# Bakersfield College Curriculum Committee Minutes

Meeting on October 20, 2016

**I. Call to order** by Bill Moseley at 2:37 pm

**Chairs in Attendance**: Bill Moseley, and Liz Rozell

**Administrators in Attendance**: Sue Vaughn

**Members in Attendance**:

Cari Meyer, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Mindy Wilmot, Carol Smith, Lisa Harding, Josh Ottum, Bryan Russell, Mike Daniel, Dezi Von Manos, Mark Osea, Christine Harker, Nick Strobel

**II. Review and Approval of the Minutes**

m/s Nancy Perkins/Marisa Marquez To approve the October 6, 2016 minutes.

Voice vote for approval: Cari Meyer, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Mindy Wilmot, Carol Smith, Lisa Harding, Josh Ottum, Bryan Russell, Mike Daniel, Dezi Von Manos, Mark Osea, Christine Harker, Nick Strobel, and Sue Vaughn

Voice vote opposed: None

Abstentions: None

Motion Passed

**III. Reports: Co-Chairs’, Articulation Officer, and Assessment Co Chair Reports**

A. Co-Chairs - Bill Moseley

1. curricUNET – there are some wacky things happening. Let the chairs know if you can’t see the 1st agenda courses under “my approvals”.

2. Courses – some courses aren’t getting reviewed. It is extremely critical that the courses on 1st agenda are reviewed. If you can’t review them by the deadline, let the chairs know.

3. Last 2nd agenda is November 3rd for courses to be effective Summer 2017.

4. Brown Act compliance – to be complaint with the Brown Act the agenda must be done by Monday. Time is needed for faculty to make changes to a course based on feedback from reviewers.

5. There were some courses that didn’t get reviewed. Please review. There is not a lot of time between reviewer’s comments and the agenda being finalized.

6. When reviewing course, teams must send an email and click reviewed in curricUNET.

7. Please use the teams that are listed on the back of the agenda.

8. Committee members can check the status of their department’s courses to make sure courses do not fall through the cracks.

B. Articulation Officer – Marisa Marquez

1. Assist Next Generation is around the corner. It is scheduled to roll out at the beginning of the year.

2. UCTOP – They are scanning catalogs for the website. It will be similar to collegesource.org.

3. COR’s will be on Assist Next Generation. It is going to be awesome to have all the information in one place.

4. AP/CLEP evaluations – Are at odds with the UCs and CSUs. There is a new mandate that all Community Colleges must follow. There will just be 1 form that will be used by everyone – CCs, UCs, and CSUs. The new form has not been developed yet, but the Governor signed the bill to make it effective immediately.

C. SLO Coordinator – Absent, No report

**IV. Opportunities to Address the Committee**

None.

**V. Additions to the Agenda**

None.

**VI. Unfinished Business**

A. eLumen update – Bill Moseley was able to create software to extract information from curricUNET. He is in the process of getting all the attached documents uploaded to the file.

Banner – curricUNET – COCI – to eLumen fields. The work experience courses are just listed by work experience and not listed by department. Liz is researching all possible ripple effects of changing work experience to be listed by the department in Banner. Hoping to roll it out soon. It will roll-out slowly to get feedback from committee. eLumen and curricUNET will not be operational at the same time.

B. Prerequisites – 1 level prior to transfer language. Summer 2017 catalog must list BIOL, MATH, and PSYC courses and not the language “1 level prior to transfer”. Courses must go through revision process to change prerequisites. CHEM B1A - already phased out of UC in Summer 2016, but can be back dated if it is in the Summer 2017 catalog. Liz is concerned because the courses are not on 1st agenda. There needs to be a streamlined process. Make course revisions with actual courses for prerequisites: BIOL, MATH, and PSYC. Sue Vaughn agreed to lead a subgroup to tackle the issue. Mark Osea and Mindy Wilmot volunteered to be part of the subgroup and they will meet in Sue’s Office. Actual courses must replace “1 level prior to transfer” language.

VII**. New Business**

Picture – postponed until all curriculum chairs are present.

**VIII. First Agenda**

A. Course Revisions

B. New Courses

Please review courses.

**IX. Second Agenda** (\*Courses requesting GE Consideration)

A. Course Revisions (CHEM B1B & PSYC B5 were pulled from the agenda)

\*ANSC B1

AGRI B1

CRIM B7

COMP B41

COMP B42

FIRE B6

FIRE B7

FIRE B30

MEDS B35

MEDS B60

MEDS B69

NURS B29

RADT B3A

RADT B3B

\*SOIL B1

\*SPAN B1

\*SPAN B2

STDV B1

STDV B2

\*STDV B6

WELD B1A

WELD B1B

WELD B55A

WELD B55B

For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Mike Daniel/Nick Strobel To approve course revisions with the exception of CHEM B1B and PSYC B5.

Voice vote for approval: Cari Meyer, Nancy Perkins, David Koeth, Christian Zoller, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Mindy Wilmot, Carol Smith, Lisa Harding, Josh Ottum, Bryan Russell, Mike Daniel, Dezi Von Manos, Mark Osea, Christine Harker, Nick Strobel, and Sue Vaughn (by proxy)

Voice vote opposed: None

Abstentions: None

Motion Passed

B. New Courses

AUTO B48WE

ASL B62

ASL B63

ASL B64

ASL B66

ASL B68

ASL B72

CNST B48WE

ELET B48WE

INDR B48WE

NURS B40

NURS B41

NURS B42

NURS B43

For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Mike Daniel/Jeanne Parent To approve course revisions.

Voice vote for approval: Cari Meyer, Nancy Perkins, David Koeth, Christian Zoller, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Mindy Wilmot, Carol Smith, Lisa Harding, Josh Ottum, Bryan Russell, Mike Daniel, Dezi Von Manos, Mark Osea, Christine Harker, Nick Strobel, and Sue Vaughn (by proxy)

Voice vote opposed: None

Abstentions: None

Motion Passed

E. Program Approvals

Public Health Sciences (AS-T)

Web Development (Certificate of Achievement)

A Program Report from curricUNET for each program was included in the agenda. Members were given time to review the programs.

m/s Christian Zoller/Creighton Magers to approve the new programs with the stipulation that the narrative will be given to Sharon.

Discussion: There was much concern because the program report from curricUNET did not reflect the programs the members were being asked to vote on. Narratives were not attached in curricUNET. The template for the Public Health Sciences AS-T contains errors that need to be fixed before being submitted to the State Chancellor’s Office. Members would like to see the program they are voting on.

Voice vote for approval: None

Voice vote opposed: Cari Meyer, Nancy Perkins, David Koeth, Christian Zoller, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Mindy Wilmot, Carol Smith, Lisa Harding, Josh Ottum, Bryan Russell, Mike Daniel, Dezi Von Manos, Mark Osea, Christine Harker, Nick Strobel, and Sue Vaughn (by proxy)

Abstentions: None

Motion Did Not Pass

X**. Good and Welfare**

None.

**XI. Adjournment**

Bill Moseley adjourned the meeting at 3:58 pm.

Respectfully Submitted,

Sharon Bush

Academic Service Assistant