### NAME
Competency Based Education Implementation Team (CBEIM)

### CHARGE (Role, Purpose)
The Competency Based Education Implementation team is an ad hoc committee which supports the college mission, values and goals by functioning as a steering committee for CBE development. The committee will establish a process for implementation of a direct assessment competency based education program, coordinate implementation, program development, and monitor progress in accordance with the guidelines for the CCCCO Collaborative.

### TASKS/ROLE
The Competency Based Education Implementation Committee shall:
- develop a planning/implementation timeline;
- communicate progress within the Chancellor’s CBE Collaborate Pilot;
- solicit input from internal and external stakeholders;
- oversee project development and implementation;
- support, engage, and coordinate faculty in the development of start-up processes and materials;
- disseminate information to faculty and staff campus-wide;
- coordinate professional development.

### SCOPE OF AUTHORITY
The committee serves as a recommending body to the Academic Senate and the College President on all matters pertaining to the implementation of competency based education.

### REPORTS TO
The Competency Based Education Implementation Committee reports to the College President and communicates with the faculty and staff of Bakersfield College.

### COMMUNICATES WITH
The Competency Based Education Implementation Committee communicates regularly to the Academic Senate, College Council, and the broader college community.

### MEMBERSHIP, ROLES, and RESPONSIBILITIES
The Competency Based Education Implementation Committee is co-chaired by one educational administrator and one faculty member. The co-chairs will serve as the campus contacts with the Chancellor’s Office.

The additional membership will include:
- 2 administrative representatives as designated by the President
- 1 classified representative as selected by CSEA
- 1 Curriculum Committee Co-Chair (or designee) as approved by the Academic Senate
- 1 Assessment Committee Co-Chair (or designee) as approved by the Academic Senate
- 1 faculty member from the designated program of study
- 1 faculty member from a department offering General Education courses aligned with the selected program of study
- 1 counselor/Student Affairs Leadership Team (SALT) representative
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<th>DECISION-MAKING PROCESS</th>
<th>Quorum is determined as 50% of the membership plus one. All members have voting privileges unless otherwise indicated.</th>
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- Summary of process for creating an implementation committee, roster of implementation committee representatives, committee members’ roles & responsibilities, and a planning timeline

- Adopt Communication Plan to Inform stakeholders throughout the duration of the pilot, as appropriate:
  - Stakeholders will include, but are not necessarily limited, to the following:
    - Academic Senate
    - student services,
    - institutional research
    - information technology services
    - academic technology (curriculum designers)
    - financial aid
    - admissions and records
    - scheduler
    - faculty
    - union reps
    - DO (banner and fees)
    - student ASB rep
    - possibly CSUB or industry depending on which program