# Bakersfield College Curriculum Committee Minutes

Meeting on October 19, 2017

**I. Call to order** by Erica Menchaca at 2:43 pm

 **Chairs in Attendance**: Erica Menchaca

 **Members in Attendance**: Rich McCrow, Sue Vaughn, Jennifer Rachal, Lindsay Ono, David Koeth, Mark Osea, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Sara Palasch, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Mustafa Barraj, Nick Strobel, Jamal Wright, Brynn Schock

**II. Review and Approval of the Minutes**

 m/s Lindsay Ono/Nick Strobel To approve the 10/5/2017 minutes.

 Voice vote for approval: Rich McCrow, Sue Vaughn, Jennifer Rachal, Lindsay Ono, David Koeth, Mark Osea, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Sara Palasch, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Mustafa Barraj, Nick Strobel, Jamal Wright, Brynn Schock

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

**III. Reports: Co-Chairs’, Articulation Officer, and Assessment Co-Chair Reports**

 A. Articulation Officer – Mark – With the current IGETC/CSU GE submissions, any GE except Math will be back dated to fall 2017. Moving forward, IGETC/CSU GE courses will no longer be back dated. The next courses submitted will take effect fall 2019. Members were asked to keep this in mind when developing new courses for programs.

 B. Co-Chairs – Erica

 1. Distance Education (DE). To have a course included on the bulk sheet, the deadline is November 13th for the November 16th meeting. FCDC and the deans have been working on this by Nan’s request. The goal is to enable students on a waitlist to enroll in the DE course.

 2. eLumen – is on track to be implemented in the spring. Most of the courses have been transferred. The courses approved last spring and summer still need to be added. Programs need to be added.

 C. Assessment – Erica (Di was not present) – collecting data at the end of this month. There was a conference for IEPRIT which showed how canvas and eLumen can interact.

**IV.** **Opportunities to Address the Committee**

 None.

**V. Additions to the Agenda**

 None.

 **VI. Unfinished Business**

 None.

**VII. New Business**

 Erica and Mark went over sharepoint and the curriculum committee website on how to submit courses and programs. 6 year revision – list is on the curriculum committee website. Members were asked to go back to their areas and ask their chairs to look at the list. Courses must be submitted on the website and have dean and chair approval by November 13th in order to make the first agenda deadline for courses to be effective summer 2017. C-ID courses must be revised every 5 years, so please check your courses.

**VIII. First Agenda**

 Apprenticeship courses are still making revisions and will be ready by Sunday. Teams A, D, & E were asked to wait until they are revised before reviewing. Courses needed to be reviewed by October 26th. Email comments to the course author.

 Mark – CSU transferable courses only require local approval. Listing comparable courses makes a stronger agreement that a course should be transferable.

 Curriculum Review Teams are listed on the opposite side of the courses to be reviewed. Mustafa Barraj stated that he was not assigned to a curriculum review team. All courses and programs are in the sharepoint folder. If you do not have access, please send Erica an email and she will give you access.

**IX. Second Agenda**

 A. Course Revisions

 PBHS B20\*

 PBHS B21\*

 PBHS B22\*

 PBHS B23\*

 \*For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

 m/s Mark Osea/Lindsay Ono To approve course revisions.

 Voice vote for approval: Rich McCrow, Sue Vaughn, Jennifer Rachal, Lindsay Ono, David Koeth, Mark Osea, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Sara Palasch, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Mustafa Barraj, Nick Strobel, Jamal Wright, Brynn Schock.

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

 B. New Courses

 ART B38\*

 MCAG B20\*

 PBHS B30\*

 \*For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

 m/s Mark Osea/Lindsay Ono To approve new courses.

 Voice vote for approval: Rich McCrow, Sue Vaughn, Jennifer Rachal, Lindsay Ono, David Koeth, Mark Osea, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Sara Palasch, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Mustafa Barraj, Nick Strobel, Jamal Wright, Brynn Schock.

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

 1st & 2nd agenda Distance Education Request

 A double-sided list of courses seeking DE was given to committee members. They are current courses before the 6 year review date that the department head and dean decided would be well suited to be taught through Distance Education. It will help serve students to get them off the wait list and into courses. The 6 year review date will not change. The only change to the course is adding DE as a method of delivery.

 Members had concerns about the course rigor comparability of in-person and on-line (DE) courses. Justifications were not listed on the spreadsheet. Some members were quite surprised that their departments were adding DE to courses. Some members had concerns that department discussions didn’t occur.

 m/s Lindsay Ono/Mustafa Barraj to approve adding Distance Education with agreement of present representatives of respected disciplines.

 David Koeth - ART B35, B36, B37

 Mike Daniel/Nick Strobel - ASTR B2, B3

 Creighton Magers - BSAD B5, B18, B43, B54, B55, B65, B85, B88, B90

 Creighton Magers - COMP B12, B31, B32, B33

 Lindsay Ono - CRPS B4, B5

 Jeanne Parent - EMLS B50, B51

 Rich McCrow - FIRE B26A, B52A, B52B, B52C, B52D, B52E, B52F, B52G, B52H, B52I, B52J, B52K, B52L, B52M, B52N, B70A, B70B, B70C, B73

 Mike Daniel - GEOG B2, B3

 Mike Daniel - GEOL B1, B11

 Kris Tiner - MUSIC B2, B22

 Lindsay Ono - NRES B1

 Lindsay Ono - ORNH B4

 Bryan Russel - PHIL B6A, B7, B9, B10, B12, B18, B37

 Mike Daniel/Nick Strobel – PHYS B2A

 Lindsay Ono – SOIL B1

 Mark Osea – STDV B1, B2, B6

 Voice vote for approval: Rich McCrow, Sue Vaughn, Lindsay Ono, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Bernadette Towns, Sara Palasch, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mustafa Barraj, Nick Strobel, Jamal Wright, Brynn Schock.

 Voice vote for opposed: None

 Abstentions: Mike Daniel, Mark Osea, Misty Stowers, Jeannie Parent, Jennifer Rachal

 Motion Passed

 Representatives have until 10/30/17 to let the curriculum chairs know if DE should be added to any of the courses pulled from the list for the next agenda.

**X. Good and Welfare**

 Lindsay inquired about the process for change the discipline for courses.

**XI. Adjournment**

 Erica Menchaca adjourned the meeting.

Respectfully submitted,

Sharon Bush