I. Call to Order: by Jennifer Johnson at 2:38 pm. Quorum met.

II. Chairs in Attendance: Jennifer Johnson, Erica Menchaca.


V. Guests in Attendance: Catherine Jones, Kimberly Nickell.

VI. Review and Approval of the Minutes –
   November 7, 2019
   m/s: Stephen Tavoni/Nick Strobel
   Opposed: None
   Abstained: None
   Motion: Passed

   November 14, 2019
   m/s: Stephen Tavoni/Nick Strobel
   Opposed: None
   Abstained: None
   Motion: Passed

   January 30, 2020
   m/s: Stephen Tavoni/Nick Strobel
   Opposed: None
   Abstained: None
   Motion: Passed
February 20, 2020
m/s: Stephen Tavoni/Nick Strobel
Abstained: None
Motion: Passed

VII. **Reports**

- Curriculum Co-Chairs' Report-
  - Reminder from last meeting that if you are creating a non-credit course or program to please contact Jennifer or Erica first.
  - Jennifer gave FCDC a curriculum update mentioning noncredit and the articulation timeline.
  - ELumen updates are coming. We will be able to change headings in the form to match our terminology. If you have suggestions, please let Jennifer know.
  - The out of compliance course list is getting shorter and will be coming out soon.
- Articulation Officer Report (15 minutes-TMC and C-ID Training)-
  - Went over the articulation timeline that is posted to Canvas.
  - Also went over ADT/TMC and how to add courses. The information will be posted to Canvas.
- Assessment Co-Chair Report-None

VIII. **Opportunities to Address the Committee**-2 minutes per item –
OSRM B26 GE Request (Catherine Jones)-discussion occurred with the course revision review.

IX. **Additions to the Agenda**- (immediate action required, which did not come to the attention of the E-Board until after the agenda was posted; requires 2/3 vote of members present)

X. **First Agenda** – (non-voting item)
List posted to committee webpage

XI. **Second Agenda** –(Voting item)
List posted to committee webpage

- New courses-
  - MATH B51NC
  - MATH B52NC
  - MATH B71NC
  - NUTR B11
  - OSRM B50NC
  - OSRM B54NC
  - OSRM B58
  - OSRM B58NC
OSRM B70
OSRM B70NC

m/s: Bernadette Towns/Stephen Tavoni
Opposed: None
Abstained: None
Motion: Passed

- Course revisions-
  BSAD B29
  ENGL B3
  ENGL B50
  FIRE B25A
  FIRE B25D
  FIRE B25E
  MATH B6D
  MEDS B68
  MEDS B69
  MUSC B15A
  MUSC B15B
  MUSC B22
  OSRM B10
  OSRM B12
  OSRM B18
  OSRM B26-Tabled
  RADT B10
  RADT B13
  RADT B6
  RADT B7
  SPAN B35
  SPAN B36

Catherine Jones requested to discuss the qualifications for GE Area E. Department submitted a letter that was posted for review before the meeting. BC GE guidelines for Area E and OSRM B26 COR were compared and discussed. Catherine will update the COR by Monday and it will be re-reviewed. Course tabled until next meeting.

m/s: Jacy Hill/Perla Villegas
Opposed: None
Abstained: None
Motion: Passed

- Course deletions-
  ORNH B3
  m/s: Pat Aderhold/Mike Daniel
  Opposed: None
  Abstained: None
  Motion: Passed

- Course revisions that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirement and feels those courses meet the rigor.
  BSAD B29
  ENGL B3
  ENGL B50
  FIRE B25A
  FIRE B25D
  FIRE B25E
  MEDS B68
  MEDS B69
  MUSC B22
  OSRM B10
  OSRM B12
  OSRM B18
  OSRM B26-Tabled
  RADT B10
  RADT B13
  RADT B6
  RADT B7
  SPAN B35
  SPAN B36
  m/s: Perla Villegas/Keri Kennedy
  Opposed: None
  Abstained: None
  Motion: Passed
o New course requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirement and feels those courses meet the rigor.
NUTR B11

m/s: Lynn Krausse/Mark Osea
Opposed: None
Abstained: None
Motion: Passed

o Course revisions requesting GE –
ENGL B3-approved to move forward with IGETC 1B request after confirming requested book added to COR.
MATH B6D
MUSC B22
OSRM B18
OSRM B26-Tabled
SPAN B35
SPAN B36

m/s: Pat Aderhold/Lynn Krausse
Opposed: None
Abstained: None
Motion: Passed

o New programs–
Chemistry AS – UC
Food Science and Technology AS
Introduction to Early Care and Education CDCP
Physics AS – UC

m/s: Mark Osea/Pat Aderhold
Voice vote for recommendation: Matt Riley (proxy Chris McCraw), Jacy Hill, Kristopher Stallworth, Stephen Tavoni, Lynn Krausse, Pat Aderhold, Shane Jett, John Hart, Bernadette Towns, David Neville, Carl Dean, Laura Luiz, Mike
Fredenberg, Ronnie Knabe, Mike Daniel, Sarah Villasenor, Perla Villegas, Keri Kennedy, Nick Strobel, Mark Osea.
Opposed: None
Abstained: None
Motion: Passed

- Revised programs—
  Elementary Teacher Education AA-T

  m/s: Mark Osea/Pat Aderhold
  Opposed: None
  Abstained: None
  Motion: Passed

XII. **Unfinished Business**- None

XIII. **New Business**-None

XIV. **Good, Welfare and Concerns**- As a precaution you should be washing your hands with warm or cold water for 20 seconds. David Meyers is out ill.

XV. **Adjournment**- Jennifer Johnson adjourned the meeting at 3:45.