Meeting began on zoom at 8:30

In attendance: Zav Dadabhoy, Debi Anderson, Julianna Mullen, Manny Mourtzanos, Mike Giacomini, Bill Moseley, Jennifer Achan, Jessica Wojtysiak, Dan Hall, Craig Hayward, Nick Strobel, Alisha Loken, Joshua Lewis, Olivia Garcia, Mindy Wilmot, Jason Stratton, Heather Baltis, Tina Johnson, Edith Mata.

Visitors in attendance for presentations: Michelle Pena, Marcos Rodriguez, James McGarrah, Liz Rozell and Nicky Damania.

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| 1. **Welcome & Review of the Agenda**   President Dadabhoy welcomed everyone to the 1st college council meeting of the semester. | | | | | | *8:30am* |
| 1. **Review & Approval of Minutes**   It was noted that there were no meeting minutes found for the last 2 College Council meetings.  President Dadabhoy asked for a motion to approve the meeting minutes.   * Jennifer Achan1st approved * Nick Strobel seconded the motion * All said “I”. There were no objections. | | | | |  | |
| 1. **College Council Business**   It was noted that there were no meeting minutes found for the last 2 College Council meetings. | | | | | | |
| **A.** | **President’s Report**  Focus is on the COVID-19 response:   * Getting students vaccinated, processing proof of vaccination, and viewing exemption forms * There are 2 perspectives when it comes to the COVID issue:   + 1. Medical Response     2. Political Reality * A majority of staff and students have not turned in their proof of vaccination or exemption forms * Tina Johnson: commented that in the classified employee MOU an exemption needed to be submitted with the district no later than November1st if it is ratified and approved. | Dadabhoy | Information  2 min | | |
| **B.** | **Schedule for the Year**  Meetings will be held at the 2nd and 4th Fridays of each month for an hour and 30 minutes   * + This alternates with the FCDC schedule of the 1st and 3rd Fridays each month * President Dadabhoy called for an approval   + Tina Johnson moved the motion   + Jennifer Achan seconded the motion   + All, except for one, voted in favor   + Edith Mata objected (or raised her hand to approve, her internet was not working properly) * Movement was not unanimous, but the decision carries | Anderson | Information  2 min | | |
| **C.** | **College Work Plan**  Every year this is presented to the Board of Trustees   * All 3 colleges had a similar format and there are SCFF implications. * VP Mike Giacomini said that this is a good thing to utilize because it helps strengthen our work plan * SCFF helps organize work plans. This is how we get paid and meet the needs of our students. We get a bonus on apportionment so we get a larger portion and we have control of how it is spent. * President Dadabhoy pointed out 2 important pieces:   + 1. Level of Enrollment        - 10% down     2. Deans are putting together a robust Late Start Semester * VP Billie Jo Rice reported to the president that there are 75 additional classes that have just been added this week   + - * Jessica Wojtysiak: said that the deans have been working  1. to evaluate their waitlists & drop lists, letting students know what is available as an alternative 2. adding to schedule additional courses, 8 week and 12 week online courses too  * President Dadabhoy: said that other FTES is built up out of the following variables: Incoming Student Body, Guided Pathways and Completion and Transfer/Keeping them on their path   + - * 70-20-10 is still the split formula but several temporary regulations had passed and they are re-examining the attendance accounting manual. | Dadabhoy | Information  5 min  \_\_?\_\_-9:02 | | |
| **D.** | **Accreditation Mid Term Report**  Jessica Wojtysiak explained that she is also the administrative chair of the AIQ (Accreditation and Institutional Quality committee).   * Accreditation is a 7-year cycle. 2018 was our last evaluation and we received no recommendations (we were successful and no areas required improvement). Now we will do a Midterm Report. * There are 5 areas of the Midterm Report, but we will focus on 3-5: * “reflects on actions it has taken to improve institutional performance related to student learning outcomes and institution-set standards” * “reflects on fiscal health and indicates actions taken to improve conditions (if applicable)” * “reports on the progress and outcomes from the action projects identified in its most recent Quality Focus Essay (described in the ISER)” and will be our primary focus | Wojtysiak | Information  10 min  9:02-9:11 | | |
| **E.** | **Fraudulent Enrollments**  CA community colleges have been the targets of fraudulent robotic enrollment.   * Jennifer Achan: We are working closely with the Department of Education and collaborating on a local level with the other colleges to make sure that criminals don't steal money from us. * Craig Hayward: shared the following statistics of the percent of fraudulent applications by college:   + BC 1%   + CC 2%   + PC 7% * Michelle Pena: spoke about how BC is fighting back * CCC Apply made a spam filter to catch bot applications with an algorithm that puts potentially fraudulent applications in a holding tank for manual review, we will be monitoring closely * The holding tank is being cleared daily. * This is the first semester we have reached out directly to BC faculty to let them know what is going on and asked them to reach out to students directly * Jennifer Achan: keeping these applications on file help us reduce the fraud and the scammers stealing people’s IDs. | Achan, Pena,  Hayward | Information  15 min  9:11-9:31 | | |
| **F.** | **COVID Update**   * There are PPE items in stock * Marcos Rodriguez: daily cleanings and cleanings of high frequency areas are being done repeatedly throughout the day * Nicky Damania: email [covid19@bakersfieldcollege.edu](mailto:covid19@bakersfieldcollege.edu) (this goes to Nicky Damania & Jennifer Johnson, so there is no need to cc them as well). * President Dadabhoy: was reminded of VP Rice’s email asking for grace. There may not be an answer to every single question, but there are constant meetings on the COVID response. | Damania, Rodriguez | Information  20 min  9:31-9:48 | | |
| **G.** | **Facilities Update/Measure J**  *This item will be discussed in the next meeting* | Giacomini | Information  10 min | | |
| **H.** | **Energy Development Work**   * Liz Rozell: Energy Technology and Workforce Development (TT&WD) has 4 different areas: Workforce Development, Research, Innovation, and Policy * In the webinar this week, Roger Ailes from Lawrence Livermore National Laboratories gave a presentation on meeting the 2045 net zero carbon challenge laid down by President Biden. * James McGarrah: they have started an Energy Curriculum Discussion Group and are reviewing industrial technology and transfer pathway to align with different colleges’ energy curriculums and are looking into internships, career paths, degrees, and certifications. * Liz Rozell: said when it comes to policy we need visibility, communication, and relationships | McGarrah,  Rozell | Information  15 min  9:49-10:01 | | |
| **I.** | **District Consultation Council**   * Nick Strobel: August 24th they covered the COVID Update at the Board of Trustees meeting.   + They also approved the adopted budget.   President Dadabhoy thanked everyone for staying late and for all that they do daily.  *-August 24, 2021 Meeting Review*  *-Next meeting September 28, 2021* | Mourtzanos, Strobel, Johnson | Information  10 min  10:02-10:05 | | |