# Bakersfield College Curriculum Committee Minutes

Meeting on April 9, 2015

**I. Call to order** by Billie Jo Rice at 2:32 pm

**Chairs in Attendance**: Billie Jo Rice and John Carpenter

**Administrators in Attendance**: Michele Bresso and Liz Rozell

**Members in Attendance**:

Cari Meyer, Kimberly Bligh, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Paula Parks, Brenda Nyagwachi, Qui Jimenez, Mindy Wilmot, Jennifer Johnson, Mike Daniel, Michael Harvath, Megan Lonsinger, Marissa Marquez, and Angela Vasquez

**II. Review and Approval of the Minutes**

 Corrections were made to the 3/26/15 minutes.

m/s David Koeth/Michele Bresso to approve the March 26th minutes.

Voice vote for approval: Cari Meyer, Kimberly Bligh, Kathy Hairfield, David Koeth, John Carpenter, Qui Jimenez, Mindy Wilmot, Jennifer Johnson, Mike Daniel, Michael Harvath, Megan Lonsinger, Marissa Marquez, Angela Vasquez, Michele Bresso

Voice vote opposed: None

 Abstentions: None

 Motion Passed

**III. Reports: Co-Chairs’ and Articulation Officer Reports**

A. Articulation Officer – Billie Jo

1. C-ID – Departments were emailed courses that received conditional approval for C-ID. C-ID requested revisions must be submitted within one year or the course will lose conditional approval. The State Chancellor’s Office has threatened to pull any ADT’s that contain courses that have not been fully approved for C-ID. Conditionally approved courses are: ANTH B2 (ADT), ART B2 (ADT), HIST B1 (ADT), HIST B2 (ADT), MATH B2 (not ADT).

2. GE Decisions – On the printed agenda, there is a list of the CSU GE and IGTEC decisions. Those changes will be in the 2016 - 17 catalog and are retroactive to Fall 2014. Denied course can be re-submitted for re-consideration. Departments need to compare the CSU GE and IGETC standards to their course and revise their course as necessary. Departments can compare approved courses at the other CurricUNET colleges by using the CurricuSEARCH function in CurricUNET.

B. Co-Charis – Billie Jo Rice and John Carpenter

1. Draft 2015-16 calendar – A rough, rough draft calendar was created. It is very preliminary. Over the last two years, the chairs have tried different things such as: adding meetings, taking out the January meeting, not having meetings the first week of school, etc.

The December Board meeting reports are due to the District on November 3rd. If the first meeting is September 3rd, there would only be four meetings to have courses approved and courses must be on two agendas. The chairs asked the members for suggestions. Ideas the members came up with included: meeting on the flex day before school started, meeting the first week of school and take out the November meeting, working on curriculum during the summer. Jennifer Johnson said that she told her department that all courses and programs must be in CurricUNET by August 22nd to be effective Summer 2016.

2. SLOs and Course Objectives – ACCJC states that SLOs are dynamic and can be changed. Course Objectives are static and cannot be changed. During the summer, the CurricUNET approval queue will be cleared – work will not be lost, but the comments will be lost. Courses will need to be re-submitted. There will be a new format that all courses will be required to use. David Neville is creating a guide that will be given to all departments.

 3. PCAH – there is a new PCAH coming out next year.

**IV. Opportunities to Address the Committee**

 None.

**V. Additions to the Agenda**

None.

**VI. Unfinished Business**

 None.

**VII. New Business**

 None.

**VIII. First Agenda**

 None.

**IX. Second Agenda**

 A. Course Revisions

 BIOL B3A General Biology I

 BIOL B11 Concepts of Biology

ENGR B40 Surveying

m/s Mike Daniel/Creighton Magers to approve the course revisions.

Voice vote for approval: Cari Meyer, Kimberly Bligh, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Paula Parks, Qui Jimenez, Mindy Wilmot, Jennifer Johnson, Mike Daniel, Michael Harvath, Megan Lonsinger, Marissa Marquez, Angela Vasquez., Michele Bresso and Liz Rozell

Voice vote opposed: None

 Abstentions: None

 Motion Passed

B. All courses and programs on the agenda under “Curriculum - Tabled” will be removed from the agenda next year. All programs require a narrative. Directions can be found in the PCAH.

**X. Good and Welfare**

 Billie Jo and John brought happy face cookies for everyone.

A word scramble of the ADT’s was passed out with the winner receiving a pie. Marrisa Vasquez won.

Be on the lookout for emails in case an emergency comes up that requires a vote.

**XI. Adjournment**

 Billie Jo adjourned the meeting at 3:33 pm.