MEMBERS:

<table>
<thead>
<tr>
<th>Vice President*</th>
<th>Billie Jo Rice</th>
<th>Absent</th>
<th>FACE</th>
<th>Bernadette Towns</th>
<th>Present</th>
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</thead>
<tbody>
<tr>
<td>Co-Chair**</td>
<td>Charles Daramola</td>
<td>Present</td>
<td>Foreign Lang/ASL</td>
<td>David Neville</td>
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<tr>
<td>Co-Chair**</td>
<td>Keri Kennedy</td>
<td>Present</td>
<td>Industrial Tech</td>
<td>Robert Stewart</td>
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<tr>
<td>Administration*</td>
<td>Marisa Marquez</td>
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<td>Kinesiology</td>
<td>Carl Dean</td>
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<tr>
<td>Administration*</td>
<td>Richard McCrow</td>
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<td>Library</td>
<td>Laura Luiz</td>
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<tr>
<td>Articulation</td>
<td>Erica Menchaca</td>
<td>Present</td>
<td>Mathematics</td>
<td>Michael Fredenberg</td>
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<td>Agriculture</td>
<td>Renaldo Arroyo</td>
<td>Present</td>
<td>Nursing</td>
<td>Vacant</td>
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<td>Allied Health</td>
<td>Jacy Hill</td>
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<td>Performing Arts</td>
<td>Kris Tiner</td>
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<td>App Sci &amp; Tech</td>
<td>Paul Murray</td>
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<td>Philosophy</td>
<td>Peter LeGrant</td>
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<td>Art</td>
<td>Kris Stallworth</td>
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<td>Physical Science</td>
<td>Maurice Muller</td>
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<tr>
<td>Behav/Criminal</td>
<td>Karin Young-Gomez</td>
<td>Present</td>
<td>Public Safety Trng Prog</td>
<td>Charles Truvillion</td>
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<tr>
<td>Biol Science</td>
<td>Isabel Stierle</td>
<td>Present</td>
<td>Social Science</td>
<td>Charles Kim</td>
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<tr>
<td>Bus Manage &amp; IT</td>
<td>Creighton Magers</td>
<td>Present</td>
<td>Member at Large</td>
<td>Omar Gonzalez</td>
<td>Absent</td>
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<tr>
<td>Communication</td>
<td>Angela Bono</td>
<td>Absent</td>
<td>Member at Large</td>
<td>Kimberly Bligh</td>
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<tr>
<td>Counseling</td>
<td>Sarah Villasenor</td>
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<td>Member at Large</td>
<td>Victor Diaz</td>
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<tr>
<td>Education</td>
<td>Kim Nickell</td>
<td>Present</td>
<td>Adjunct Rep</td>
<td>Kathleen Hicks</td>
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<td>Engineering Sys</td>
<td>Steven Brown</td>
<td>Present</td>
<td>Student Rep</td>
<td>Jordan Amey</td>
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<tr>
<td>English</td>
<td>Isaac Sanchez</td>
<td>Present</td>
<td>Student Rep</td>
<td>Kristal Knox-Alternate</td>
<td>Absent</td>
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<tr>
<td>EMLS</td>
<td>John Hart</td>
<td>Present</td>
<td>Assessment*</td>
<td>Faith Bradham</td>
<td>Absent</td>
</tr>
</tbody>
</table>

*Non-Voting Members **Vote only in the instance of a tie.

Guests: Michelle Hines (Smith), Nicole Hernandez, Dionna Doss, Armando Trujillo, Jenny Frank.

1. CALL TO ORDER 2:32 p.m.
2. ROLL CALL – Establishment of Quorum
3. OPPORTUNITY TO ADDRESS THE COMMITTEE
   (2 minutes per item; a total of 15 minutes with an option of one 5-minute extension)-
4. ADDITIONS TO THE AGENDA
   (additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)-None

Motion to suspend agenda so visitors can present early.

**M/S/C: Isaac Sanchez/Kim Nickell-motioned to approve-motion carried.
5. REVIEW AND APPROVAL OF THE MINUTES
   5. A. 1/27/2022
      **M/S/C: John Hart/Kim Nickell-motioned to approve-motion carried.

6. ACTION ITEMS (Second Read)
   (5 minutes per item with an option of one 5-minute extension; all consent items are to be
   approved in one motion unless a member requests separate action on a specific item and states
   the reason for separate action.)

6.A. Second Read Revised Curriculum (Consent Agenda)
   Course Deletions-MUSC B35, POLS B5
   Program Deletions- None
   Program Modifications-None
   **M/S/C: Sarah Villasenor/Victor Diaz motioned to approve-motion carried.

6.B. Second Read New Curriculum (Consent Agenda)
   New Courses-BSAD B93NC, BSAD B94NC, BSAD B95NC, BSAD B96NC, BSAD B97NC, EMTC B90NC
   ENGR B18, KINS B5A, MUSC B45A, NURS B60A, STEM B17.
   MUSC B61NC
   New Programs- Mammography Certificate of Completion (NC)
   **M/S/C: Bernadette Towns/Isabel Stierle-motioned to approve-motion carried.
   EMTC B90NC pulled for review. –SLO%, typos, outline %’s need to be corrected.
   **M/S/C: John Hart/Isabel Stierle-motioned to approve-motion-not carried.
   EMTC B90NC-pulled to amend and vote next week.
   **M/S/C: Kimberly Bligh/ Erica Menchaca-motioned to approve-motion carried.
   MUSC B61NC listed by mistake and pulled.
   Mammography certificate pulled for review.
   **M/S/C: Isaac Sanchez/Isabel Stierle-motioned to approve-motion carried.

6.C. Second Read Distance Education (Consent Agenda)
   Distance Education-AGRI B1, BSAD B93NC, BSAD B94NC, BSAD B95NC, BSAD B96NC, BSAD B97NC, ENGR B18, KINS B5A, LIBR B1, MUSC B45A, NURS B60A, RADT B2B, RADT B12, SOCI B1, SOCI B2, SOCI B20, STEM B17.
   **M/S/C: Kathleen Hicks/Sarah Villasenor-motioned to approve-motion carried.

6.D. Second Read Correspondence Education (Consent Agenda) Correspondence
   Education-None

   **M/S/C: Sarah Villasenor/Isabel Stierle-motioned to approve-motion carried.

7. ACTION ITEMS
   (10 minutes per item with an option of one 5-minute extension)
7. A. Workflows-Options are 1. To change Administrative to Administrative or Designee role as they change. Or Option 2. Create a role for each Dean, Associate Dean Director or Program Manager.
Committee would like to discuss and vote today.

8. DISCUSSION ITEMS—Workflows are open for discussion. Keri gave a brief description. For Stage 3 mentioning some departments have several layers of administrators. Option 1 was voted on and passed.
**M/S/C: Kimberly Bligh/John Hart—motioned to approve—motion carried.**

9. CURRICULUM REVIEW (First Review)
   9.A. Informational Items- Please refer to attached list.
   9.B. First Read Curriculum- Please refer to attached list.
   Reviews due Wednesday February 16th 2022 by 4 p.m.

10. TRAINING
    10.A. Assembly Bills—moved to next meeting.
    10.B. CPL MAP Cohort-Dionna Doss, Kim Nickell, Jenny Frank and Armando Trujillo presented an update.
    There is a PowerPoint that will be posted to Canvas. Armando talked about ACE (military transcripts) for
    Veterans. Jenny talked about the BC website for CPL. MAP Military Articulation Platform. Erica went over
    how the training will be reviewed and posted to student’s transcripts. There will be a campus meeting
    soon, faculty is encouraged to be involved.

11. REPORTS
    11.A. Curriculum Co-Chairs’ Report-Please refer to attached report. Posted to Canvas
    11.B. Articulation Officer Report-Please refer to attached report. Posted to Canvas
    11.C. Assessment Co-Chair Report-Please refer to attached report. Posted to Canvas

12. FUTURE AGENDA ITEMS- None
13. GOOD AND WELFARE AND CONCERNS- Thank you to everyone.
14. ADJOURNMENT 4:02—NEXT SCHEDULED SPECIAL MEETING: February 17th, 2022