**Bakersfield College Curriculum Committee Minutes**

Meeting on November 1, 2018

* **Call to order** by Jennifer Johnson at 2:35 pm. Quorum met
	+ **Chairs in Attendance**: Jennifer Johnson, Erica Menchaca
	+ **Members in Attendance**:
	+ Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Michael Korcok, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea, Brent Wilson, Abel Guzman, Michelle Pena, Edie Nelson, Linda Allday.
	+ **Guests in Attendance:** Rebecca Bumpous
* **Review and Approval of the Minutes**
	+ m/s: Mike Daniel/Matt Riley to approve the minutes. Correction from 10/18/18 to the minutes.
	+ Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Michael Korcok, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.
	+ Voice vote for opposed: None
	+ Abstentions: None
	+ Motion: Passed
* **Reports: Co-Chairs’, Articulation Office, and Assessment Co-Chair Reports**
* Co-Chairs – Jennifer Johnson -Handbook draft was approved at the Academic Senate. Jennifer Johnson will try to review it each year for updates and they will always be approved in committee. Please remember it is a procedural handbook. Michael Korcok asked if there could be friendly inquiries regarding disciplines. It is a local process. Placement, AB705 levels as we can’t test anymore, Accuplacer is going away, it will now be GPA based. New placement scores handed out by Michelle Pena who said students have been updated by the District with new levels of Self-reported and high school documentation. Michelle explained the LRNC’s being used this spring for ENGL.
* DE-team process –Requesting the checklists to be sent to your departments for use.
* Articulation Officer – Mark Osea- there is an update that can be sent to your departments for review. The GE team will review courses on the first agenda. There will be a report each meeting on what courses pass. Transfer degrees are highly structured, substitution for ADT degrees can only be courses completed on a case by case review. The form (uploaded to website) was approved by the VP of Instruction, now going to College Council for their approval. Please review and share with departments and next week we will vote.
* Assessment Co-Chair – Brent Wilson-Still mapping outcomes, waiting for four more programs. Last spring 95% complete, now we are back to 75%. Project reviewing Assessment Reports from program review continues, there are about 64 to complete. Billie Jo and Brent are compiling reports.

* **Opportunities to Address the Committee-** None
* **Additions to the Agenda –**Revised Approval list posted.

Michael Korcok’s revisions to the handbook tabled.

* **Unfinished Business-**None
* **New Business-**
* Approval Process Challenges-When reviewing there are still challenges, we need documentation to correct, and you can send emails that we keep for the record. Some things are workflow issues. Jennifer mentioned we might try making the Stage 4 being faculty again to make corrections. SLO coordinator may be used to help move courses through. Jennifer Johnson is advocating moving program review to spring. Programs were sometimes user’s error. Someone asked if there are comments and corrections to make, do we move it forward? Please ask your departments if something was not moved to 2nd agenda to see why. Jacy Hill asked when a course hasn’t moved who they contact? Email or send Jennifer Johnson a text message. Michael Korcok doesn’t want to hit submit until all areas had reviewed. GE and DE are reviewed separately. Could there be a GE/DE workflow? In new courses there is now a comment box.
* **First Agenda**
	+ See attached list-
* **Second Agenda-**
	+ See attached list-Erica reviewed the approval list. Michael Korcok wanted a discussion about English and math first regarding AB705 prerequisite problems. He feels there may be transfer issues. Jennifer Johnson-has been monitoring Curriculum Listserve and how they are submitting lecture and labs. The lecture is still 3 units. Is the placement level we have one level prior to transfer? We are leaving the prerequisite for transfer purposes. Students will be placed based on GPA. ECON was used as an example of a math prerequisite. The State gave us one year to get BC data. Michael Korcok wants to know if his concerns can be brought to the BOT. Jennifer Johnson says that is what the minutes are for. You can abstain. Mark Osea said UC did not approve extension. Marisa Marquez said Econ is not a state requirement to have math as a prerequisite. Mark Osea said it was.
	+ Courses that are requesting DE as a method of delivery, DE team has considered the rigors of DE requirements and feels those course meets the rigor. (T-requesting transfer consideration; G-requesting GE consideration; \*-requesting Distance Education).
	+ Course Revisions

ACDV B5 - \*

ACDV B5A - \*

ART B1 - \*G

BSAD B55 - \*

BSAD B65 - \*

COMM B2 - \*G

COMM B4 - \*G

COMM B5 - \*G

ENGR B36 - \*

ENGR B45

ENGR B47 - \*

GEOG B5 - \*G

LIBR B55

POLS B16 - \*G

SOIL B1 – G

m/s Pat Aderhold/David Meyers

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: Michael Korcok

Motion: Passed

* + New Courses

ART B48WE - T

BSAD B64

BSAD B66A

BSAD B66B

BSAD B66C

BSAD B67A

BSAD B67B

BSAD B67C

BSAD B68

BSAD B69

CHDV B23 - \*T

CHDV B24 - \*T

CHDV B25 - \*T

CHDV B26 - \*T

CHDV B27 - \*T

ENGL B1AL - \*TG

ENGL B1AC

ENGR B70 - \*

JRNL B5 - \*T

MATH B1AL - \*TG

MATH B22L - \*TG

m/s Pat Aderhold/David Meyers

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: Michael Korcok

Motion: Passed

* + For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirement and feels those courses meet the rigor.

ACDV B5 - \*

ACDV B5A - \*

ART B1 - \*G

BSAD B55 - \*

BSAD B65 - \*

COMM B2 - \*G

COMM B4 - \*G

COMM B5 - \*G

ENGR B36 - \*

ENGR B47 - \*

GEOG B5 - \*G

POLS B16 - \*G

CHDV B23 - \*T

CHDV B24 - \*T

CHDV B25 - \*T

CHDV B26 - \*T

CHDV B27 - \*T

ENGL B1AL - \*TG

ENGR B70 - \*

JRNL B5 - \*T

MATH B1AL - \*TG

MATH B22L - \*TG

m/s Pat Aderhold/Mike Daniel

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Michael Korcok, Lynn Krauss, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: None

Motion: Passed

* + For courses requesting GE

ART B1

COMM B2

COMM B4

COMM B5

GEOG B5

POLS B16

SOIL B1

ENGL B1AL

MATH B1AL

MATH B22L

m/s Mark Osea/Jacy Hill

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: Michael Korcok

Motion: Passed

* + New Programs/Certificates

Engineering Technology - CA

Mechanized Agriculture – AS

Web Design and Development - CA

m/s Mike Daniel/Michael Korcok

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Michael Korcok, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: None

Motion: Passed

* + Revised Programs/Certificates

Journalism - AA-T

Commercial Music - CA

m/s Mike Daniel/Michael Korcok

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Michael Korcok, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: None

Motion: Passed

* + The following courses that are requesting deletions

INDT B273

INDT B274

PSYC B21

SOCI B21

WOOD B2

WOOD B65B

WTRT B61

WTRT B62

m/s Mark Osea/David Meyers

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, Jacy Hill, David Koeth, Elenora Hicks, Lynn Krauss, Michael Korcok, Pat Aderhold, Shane Jett, Christine Harker, Sarah Palasch, Duane Anderson, Laura Luiz, David Meyers, Kris Tiner, Bryan Russell, Mike Daniel, Misty Stowers, Marisa Marquez, Daniel Escobar, Brynn Schock, Mark Osea.

Voice vote for opposed: None

Abstentions: None

Motion: Passed

* **Good and Welfare and Concerns-** Matt Riley- We consider ourselves to be the experts and don’t always want to make the changes to what we have submitted. Who can we contact? Try contacted the person who commented twice and then contact chairs. Shane Jett mentioned one of their English faculty, David Besst, passed away last month and Jennifer said she would sent a card for the committee.
* **Adjournment**
	+ Jennifer Johnson adjourned the meeting at 3:50 pm.
	+ Next Meeting: November 15, 2018.
	+ Respectfully submitted