Yes	19	0	1		No
9/9/2014	Selection of 2013-14 CLC Co-Chairs	No	"To nominate Tiffany Haynes for 2013-14 CLC classified co-chair"	Ann Marie Wagstaff	Buzz Piersol	Yes	19	0	1		No
9/9/2014	Selection of 2013-14 CLC Co-Chairs	No	"To nominate Susie Lala for the 2013-14 CLC faculty co-chair"	Buzz Piersol	Joel Wiens	Yes	20	0	0	Mr. Vega contacted the faculty nominee, verified Mrs. Lala accepted the nomination due to her absence and the vote went forward.	No

12/2/2013	One-Time Instructional Requests	No	"To fund all the requests with the instructional materials monies, look for additional funding if available and to fund the remaining out of our reserves"	James Entz	Jay Hargis	Yes	18	0	0	Five departments submitted request for the One-Time Instructional/Library Material Money. Fine Art - \$4,261 for purchase of DVD's electric kiln and two white boards. Social Science - \$1,600 for purchase of bone casts to complete the anthropology collection to be used in courses. Language Arts - \$37,300 for purchase of laptop cart with 35 laptops. Learning Center Classrooms - \$1,500 for the purchase of sound system to reduce noise and replacement of whiteboards. Library - \$7,357 to expand EBSCO database and eBooks Catalog. The State allocated \$36,155 and the above request total \$52,378 for a difference of \$16,223.	No
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Date of CC (Formally known as CLC) Meeting	Item	CLC 1st Review	Motion	Motioned	Seconded	Approved	Ayes	Nays	Abstentions	Comments	Handout
5/19/2014	<i>Tentative 2014-15 Budget</i>	5/5/2014	"To approve the budget as presented"	Maria Roman	Lupe Guillen	Yes	15	0	0	Dr. Wagstaff presented the budget. She discussed the STRS update and the contribution increases to the State, employer and employee, and PC labor and non-labor adjustments. The following are from the Governor's May revise: \$50million was added to CTE programs. \$42.4million added to offset decrease in property taxes. \$6million added for increased technology infrastructure. The adjustments to Access Funding and COLA, adjustments to the January maintenance and instructional equipment proposal, deferral pay down and a decrease if \$1.5million for Prop 39 projects.	Yes
5/19/2014	<i>Health Careers Program Review</i>	No	"To approve the Health Careers Program Review"	Ann Marie Wagstaff	Jay Hargis	Yes	15	0	0	The assessment report completed by the Enrollment Management Sub-Committee and their recommendation for approval was provided to CLC	Yes

*Minutes for Fall 2014 are unavailable

Date of CC (Formally known as CLC) Meeting	Item	CLC 1st Review	Motion	Motioned	Seconded	Approved	Ayes	Nays	Abstentions	Comments	Handout
5/4/2015	<i>Draft VI Porterville College Stratgic Plan</i>		To approve the Draft VI by CC	Sam Aunai	Jay Hargis	Yes	consensus		1		
5/4/2015	<i>Program Review - Career & Technical Education (CTE)</i>		To accept CTE Program Review	Miles Vega	Jay Hargis	Yes	consensus			There are SLOs listed in the program review, however, they will need assessment information on how results apply to the effectiveness of the program. This inforamtion will be gathered campus wide.	
5/4/2015	<i>Program Review Veterans Services (Veterans Resource Center)</i>		To accept the program review	Jay Hargis	Tim Brown	Yes	consensus				
5/4/2015	<i>FY15-16 Budget Presentation</i>		To accept the Budget Committee recommendation s and for the budget to be forwarded to the President	Joel Wiens	Miles Vega	Yes	consensus			PC is on target for the 50% law. The presentation can be viewed on Inside PC. The 2015-16 budgets are balanced and everyone's requests have been funded. A new van and car will be purchased. The security will undergo maintenance.	
9/8/2017	<i>Midterm Report</i>	Spring 2015 and Summer 2015	To approve the mid-term report as it stands pending the minor changes.	Tim Brown	Lori Barker	Yes	consensus			An emergency meeting was called to approve the Mid-Term Report before the Board meets Thursday, September 10, 2015. A draft of this report was worked on in the spring and presented in the summer with the understanding that it would be brought back to the committee at the earliest opportunity after school started. The Mid-Term Report is due to ACCJC by October 15, 2015.	This report was electronical ly sent to the committee for review.
9/21/2015	<i>EOPS/CARE Program Review Report</i>		To accept the program review	Sam Aunai	Tim Brown	Yes					
9/21/2015	<i>CalWORKS Program Review Report</i>		To accept the program review	James Thompson	Joe Cascio	Yes					
9/21/2015	<i>DRC Program Review Report</i>		To accept the program review	Tim Brown	Val Garcia	Yes					

9/21/2015	<i>Language Arts Program Review Report</i>		To accept the program review	Val Garcia	James Thompson	Yes					
9/21/2017	<i>Administrator Co-Chair</i>		To nominate Bill Henry as Co-Chair for the Administrator position	Val Garcia	Ann Marie Wagstaff	Yes					
9/21/2015	<i>Classified Co-Chair</i>		To nominate Vern Butler as Co-Chair for the classified position	Ann Marie Wagstaff	Sam Aunai	Yes					
9/21/2017	<i>Faculty Co-Chair</i>		To nominate James Thompson as Co-Chair for the faculty position	Tim Brown	Diane Thompson	Yes					
11/16/2015	<i>Success & Equity Committee (SEC) Name Change (formally known as Student Success & Equity Coordinating)</i>	11/2/2015		Ann Marie Wagstaff	Tim Brown	Yes					
11/16/2015	<i>Success & Equity (SEC) Structure</i>	11/2/2015		Tim Brown	Giovanni	Yes					
11/16/2015	<i>Success & Equity (SEC) Membership</i>	11/2/2015		Joel Wiens	Jay Hargis	Yes					
11/16/2015	<i>Data Team Structure/ Membership - Taskforce for SEC</i>	11/2/2015		Ann Marie Wagstaff	Jay Hargis	Yes					
11/16/2015	<i>Strategic Planning (SP) Structure</i>	11/2/2015		Jay Hargis	Susan Lala	Yes					
11/16/2015	<i>Strategic Planning (SP) Membership List</i>	11/2/2015		Jay Hargis	Tim Brown	Yes					
11/16/2015	<i>Strategic Planning (SP) Calendar</i>	11/2/2015		Tim Brown	Sam Aunai	Yes					
11/16/2015	<i>Program Review Schedule</i>	11/2/2015		Tim Brown	Sam Aunai	Yes					

11/16/2015	<i>Financial Aid Program Review</i>	11/2/2015	To accept the Financial Aid Program Review with discussed minor changes.	Tim Brown	Susan Lala	Yes					
11/16/2017	<i>Admissions and Records Program Review</i>	11/2/2015	To accept the Admissions and Records Program Review with discussed minor changes	Tim Brown	Susan Lala	Yes					
11/16/2015	<i>Student Equity Program Review</i>	11/2/2015	To accept the Student Equity Program Review with discussed minor changes	Tim Brown	Susan Lala	Yes					
11/16/2015	<i>Student Success and Support Program Review</i>	11/2/2015	To accept the Student Success and Support Program Review with minor changes	Tim Brown	Susan Lala	Yes					

*Minutes for Spring 2015 are unavailable

Date of CC (Formally known as CLC) Meeting	Item	CLC 1st Review	Motion	Motioned	Seconded	Approved	Ayes	Nays	Abstentions	Comments	Handout
3/7/2016	<i>Library Program Review</i>		To accept this program review	Ann Marie Wagstaff	Jay Hargis	Yes					Yes
4/18/2016	<i>Mission Statement</i>	first 2/1/16 and second 3/7/16	To approve	Ann Marie Wagstaff	Lori Barker	Yes				will go for Board approval.	
5/2/2016	<i>2 Year Program Reviews: A. Administration of Justice, B. Fire Technology, C. Industrial Technology, D. Business Education, E. Informational Systems, F. Child Development, G. Agriculture, H. Human Services, I. EMT Basic, J. Registered Nursing, K. Psychiatric Technician, and L. Science/Mathematics</i>		To approve A - L (2 year Program Reviews)	Jay Hargis	Joe Cascio	Yes					
5/2/2016	<i>Revised FY17 Tentative Budget</i>		To recommend this budget to the President	Jay Hargis	Tim Brown	Yes					
9/19/2016	<i>Fine and Applied Arts Program Review</i>		To accept this program review	Tim Brown	Ann Marie Wagstaff	Yes					
10/17/2016	Financial Aid Technician is now called Assistant Director financial Aid (designee chair in Directors absence)			Tim Brown	Sam Aunai	Yes					
10/17/2016	<i>Strategic Planning Calendar</i>		Tabled for another time	Val Garcia	Tim Brown	Yes				After a lengthy discussion it was decided to table this vote.	Yes

11/21/2016	<i>Election of College Chair</i>	11/21/2016	Val Garcia was nominated as the Chair of College Council beginning spring 2017	Bill Henry								
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Date of CC (Formally known as CLC) Meeting	Item	CC 1st Review	Motion	Motioned	Seconded	Approved	Abstentions	Comments	Handout
3/6/2017	<i>Athletic Program Review</i>	2/6/2017	Motion to approve the Athletic Department Program Review	Tim Brown	Ann Marie Wagstaff	Yes		See minutes from 2/6/17	Viewed on Projector/ PDF file email to committee
3/6/2017	<i>Approval of Program Review Items</i>	3/6/2017	Beginning today program reviews only need a single reading unless there is a dispute, and then a second reading will be required.	Michael Carley	Tim Brown	Yes		The committee felt since Strategic Planning does just an intensive assessment of all program reviews, approving them before forwarding to CC. In addition, the committee is sent a pdf file at least three days for review prior to the vote, that unless something was missed one reading should suffice.	N/A
3/20/2017	<i>M&O Program Review</i>	3/6/2017	Motion to approve	Tim Brown	Maria Roman	Yes		See minutes from 3/6/17	Viewed on Projector/ PDF file email to committee
3/20/2017	<i>Office of Instruction Program Review</i>	3/20/2017	Motion to approve	Jay Hargis	Tim Brown	Yes		Mr. Henry commented on the improvement of the scheduling process over the last 3 or 4 years, the success of the Duel Enrollment Program, and the need for three new positions. There was no increase in budget cost.	Viewed on Projector/ PDF file email to committee
3/20/2017	<i>Institutional Research Program Review</i>	3/20/2017	Motion to approve	Tim Brown	Bill Henry	Yes			Viewed on Projector/ PDF file email to committee

4/3/2017	<i>Title IX Presentation</i>	3/6/2017	<i>Have a Title IX update in October to CC</i>	Ann Marie Wagstaff	Jay Hargis	Yes		Defined what Title IX is. Discussed who is responsible for handling Title IX issues, who chairs the committee and will give updates to CC. Also, discussed if Title IX should be removed or renamed.	N/A
4/3/2017	<i>Health Careers Program Review</i>	4/3/2017	Motion to approve	Jay Hargis	Maria Roman	Yes		Discussed pass rates, retention/success, SLO assessment, curriculum revision, program strengths and improvements, goals and staffing.	Viewed on Projector/ PDF file email to committee
4/17/2017	<i>Physical Education & Health Program Review</i>	4/17/2017	Motion to approve	Kailani Knutson	Jay Hargis	Yes		Discussed the desire to rename the department to Kinesiology, wanting to offer a transfer degree in Kinesiology, a personal trainer certificate, loss of facilities to hold classes and hopes of hiring at least one full-time faculty	Viewed on Projector/ PDF file email to committee
5/1/2017	<i>President's Office Program Review</i>	5/1/2017	To approve President's Office Program Review as submitted	Joe Cascio	Maria Roman	Yes		The program review stressed the importance of having the Foundation Director be separate from the President's position. Recommended 1 full-time Foundation Executive Director/Grant Writer and 1 full-time Communications & Marketing	Viewed on Projector/ PDF file email to committee
5/1/2017	<i>Social Science Program Review</i>	5/1/2017	To approve Social Science Program Review contingent on SLO chart changes.	Tim Brown	Lupe Guillen	Yes		The first column of numbers in the SLO chart are suspect and professor Hargis will investigate the data and correct any changes he finds. Discussed the changes to Social Science over the years, goals for the future and staffing requests.	Viewed on Projector/ PDF file email to committee

5/15/2017	2017-18 Budget	Continuous reporting on budget through committee reports over the year	To approve the 2017-18 budget	Tim Brown	Maria Roman	Yes		Budget was presented, noting the increases in STRs, PERs and COLA.	Yes
5/15/2017	Administrative Services Program Review	5/15/2017	To Approve Administrative Services Program Review	Ann Marie Wagstaff	Joe Cascio	Yes			Viewed on Projector/ PDF file email to committee
5/15/2017	IT Program Review	5/15/2017	To approve IT Program Riview	Michael Carley	Tim Brown	Yes			Viewed on Projector/ PDF file email to committee
5/15/2017	Counseling/Advising Program Review	5/15/2017	To approve Counseling/ Advising Program Review	Joe Cascio	Tim Brown	Yes			Viewed on Projector/ PDF file email to committee
9/18/2017	SEC Structure/ Membership Changes	5/15/2017	To approve the revised SEC Structure and Membership changes	Jeff Keele	James Thompson	Yes		During 5/15 meeting the committee recommended a few wording changes.	Yes
9/18/2017	Program Review Process	9/18/2017	To approve the program review process with recommended changes	James Thompson	Ann Marie Wagstaff	Yes		Explained grant oversight was added as a committee who uses the program reviews in planning. Recommended Changes included: a footnote stating all campus committees use program reviews in their planning processes, adding date approved, correct spelling of "management".	Yes
9/18/2017	Faculty Co-Chair Nomination	5/15/2017	Nominate Robert Simpkins to faculty co-chair.	James Thompson	Tim Brown	Yes			N/A

10/2/2017	<i>Security & Safety Structure/ Membership</i>	9/18/17 under Facility Planning Advisory Committee Report	To approve with changes	Maria Roman	Stewart Hathaway	Yes			Yes
10/16/2017	<i>Mission Statement</i>	1st discussed 5/15/17, 2nd discussion 10/2/17	To approve the PC mission statement with the "vocational" to "career" change	Joe Cascio	Kailani Knutson	Yes		The committee reviewed. Recommended changes: to change "vocational" to "career" in the two places the word appears within the document	Yes
10/16/2017	<i>ILO Recommendations</i>	10/2/2017	To approve the ILO recommendation	James Thompson	Kailani Knutson	Yes	2	Recommendation: The College Council or taskforce of College Council will assess the ILOs with guidance and support from the <u>Outcomes Coordinator</u>	Yes
10/16/2017	<i>Scholarship Structure/ Membership Revision</i>	10/16/2017	To approve the revised Scholarship Structure/ Membership with changes	Ann Marie Wagstaff	Jeff Keele	Yes		Recommendation: to add another faculty representative to the membership since there are now nine divisions	Yes

Date of CC (Formally known as CLC) Meeting	Item	CC 1st Review	Motion	Motioned	Seconded	Approved	Abstentions	Comments	Handout
2/5/2018	<i>EOP&S/CARE Program Review</i>	2/5/2018	to approve	Joe Cascio	Jay Hargis	Yes	No		Pdf emailed to committee
2/5/2018	<i>CalWorks/TANF Program Review</i>	2/5/2018	to approve	Maria Roman	Joe Cascio	Yes	No		Pdf emailed to committee
2/5/2018	<i>DRC Program Review</i>	2/5/2018	to approve with addition of students served data	Ann Marie Wagstaff	Joe Cascio	Yes	No		Pdf emailed to committee
2/5/2018	<i>Admission & Records Program Review</i>	2/5/2018	to approve	Jay Hargis	Maria Roman	Yes	No		Pdf emailed to committee
3/5/2018	<i>Athletic Program Review</i>	3/5/2018	to apporve with the addition to an added sentence showing linkage to the Facilities Master Plan and changes to the budget section.	Ann Marie Wagstaff	Jay Hargis	Yes	No		Pdf emailed to committee
3/5/2018	<i>Transfer Center Program Review</i>	3/5/2018	<i>to approve</i>	Tim Brown	Joe Cascio	Yes	No		Pdf emailed to committee
3/19/2018	<i>Revised Program Review Forms</i>	3/5/2018	to approve both revised program review forms	Ann Marie Wagstaff	Tim Brown	Yes	No		Pdf emailed to committee
3/19/2018	<i>Summer Meeting Dates</i>	3/19/2018	to schedule summer CC meetings	James Thompson	Jay Hargis	Yes	No		

4/2/2018	<i>SEC Membership and Charge</i>	4/2/2018	to adopt the new SEC membership and charge	Ann Marie Wagstaff	James Thompson	Yes	No		pdf emailed to committee
4/16/2018	<i>VRC Program Review</i>	4/16/2018	to approve	Tim Brown	Jay Hargis	Yes	No		pdf emailed to committee
4/16/2018	<i>Counseling/Advising Program Review</i>	4/16/2018	to approve	Tim Brown	Jay Hargis	Yes	No		pdf emailed to committee
4/16/2018	<i>Distance Ed Plan</i>	4/16/2018	to approve	Maria Roman	Tim Brown	Yes	No		pdf emailed to committee
4/30/2018	<i>Accreditation Report</i>	4/30/2018	to approve Accreditation Report with any revisions received by deadline	Maria Roman	James Thompson	Yes	No		pdf emailed to committee
4/30/2018	<i>PC Participatory Governance Statement</i>	4/30/2018	to approve	Michael Carley	Tim Brown	Yes	No		pdf emailed to committee
5/7/2018	<i>SSSP Program Review</i>	5/7/2018	to approve	Tim Brown	Maria Roman	Yes	Ann Marie Wagstaff		pdf emailed to committee
5/7/2018	<i>Financial Aid Program Review</i>	5/7/2018	to approve	Tim Brown	Maria Roman	Yes	Ann Marie Wagstaff		pdf emailed to committee
5/7/2018	<i>Social Science Program Review</i>	5/7/2018	to approve	Tim Brown	Maria Roman	Yes	Ann Marie Wagstaff		pdf emailed to committee

5/7/2018	<i>CTE Program Review</i>	5/7/2018	to approve	Tim Brown	Maria Roman	Yes	Ann Marie Wagstaff		pdf emailed to committee
5/7/2018	<i>IT Plan</i>	5/7/2018	to approve	Jay Navarrette	Kailani Knutson	Yes	Ann Marie Wagstaff		pdf emailed to committee
5/7/2018	<i>Strategic Plan</i>	4/16/18 - discussed during reports	to approve	Joe Cascio	Tim Brown	Yes	No		pdf emailed to committee
5/7/2018	<i>Tentative 2018-19 Budget</i>	5/7/2018	to approve the tentative 2018-19 budget	Ann Marie Wagstaff	James Thompson	Yes	No		pdf emailed to committee
9/17/2018	<i>SLO Committee Name Change</i>		to approve the name change and outline	James Entz	Jeff Keele	Yes	No	SLO Committee became Outcomes Committee	Pdf emailed to committee
9/17/2018	<i>Equity Program Review</i>	9/17/2018	to approve program review as written with the understanding ongoing discussion about changes that immediately effect what we are doing.	Joe Cascio	Ann Marie Wagstaff	Yes	No	Dr. Wagstaff would like to discuss goals related to AB705. Professor Long would like to discuss SLOs	Pdf emailed to committee
9/17/2018	<i>Language Arts Program Review</i>	9/17/2018	to approve	Tim Brown	Lupe Guillen	Yes	No		Pdf emailed to committee
9/17/2018	<i>Program Review Schedule</i>	9/17/2018	to approve	James Entz	Maria Roman	Yes	No	Change Office of Academic Affairs to Instruction and moving cycles forward	Pdf emailed to committee

9/17/2018	<i>Enrollment Management Membership Change</i>	9/17/2018	to approve the amendment to the agenda to take action	Joe Cascio	Primavera Arvizu	Yes	No		
9/17/2018	<i>Enrollment Management Membership Change</i>	9/17/2018	to approve	Ann Marie Wagstaff	Joe Cascio	Yes	No		Pdf emailed to committee
9/17/2018	<i>Facilities Master Plan</i>	5/7/2018	to approve	Maria Roman	John Word	Yes	No		Pdf emailed to committee
10/1/2018	<i>Elect New Committee Chairs</i>	10/1/2018	to apporve Primavera Arvizu taking over as administrative co-chair	Sam Aunai	Kailani Knutson	Yes	No		
10/15/2018	<i>ILO Name Change</i>	9/17/18, second review 10/1/18	to aporove the name change to Institutional Level Outcomes (ILO)	Joel Wiens	Sam Aunai	Yes	No		
10/15/2018	<i>ILO #1 Communication revision</i>	9/17/18, second review 10/1/18	to approve revised version to "Use language and other modes of expression appropriate to the audience and purpose"	James Entz	Kailani Knutson	Yes	No		
10/15/2018	<i>CC Structure and Membership</i>		to approve	Ann Marie Wagstaff	Joel Wiens	Yes	No		Pdf emailed to committee
11/5/2018	<i>Program Review Assessment Rubric</i>	10/15/2018	to apporve	Joe Cascio	Maria Roman	Yes	No		Pdf emailed to committee
11/18/2018	<i>Accreditation Committee Charge & Membership</i>	11/5/2018	to approve	Sam Aunai	Ann Marie Wagstaff	Yes	No		Pdf emailed to committee

Date of CC (Formally known as CLC) Meeting	Item	CC 1st Review	Motion	Motioned	Seconded	Approved	Abstentions	Comments	Handout
3/4/2019	<i>Mathematics Program Review</i>	3/4/2019	to approve all three program reviews under consideration	Ann Marie Wagstaff	James Entz	Yes	No		Pdf emailed to committee
3/4/2019	<i>Learning Center Program Review</i>	3/4/2019	to approve all three program reviews under consideration	Ann Marie Wagstaff	James Entz	Yes	No		Pdf emailed to committee
3/4/2019	<i>Office of Instruction Program Review</i>	3/4/2019	to approve all three program reviews under consideration	Ann Marie Wagstaff	James Entz	Yes	No		Pdf emailed to committee
4/1/2019	<i>Staff Development Plan</i>	3/4/2019	to accept the Staff Development Plan	Ann Marie Wagstaff	Joe Cascio	Yes	No		Pdf emailed to committee
4/1/2019	<i>Success & Equity Charter</i>	3/4/2019	move approval	Ann Marie Wagstaff	Joel Wiens	Yes	No		Pdf emailed to committee
4/1/2019	<i>Library Program Review</i>	4/1/2019	<i>to approve the Library Program Review</i>	Michael Carley	James Entz	Yes	No		Pdf emailed to committee
4/1/2019	<i>Distance Ed Program Review</i>	4/1/2019	to approve	Joe Cascio	Michael Carley	Yes	No		Pdf emailed to committee
4/1/2019	<i>Accreditation Follow-up Reprot</i>	4/1/2019	to adopt the draft report	Ann Marie Wagstaff	Stewart Hathaway	Yes	No	was discussed during the reports over several meetings.	Pdf emailed to committee
4/1/2019	<i>PC Strategic Plan Vision for Success Addendum</i>	4/1/2019	to adopt the Strategic Plan Vision for Success addendum	Diane Thompson	Kathryn Benander	Yes	No	was discussed over seveeral meeting as an infromation item.	Pdf emailed to committee

4/15/2019	<i>Draft Equity Plan</i>	4/1/2019	move to pass the Equity Plan under those circumstances	Ann Marie Wagstaff	Kathryn Benander	Yes	No	delayed data from State. (See minutes for 4/15/19, Discussion/Action Items V.B. for more detail)	Pdf emailed to committee
5/6/2019	<i>Natural Science Program Review</i>	5/6/2019	to approve	Stewart Hathaway	Maria Roman	Yes	No		Pdf emailed to committee
5/6/2019	<i>M&O Program Review</i>	5/6/2019	to approve	Lupe Guillen	Joel Wiens	Yes	No		Pdf emailed to committee
5/6/2019	<i>Finance & Administrative Services Program Review</i>	5/6/2019	to approve	Ann Marie Wagstaff	Joe Cascio	Yes	No		Pdf emailed to committee
5/6/2019	<i>Wellness Center Program Review</i>	5/6/2019	to pass a resolution to form a workgroup that will look into the problems related to communicating to students about the Wellness Center and looking into what can be done about the facilities	Ann Marie Wagstaff	Joe Cascio	Yes	No		
5/6/2019	<i>Wellness Center Program Review</i>	5/6/2019	to approve	Ann Marie Wagstaff	Sam Aunai	Yes	No		Pdf emailed to committee
6/3/2019	<i>Tentative 2019-2020 General Fund Budget</i>	6/3/2019	to approve	Michael Carley	Ann Marie Wagstaff	Yes	No		Handout provided
9/16/2019	<i>CC Charge and Membership Structure</i>	9/16/2019	to add Safety and Security Manager to Membership as a voting member	Maria Roman	James Thompson	Yes	No		Pdf emailed to committee

9/16/2019	<i>Mission Statement</i>	9/16/2019	to move forward with the workgroup	Ann Marie Wagstaff	Tiffany Haynes	Yes	No	Workgroup Members: Faculty - John Ghilarducci (Counseling) and Daniel Rice (English); Administrator - Tiffany Haynes (FA Director) and Primavera Arvizu (VPSS); Classified - Vern Butler; and Student (TBD)	Pdf emailed to committee
9/16/2019	<i>Survey Policy</i>	4/15/2019	to approve	Tim Brown	Maria Roman	Yes	No		Pdf emailed to committee
9/16/2019	<i>Program Review Schedule</i>	9/16/2019	to approve	Kendra Haney	Tim Brown	Yes	No		Pdf emailed to committee
10/7/2019	<i>CC Charge and Membership Structure</i>	9/16/2019	to approve with changes	Joe Cascio	James Thompson	Yes	No	Changes: Office of Instruction to Academic Affairs, and add "a" to "Manager, Safety & Security"	Pdf emailed to committee
10/7/2019	<i>Nomination of Faculty and Classified Chairs</i>	9/16/2019	all in favor of Robert Simpkins for the faculty chair	Robert Simpkins		Yes		by consensus of committee	
10/7/2019	<i>Nomination of Faculty and Classified Chairs</i>	9/16/2019	all in favor of Vern Butler for the classified chair	Robert Simpkins		Yes		by consensus of committee	
10/21/2019	<i>Strategic Planning Charge/Membership</i>	10/7/2019	move to approve the Strategic Planning Committee charge and membership	Ann Marie Wagstaff	Joe Cascio	Yes	No		Pdf emailed to committee
10/21/2019	<i>Budget Calendar</i>	10/7/2019	move to approve	Tim Brown	Joe Cascio	Yes	No		Pdf emailed to committee
10/21/2019	<i>Budget Committee Charge/Membership</i>	10/7/2019	to approve	James Thompson	Tim Brown	Yes	No		Pdf emailed to committee

Date of CC (Formally known as CLC) Meeting	Item	CC 1st Review	Motion	Motioned	Seconded	Approved	Abstentions	Comments	Handout
2/1/2021	Guided Pathways Self-Assessment Report	2/1/2021	to approve by electronic vote	Arlitha Williams-Harmon	Joe Cascio	yes		Since there is not an additional CC meeting this February and the report is due to the State Chancellor's Office in March, VPSS Arvizu would like to propose doing an electronic vote on the Self-Assessment report in February. <i>An electronic vote was taken and results tallied on Wednesday, February 24, 2021; with a majority vote the Guided Pathways Self-Assessment Report was approved.</i>	Word document was emailed to CC prior to meeting
4/5/2021	ILO #5 Personal Development	2/1/2021	to keep ILO #5 as currently worded			yes (13 Ayes)		Demonstrate self-management and ethical awareness through practices that promote physical, mental, and emotional well-being	PowerPoint presentation
4/5/2021	Accreditation Institution Set Standards	4/5/2021	to approve the Strategic Planning ISS recommendation	Miles Vega	James Thompson	yes		any ISS falls below the standard (1.0 deviation below the mean) should be brought to the attention of the Office of Instruction for consideration and possible action. If the ISS falls below the standard two consecutive years, there should be a written report and action plan for remediation. a 1.5 standard deviation above the mean (option 1) or a 2.0 standard deviation above the mean (option 2) for the stretch Goals.	PowerPoint presentation
4/5/2021	Stretch Goals	4/5/2021	approve Stretch Goal, Goal Option 2 (2.0 standard deviation above the mean)	James Thompson	Kendra Haney	yes			PowerPoint presentation
4/19/2021	Admission & Records Program Review	4/19/2021	motion to approve	Kendra Haney	Michael Carley	yes			Word document provided to committee
4/19/2021	Transfer Center Program Review	4/19/2021	motion to approve	Lupe Guillen	Kendra Haney	yes			Word document provided to committee
4/19/2021	Counseling & Advising Program Review	4/19/2021	motion to approve	Joe Cascio	Elizabeth Buchanan	yes			Word document provided to committee
4/19/2021	JEC Program Review	4/19/2021	motion to approve	James Carson	Joe Cascio	yes			Word document provided to committee
4/19/2021	CTE Program Review	4/19/2021	motion to approve	Lupe Guillen	Joe Cascio	yes			Word document provided to committee
4/19/2021	Social Science Program Review	4/19/2021	motion to approve	Miles Vega	Thad Russell	yes			Word document provided to committee
5/3/2021	CC Faculty Co-chair Nomination	4/19/21	for Elizabeth Buchanan to represent faculty as co-chair	Miles Vega	Joe Cascio	yes			
5/3/2021	CC Administrator Co-chair Nomination	4/19/2021	to accept Thad Russell as administrator co-chair	Miles Vega	Arlitha Williams-Harmon	yes			
5/3/2021	20-21 End of the Year Reports	5/3/2021	to approve	Thad Russell	Arlitha Williams-Harmon	yes			PDF provided to committee
5/3/2021	VRC Program Review	5/3/2021	Vern asked for a motion to approve the VRC Program Review	so moved, Miles Vega	Lupe Guillen	yes			PDF provided to committee
5/3/2021	Language Arts Program Review	5/3/2021	Vern asked for a motion to approve the Language Arts Program Review	to approve, Frank Ramirez	Kendra Haney	yes			PDF provided to committee
5/3/2021	EOP&S/CARE Program Review	5/3/2021	Vern asked for a motion to approve the EOP&S/CARE Program Review	to approve, Lupe Guillen	Michael Carley	yes			PDF provided to committee

