# Bakersfield College Curriculum Committee Minutes

Meeting on February 26, 2015

**I. Call to order** by Billie Jo Rice at 2:33 pm

**Chairs in Attendance**: Nan Gomez-Heitzeberg, John Carpenter, Billie Jo Rice

**Administrators in Attendance**: Michele Bresso, Liz Rozell, Michelle Pena

**Members in Attendance**:

Cari Meyer, Kimberly Bligh, David Koeth, John Carpenter, Creighton Magers, Paula Parks, Beth Rodacker, Tim Capehart, Qui Jimenez, Mindy Wilmot, Jennifer Johnson, Mike Daniel, Michael Harvath, Megan Lonsinger, Victor Diaz, Brent Damron, Nick Strobel, Angel Vasquez

**II. Review and Approval of the Minutes**

 Corrections were made to the 2/12/15 minutes.

m/s Michele Bresso/David Koeth to approve the 2/12/15 minutes with corrections.

Voice vote for approval: Cari Meyer, Kimberly Bligh, David Koeth, John Carpenter, Creighton Magers, Paula Parks, Beth Rodacker, Tim Capehart, Qui Jimenez, Mindy Wilmot, Jennifer Johnson, Michael Harvath, Megan Lonsinger, Victor Diaz, Brent Damron, Angel Vasquez, Michele Bresso, Liz Rozell, Michelle Pena

Voice vote opposed: None

 Abstentions: Nick Strobel and Mike Daniel

 Motion Passed

**III. Reports: Co-Chairs’ Report**

A. Voting Members – It was clarified that all committee members and administrators except the co-chairs (Billie Jo & Nan) may vote. As John is the Behavioral Sciences representative, he may vote. In the case of a tie, the co-chairs will vote.

B. Strategic Goals – John and Billie Jo completed the online survey for recommendations for the proposed strategic plan initiatives regarding prerequisites for general education courses and review of courses in the general education pattern.

C. C-ID courses – Courses that received conditional approval for C-ID are on the second agenda. Additionally, there is a problem with CurricUNET language on the Methods of Evaluation page that states “Methods of evaluation may include but are not limited to: …” Specifically, the reviewers for the disciplines of History and English do not like the word “may” because they want certain methods of evaluation to be “required” (e.g., research papers). CurricUNET cannot be changed, so Billie Jo adds the word required after research papers after the department chair provides approval.

D. Meta – GoverNET released a sand box for Billie Jo and John to play in. Meta is a lot like the current version of CurricUNET but some of the features are gone. It is very disappointing.

E. 3 new ADT’s – Twice a year the State Chancellor’s Office releases templates for ADTs. Agriculture Plant Science, Biology, and Chemistry have been released and there is an 18 month timeline to get the degree approved or the college will lose the local degree. On July 1, all courses included in an ADT must be C-ID approved before the degree can be submitted.

F. Course Revision Deadline– Kimberley stated that course revisions shouldn’t all be done at the last minute because it isn’t fair for the people who work with the courses after they are approved. Billie Jo said in the fall, faculty are busy with their classes during the first part of the semester, and then it is program review, and then course revisions. Kimberly asked if course revisions could be done in the spring. Billie Jo said it was a hard sell to get faculty to work on curriculum 1.5 years before it would become effective. There was discussion on consequences and incentives.

Michele asked if the 6 year renewal list could be placed on the website. Having the renewal dates on the website would allow departments to see when their courses were up for revision. Sharon stated she would change priorities and work on the 6 year list after the courses that were passed at the deadline for 2015-16 were entered into Banner. Banner is a higher priority because the schedule cannot be loaded until the Banner work is completed. Ideally, the 6 year list is updated every 2 weeks, but when there are a large number of courses approved, a backlog is created.

**IV. Opportunity To Address the Committee**

ASTEP (African-American Success Through Excellence and Persistence) – Paula stated that African-American students had the lowest course completion rates of any group. The program is funded out of our new office of Equity and Inclusion, which is also coordinating programs for Hispanic students, Veterans, and former foster youth.  ASTEP’s goal is for students to graduate and transfer.  The program offers students a summer bridge, mentors, linked English and Student Development classes, and cultural and educational trips.  Paula is willing to go to departments to talk about ASTEP. They are recruiting both continuing and new students as long as they test one or two levels below transfer in English. Committee members were asked to go back and inform their departments about ASTEP.

There was discussion on learning communities, compressed courses, and accelerated courses. The catalog language is not accurate. Paula agreed to submit potential corrections for the catalog to Amber by the next day in order to meet the catalog deadline.

**V. Additions to the Agenda**

 None.

**VI. Unfinished Business**

 None.

**VII. New Business**

 None.

**VIII. First Agenda**

 There are no courses to review.

**IX. Second Agenda**

 A. Course Deletions

PHIL B32- World Religions – East

PHIL B33 – World Religions - West

m/s Jennifer Johnson/Paula Parks to approve the courses for deletion.

Cari Meyer, Kimberly Bligh, David Koeth, John Carpenter, Creighton Magers, Paula Parks, Beth Rodacker, Tim Capehart, Qui Jimenez, Mindy Wilmot, Jennifer Johnson, Mike Daniel, Michael Harvath, Megan Lonsinger, Victor Diaz, Brent Damron, Angel Vasquez, Michele Bresso, Liz Rozell, Michelle Pena

**X. Good and Welfare**

 None

**XI. Adjournment**

 Billie Jo adjourned the meeting at 4:00 pm.

 Respectfully submitted,

 Sharon Bush

 Academic Services Assistant