**Subject:** Curriculum Committee Meeting Minutes 3-13-14

**Chairs in Attendance:** Billie Jo Rice, John Carpenter

**Administrators in Attendance:** Liz Rozell, Sue Vaughn

**Members in Attendance:** Kimberly Van Horne, Kathy Hairfield, Emily Maddigan, Creighton Magers, Mark Staller, Sean Caras, Rebecca Mooney, Qui Jimenez, Carl Dean, Brent Damron, Dawn Dobie, Jennifer Johnson, Moya Arthur, Mike Daniel, Mike Harvath, Nick Strobel, Edwin Borbon, Leslie Reiman

**Review and Approval of the Minutes**

**Motion: Approval of Minutes for 3/13/14 and 2/27/14 meetings.**

Moved: Carl Dean Seconded: Mike Harvath

Motion Approved: Kimberly Van Horne, Kathy Hairfield, Emily Maddigan, Creighton Magers, Mark Staller, Sean Caras, Rebecca Mooney, Qui Jimenez, Carl Dean, Brent Damron, Dawn Dobie, Jennifer Johnson, Moya Arthur, Mike Daniel, Mike Harvath, Nick Strobel, Edwin Borbon, Leslie Reiman

Motion Opposed: None

Abstentions: None

Motion Passed.

**Co-Chairs’ Report**

 --New program for First Agenda: Early Childhood Education Degree (Applying for CSU Breadth

 Areas D and E for two courses - may or may not be approved – notification date is April 1)

 --Spanish ADT added to meet the number of 16 ADTs for this year

 --Note: Non-CTE degrees less rigorous requirements for ADT than CTE degrees

 --CTE degrees getting kicked back from the state requiring additional information

 --State requiring more explanation for course revisions (for example, need to say more than

 “six-year review” in course revision request)

 --Need to start “front-loading” curriculum process at beginning of the academic year in order to

 be done in time to complete the approval process and catalog printing

**Assessment Report**

 --Assessment Committee and Deans are only asking for what is mandated by ACCJC—please do

 not “shoot the messenger”

 --Will probably have to include Institutional-level outcomes in assessment plan

 --Do not recommend having two assessments for same SLO: departments need to make good

 decisions on how to assess effectively and simply

 --Note: CurricUNET is designed for course-level and program-level assessment, not individual

 instructor or course assessment

**Opportunity to Address Committee: None**

**Additions to Agenda: None**

**Unfinished business**

---On-going training: COR is the minimum standards to teach a course

**First Agenda**

 --New Program: Associate of Arts in Spanish for Transfer Degree

**Second Agenda**

--ART B6 Acrylic Painting I (R)

--AUTO B112 Auto Transmission and Gear Boxes (R)

--CHDV B45B-Administration of Programs for Young Children: Personnel Management

 Procedures (R-DE)

**Motion to Approve Course Revisions.**

Moved: Mike Daniels Seconded: Sean Caras

Motion Approved: Kimberly Van Horne, Kathy Hairfield, Emily Maddigan, Creighton Magers, Mark Staller, Sean Caras, Rebecca Mooney, Qui Jimenez, Carl Dean, Brent Damron, Dawn Dobie, Jennifer Johnson, Moya Arthur, Mike Daniel, Mike Harvath, Nick Strobel, Edwin Borbon, Leslie Reiman

Motion Opposed: None

Abstentions: None

Motion Passed.

--ADMJ B40 Law and Democracy

**Motion to Approve New Course.**

Moved: Mike Daniels Seconded: Sean Caras

Motion Approved: Kimberly Van Horne, Kathy Hairfield, Emily Maddigan, Creighton Magers, Mark Staller, Sean Caras, Rebecca Mooney, Qui Jimenez, Carl Dean, Brent Damron, Dawn Dobie, Jennifer Johnson, Moya Arthur, Mike Daniel, Mike Harvath, Nick Strobel, Edwin Borbon, Leslie Reiman

Motion Opposed: None

Abstentions: None

Motion Passed.

--Associate in Arts in Elementary Teacher Education for Transfer

--Associate in Arts in Theatre Arts for Transfer (clarification on courses)

--Associate in Science in Business Administration for Transfer

--Associate in Science in Computer Science for Transfer (if IGETC works)

--Associate in Science in Early Childhood Education for Transfer

**Motion to Approve New Programs.**

Motioned: Sean Caras Seconded: Creighton Magers

Motion Approved: Kimberly Van Horne, Kathy Hairfield, Emily Maddigan, Creighton Magers, Mark Staller, Sean Caras, Rebecca Mooney, Qui Jimenez, Carl Dean, Brent Damron, Dawn Dobie, Jennifer Johnson, Moya Arthur, Mike Daniel, Mike Harvath, Nick Strobel, Edwin Borbon, Leslie Reiman

Motion Opposed: None

Abstentions: None

Motion Passed.

--BC Child Development Master Teacher: Infant Toddler Certification - COA

**Motion to Approve Program Modification.**

Motioned: Dawn Dobie Seconded: Kathy Hairfield

Motion Approved: Kimberly Van Horne, Kathy Hairfield, Emily Maddigan, Creighton Magers, Mark Staller, Sean Caras, Rebecca Mooney, Qui Jimenez, Carl Dean, Brent Damron, Dawn Dobie, Jennifer Johnson, Moya Arthur, Mike Daniel, Mike Harvath, Nick Strobel, Edwin Borbon, Leslie Reiman

**Good and Welfare Concerns**

--Two more tentative meetings: April 24 and May 1

Meeting Adjourned.