

Bakersfield College Curriculum Committee
Collins Conference Center, 2:30 p.m. – 4:00 p.m.
September 20, 2012 - Meeting Agenda

- ❖ CALL TO ORDER

- ❖ APPROVAL OF SEPTEMBER 6, 2012 MEETING MINUTES

- ❖ REPORTS
 - Curriculum Status Update
 - Articulation Officer Update

- ❖ CURRICULUM COMMITTEE CHARGE/GOALS PROPOSAL

- ❖ COURSE APPROVAL TRAINING

- ❖ COURSES TO BE REVIEWED
 - CRIM B1 Intro. to Criminal Justice (BC GE D1) (DE course)
 - CRIM B2 – Criminal Law (DE course)
 - CRIM B21 – Introduction to Correctional Administration (DE course)
 - CRIM B23 – Fundamentals of Interviewing and Counseling
 - CRIM B24 – Probation, Parole & Community Corrections (DE course)
 - CRIM B3 – Introduction to Evidence
 - CRIM B4 – Constitutional Criminal Procedures
 - CRIM B5 – Community Relations (BC GE D.1) (DE course)
 - CRIM B50 – Criminal Justice Report Writing
 - FIRE B3 – Fire Command, Strategy, Tactics (DE course)
 - FIRE B7 – Building Construction for Fire Protection (DE course)

- ❖ GOOD AND WELFARE CONCERNS

- ❖ ADJOURNMENT – NEXT MEETING SCHEDULED FOR OCTOBER 4, 2012

Curriculum got you down? Does CurricUNET have you tossing and turning at night? Does the curriculum review process leave you discombobulated and confused?

You Are Not Alone!

Join your fellow friends and colleagues at the most popular support group on campus the

Curriculum Clinic!

Together we will find the answers to your most challenging questions/issues:

I don't remember my password...

I can't find the course I was working on...

What do you mean I have to redo my courses; I just did them five years ago...

Content review, what content review...

Acronyms driving you crazy...SAM code? T.O.P. code? Title 5? ACCJC?

The Curriculum Clinic Support Group Meets from 2:30 – 4:00 p.m. in L148 on the following Thursdays:

September 27, 2012

October 11, 2012

October 25, 2012

November 8, 2012

Bakersfield College Curriculum Committee

- **Charge:** Standing governance committee that functions as a vital subcommittee of the Senate charged with the following:
 - Oversees all curriculum modifications by reviewing, evaluating, and approving (or rejecting) curriculum. In addition to the technical review, committee members look at a variety of items on the COR, such as Student Learning Outcomes, evidence of Critical Thinking, Methods of Instruction, etc.
 - Evaluates program component revisions, updates, and new program proposals.
 - Develops and implements processes for curriculum and program deletions.
 - Evaluates new proposals for and revisions of certificates of achievement and certificates of job skills.
 - Determines course applicability to certificates and degrees, General Education applicability and transferability.
 - Assesses compliance with curricular requirements such as adherence to Title 5.
 - Evaluates previously approved curriculum processes and procedures and alignment to the college mission.

- **Scope of Authority**
 - Faculty have the primary responsibility for curriculum and programs of study. Recommendations for approval go to the Board of Trustees.

- **Reports to**
 - Reports to Academic Senate President, the Senate Executive Board, the Executive Vice President of Academic Affairs/Student Services, and the Academic Senate.

- **Communicates with**
 - Communicates regular updates through the CurricUNET website, maintaining clear communication channels with the college community.

- **Composition**
 - Co-chaired by Exec VP of Academic Affairs/Student Services and faculty representative
 - 2 administrative representatives (non-voting)
 - 23 academic senate representatives (22 departments, 1 adjunct)
 - 1 Student Government Association representative

BC Curriculum Committee Goals 2012-2013

Goal 1: Provide the knowledge and training necessary to accomplish the approval and renewal of curriculum to meet Title 5 compliance.

- Linked to Academic Senate Goals 1, 2, 3, 4
- Linked to BC Strategic Goals 1, 2, 4, 5

Goal 2: Address technological (i.e., CurricUNET) issues that are impeding the approval and renewal of curriculum to meet Title 5 compliance.

- Linked to Academic Senate Goals 1, 2, 3, 4
- Linked to BC Strategic Goals 1, 2, 4, 5

Goal 3: Address process issues that are impeding the approval and renewal of curriculum to meet Title 5 compliance.

- Linked to Academic Senate Goals 1, 2, 3, 4
- Linked to BC Strategic Goals 1, 2, 4, 5

Academic Senate Goals 2012-2013

Goal 1: Ensure active faculty participation in developing processes and procedures that impact Academic Senate purview and responsibilities.

- Linked to BC Strategic Goals 2, 3

Goal 2: Address issues that are impeding the approval and renewal of curriculum to meet Title 5 compliance. For example: staff and faculty involvement in committee work, encourage faculty training.

- Linked to BC Strategic Goals 2, 3

Goal 3: Increase faculty participation in college governance activities, in particular curriculum and program review.

- Linked to BC Strategic Goals 2, 6

Goal 4: Continue to ensure the Academic Senate effectively fulfills its defined role in the accreditation process in #7 of the 10 +1 "academic and professional matters," which addresses "faculty roles and involvement in accreditation processes, including self-study and annual reports." In an effort to embed accreditation into the culture of the college.

- Linked to BC Strategic Goals 2, 7

BC Strategic Goals 2012-2015

Goal 1: Student Success – Become an exemplary model of student success by developing and implementing best practices.

Goal 2: Communication – Enhance collaboration, consultation, and communication within the college and with external constituents.

Goal 3: Facilities/Infrastructure – Improve maintenance of college facilities and infrastructure.

Goal 4: Oversight & Accountability – Improve oversight, accountability, sustainability and transparency in all college processes.

Goal 5: Integration – Implement and evaluate existing major planning processes.