**BC Curriculum Committee Goals 2012-2013**

**Goal 1:** Provide the knowledge and training necessary to accomplish the approval and renewal of curriculum to meet Title 5 compliance.

* Linked to Academic Senate Goals 1, 2, 3, 4
* Linked to BC Strategic

Goals 1, 2, 4, 5

**Goal 2:** Address technological

(i.e., CurricUNET) issues that are impeding the approval and renewal of curriculum to meet Title 5 compliance.

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Goals 1, 2, 4, 5

# Curriculum Committee of Bakersfield College

September 19, 2013 – 2:30 p.m. – 4:30 p.m.

Collins Conference Center

***Agendas, Minutes and Meeting Materials on the Committee Website***

http://committees.kccd.edu/committee/curriculum-committee

## AGENDA

* **CALL TO ORDER**
* **REVIEW AND APPROVAL OF THE MINUTES**
* **REPORTS**
  + Co-Chairs’ Report *(10 min)*
  + Articulation Officer Report *(5 min)*
* **OPPORTUNITY TO ADDRESS THE COMMITTEE** *(15 min)*
* **ADDITIONS TO THE AGENDA** *(added with a 2/3 vote of members)*
* **UNFINISHED BUSINESS** *(5 min for each agenda item)*
  + Content Review Guidelines Task Force Update
  + Skills Prerequisite Task Force Update
  + Repeatability Status Update
  + Curriculum/Assessment Clinics
* **NEW BUSINESS** *(5 min for each agenda item)*
  + ADT Approval Process
  + Review Teams
* **FIRST AGENDA** *(5 min)*
  + PSYC B1B Biological Psychology (C-ID)
  + VNRS B79 Intermediate Medical Surgical Nursing (NC)
  + VNRS B79L Intermediate Medical Surgical Nursing Lab (NC)
* **SECOND AGENDA** (voting items)
  + Committee Charge and Goals
  + FIRE B62 Fire Fighter I Academy (compliance issue)
  + VNRS B68 Basic Medical Surgical Nursing (corequisite issue)
  + CHDV B50 Creative Use of Literature and Puppetry with Young Children (D)
  + CHDV B69 Science and Math for Young Children(D)
* **GOOD AND WELFARE AND CONCERNS**
* **ADJOURNMENT – NEXT MEETING OCTOBER 3, 2013**

**Curriculum Review Teams**

**Team A:** Brent Damron and Lindsay “Plant Professor” Ono

**Team B:** Mike Harvath and Creighton Majors

**Team C:** Mark Staller and Arnie Andraisan

**Team D:** Beth Rodacker and Paula Parks

**Team E:** Leslie Reiman and Kathy Hairfield

**Team F:** Liz Rozell and Sean Caras

**Team G:** Mike “Mad Dog” Daniel and Cari Meyer

**Team H:** Emily Maddigan and Randall Messick

**Team I:** Brenda Nyagwachi and Sue Vaughn

**Team J:** Sue Granger-Dickson and Kimberly Van Horn

**Team K:** Dawn Dobie and Jennifer Johnson

**Team L:** Qiu Jimenez and Nick Strobel

**Repeatability Status Update**

Courses Changed from Repeatable to Non-Repeatable

|  |  |  |
| --- | --- | --- |
| ACDV | B190 | Tech/Students w/Disabilities |
| ACDV | B195 | Word Proc/Students/Disability |
| ACDV | B201A | Communication Skills: Reading |
| ACDV | B201B | Communication Skills: Writing |
| ACDV | B201C | Developing Basic Math Skills |
| ACDV | B280 | Supervised Tutoring |
| ACDV | B281A | Supervised Tutor/Cmptr:Reading |
| ACDV | B281C | Supervised Tutorng/Cmptr: Math |
| ACDV | B55 | First Year Student Success |
| ACDV | B5A | Tutor Training and Practicum |
| BSAD | B77 | Basic Appraisal Principles |
| COMS | B10 | Structured Progrm Desgn/Python |
| COMS | B51 | Assistive Technologies/Internt |
| COMS | B74E | Intm Web Dev: Web Authng Tools |
| COMS | B77B | Spatial Anlys/Data Modelng/GIS |
| COMS | B87 | Introduction to Remote Sensing |
| COMS | B96 | Applied Linux |
| FDSV | B55A | Food Service Productn Theory I |
| FIRE | B25F | Wildland Firefighter |
| FIRE | B29 | S 212 Wildland Fire Chain Saws |
| FIRE | B85 | Special Topics/Fire |

**BAKERSFIELD COLLEGE CURRICULUM COMMITTEE**

Draft: 8-30-2013

### CHARGE

The Curriculum Committee is a standing governance committee that functions as a vital subcommittee of the Academic Senate. The primary purpose of this committee is to ensure that curriculum is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. Curriculum includes programs of study (degrees and certificates) and individual courses. As such, it must support strong transfer and vocational programs and include a strong general education program as the foundation upon which students will build.

### SPECIFIC TASKS

* Oversees origination, modification, deletion, and review of all curriculum, including all elements of both programs of study (degrees and certificates) and individual courses in an ongoing systematic review process.
* Independently evaluates requests for prerequisites and advisories in accordance with Title 5 regulation.
* Independently evaluates requests for Distant Education in accordance with Title 5 regulation.
* Evaluates requests for General Education and articulation.
* Develops and implements procedures to assure an effective means of facilitating the curriculum review process while adhering to the requirements of law and regulation.

COMPOSITION

* The committee is co-chaired by the Executive Vice President of Instruction and

Faculty Representative(s).

* Two administrative representatives
* Articulation Officer
* 27 [Academic Senate](https://committees.kccd.edu/committee/academic-senate) representatives (24 department reps and 3 members-at-large)
  + Unrepresented department positions will fall to the department chair
* One Student Government Association Representative

SCOPE

Faculty has primary responsibility for the origination, modification, deletion, and review of all curriculum in accordance with the mission of the college. In accordance with the requirements of the Brown Act, all Curriculum Committee agendas will be publicly posted 72 hours prior to regularly scheduled meetings.

Recommendations for approved curriculum will be forwarded to the Kern Community College District Board of Trustees. Curriculum approved by the Board of Trustees will be forwarded to California Community Colleges Chancellor’s Office.

**BAKERSFIELD COLLEGE**

**Curriculum Committee Goals: 2013 – 2014**

Draft: 8-30-13

**Goal 1:** Provide the knowledge and training necessary to accomplish the approval and renewal of curriculum.

* Linked to Academic Senate Goals 1, 2, 3, 4
* Linked to BC Strategic Goals 1, 2, 4, 5, 6

**Goal 2:** Address process issues that are impeding the approval and renewal of curriculum.

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**BAKERSFIELD COLLEGE**

**Academic Senate Goals: 2012 - 2013**

**Goal 1:** Ensure active faculty participation in developing processes and procedures that impact Academic Senate purview and responsibilities.

* Linked to BC Strategic Goals 2, 3

**Goal 2:** Address issues that are impeding the approval and renewal of curriculum to meet Title 5 compliance. For example: staff and faculty involvement in committee work, encourage faculty training.

* Linked to BC Strategic Goals 2, 3

**Goal 3:** Increase faculty participation in college governance activities, in particular curriculum and program review.

* Linked to BC Strategic Goals 2, 6

**Goal 4:** Continue to ensure the Academic Senate effectively fulfills its defined role in the accreditation process in #7 of the 10 +1 “academic and professional matters,” which addresses “faculty roles and involvement in accreditation processes, including self-study and annual reports.” In an effort to embed accreditation into the culture of the college.

* Linked to BC Strategic Goals 2, 7

**BAKERSFIELD COLLEGE**

**Strategic Goals: 2012 – 2015**

**Goal 1: Student Success** – Become an exemplary model of student success by developing and implementing best practices.

**Goal 2: Communication** – Enhance collaboration, consultation, and communication within the college and with external constituents.

**Goal 3: Facilities, Technology, & Infrastructure** – Improve maintenance of college facilities and infrastructure.

**Goal 4:** **Oversight & Accountability** – Improve oversight, accountability, sustainability and transparency in all college processes.

**Goal 5:** **Integration** – Implement and evaluate existing major planning processes.

**Goal 6: Professional Development** – Provide relevant, timely professional growth opportunities to enhance the effectiveness of our employees and institution.

**Bakersfield College Curriculum Committee**

**2012 – 2013**

* **Charge:** Standing governance committee that functions as a vital subcommittee of the Senate charged with the following:
* Oversees all curriculum modifications by reviewing, evaluating, and approving (or rejecting) curriculum. In addition to the technical review, committee members look at a variety of items on the COR, such as Student Learning Outcomes, evidence of Critical Thinking, Methods of Instruction, etc.
* Evaluates program component revisions, updates, and new program proposals.
* Develops and implements processes for curriculum and program deletions.
* Evaluates new proposals for and revisions of certificates of achievement and certificates of job skills.
* Determines course applicability to certificates and degrees, General Education applicability and transferability.
* Assesses compliance with curricular requirements such as adherence to

Title 5.

* Evaluates previously approved curriculum processes and procedures and alignment to the college mission.
* **Scope of Authority**
* Faculty have the primary responsibility for curriculum and programs of study. Recommendations for approval go to the Board of Trustees.
* **Reports to**
* Reports to Academic Senate President, the Senate Executive Board, the Executive Vice President of Academic Affairs/Student Services, and the Academic Senate.
* **Communicates with**
* Communicates regular updates through the CurricUNET website, maintaining clear communication channels with the college community.
* **Composition**
* Co-chaired by Exec VP of Academic Affairs/Student Services and faculty representative
* 2 administrative representatives (non-voting)
* 23 academic senate representatives (22 departments, 1 adjunct)
* 1 Student Government Association representative

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