**CBEIT Meeting**

[**https://committees.kccd.edu/bc/committee/cbe**](https://committees.kccd.edu/bc/committee/cbe)

June 22, 2021

2:00 PM – 3:00 PM

**Chairs:** Anna Melby, Jessica Wojtysiak

**Members Present:** Erica Menchaca, Pamela Rivers, Fabiola Johnson, Marisa Marquez, Faith Bradham, Kim Arbalante, Jennifer Johnson, Michelle Pena

**Members not Present:** Ann Tatum

**Guests:** None

**Note-Taker:** Erica Menchaca

**Approval of Minutes** - accepted

**Icebreaker:** Which food do you wish you knew how to make but can’t/don’t?

**BC Application Feedback:**

 Allow students to proceed at their own pace – how much time?

 Grading and Financial Aid Purposes – how does that work?

 Dual Transcripts, Title V

 Professional Development – what can be added/improved?

Diversity and Equity – Writing Center example for Black/African American Students, what programs are available for Latina/o/x students?

**CCCCO Feedback:**

 DEI Initiatives or Programs Essay

Direct Assessment Program Essay – should the program application require CTE/career outlook information

Action Items – Add more Stakeholders and/or how they will provide input, industry or four-year partners

**Application Signatories:**

* Who can fill out the application?

One Full-Time faculty lead member (who will sit on implementation team), list supporting faculty (may be adjunct).

Scoring on rubric will weigh the number (% of faculty in discipline)

Program will need to continue alongside the traditional credit-hour one

* Who will need to agree to the application before submission?

 Department Chair, Dean

**Application Format:**

Google Form? Word? Pdf?

 Adobe DocuSign Fillable PDF then email to … - district to create

**Homework:**

Add questions to [[application document](https://docs.google.com/document/d/1OoHjnCf6rGCDfG9c2FG0mnaAK4euhrK4wqLwuXl7UgI/edit?usp=sharing)](https://docs.google.com/document/d/1OoHjnCf6rGCDfG9c2FG0mnaAK4euhrK4wqLwuXl7UgI/edit?usp=sharing).

Add questions to [student survey document](https://docs.google.com/document/d/16De_jp-bsDR6Py_1xIvyqvlCoWSeIO3NOBmJCbVQZ-4/edit?usp=sharing).

**No Meeting June 28th**

**Next Meeting:** Tuesday, July 6, 2021 at 2:00 pm