<table>
<thead>
<tr>
<th>NAME</th>
<th>Competency Based Education Implementation Team (CBEITMT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHARGE (Role, Purpose)</td>
<td>The Competency Based Education Implementation team is an ad hoc committee which supports the college mission, values and goals by functioning as a steering committee for CBE development. The committee will establish a process for implementation of a direct assessment competency based education program, coordinate implementation, program development, and monitor progress in accordance with the guidelines for the CCCCO Collaborative.</td>
</tr>
<tr>
<td>TASKS/ROLE</td>
<td>The Competency Based Education Implementation Team shall: &lt;ul&gt;&lt;li&gt;develop a planning/implementation timeline;&lt;/li&gt;&lt;li&gt;communicate progress within the Chancellor’s CBE Collaborate Pilot;&lt;/li&gt;&lt;li&gt;solicit input from internal and external stakeholders including industry partners, program advisory representatives, and other systems of higher education;&lt;/li&gt;&lt;li&gt;oversee project development and implementation;&lt;/li&gt;&lt;li&gt;support, engage, and coordinate faculty in the development of start-up processes and materials;&lt;/li&gt;&lt;li&gt;disseminate information to faculty and staff campus-wide;&lt;/li&gt;&lt;li&gt;coordinate professional development.&lt;/li&gt;&lt;/ul&gt;</td>
</tr>
<tr>
<td>SCOPE OF AUTHORITY</td>
<td>The team serves as a recommending body to the Academic Senate and the College President on all matters pertaining to the implementation of competency-based education.</td>
</tr>
<tr>
<td>REPORTS TO</td>
<td>The Competency Based Education Implementation Team reports to the College President and communicates with the faculty and staff of Bakersfield College.</td>
</tr>
<tr>
<td>COMMUNICATES WITH</td>
<td>The Competency Based Education Implementation Team communicates regularly to the Academic Senate, College Council, and the broader college community.</td>
</tr>
</tbody>
</table>
### MEMBERSHIP, ROLES, and RESPONSIBILITIES

The Competency Based Education Implementation Team Committee is co-chaired by the Vice President of Instruction or Designated Dean of Instruction and one faculty member. The co-chairs will serve as the campus contacts with the Chancellor’s Office.

The additional membership will include:

- 2 administrative representatives
  - A & R
  - Professional Development
- A classified representative
- 1 Curriculum Committee Faculty Co-Chair (or faculty designee)
- 1 Assessment Committee Faculty Co-Chair (or faculty designee)
- 1 CCA Union representative
- 1 faculty member from the designated CBE program
- 2 or more faculty members from a department offering General Education courses aligned with the selected program of study
- 1 Counseling Department Faculty Chair (or faculty designee)
- 1 Student Affairs Leadership Team (SALT) representative
  - Financial Aid
  - Admissions and Records
  - Outreach
- 1 Counseling Department Faculty Chair (or faculty designee)
- 1 Student Government Association (SGA) Representative
- Faculty Member at Large
- Faculty Member at Large

### DECISION-MAKING PROCESS

Quorum is determined as 50% of the membership plus one. All members have voting privileges unless otherwise indicated.

### WORKPLAN

The CBEIT will meet twice per month. Subgroups may be formed to address more specific topics which align with the CCCCO syllabus and will meet 1 to 2 times each semester. Internal and external stakeholders will be invited to participate in collaborative meetings.

Internal and external stakeholders to include but are not limited to:
The CBEIT will meet twice per month. Subgroups may be formed to address more specific topics which align with the CCCCO syllabus and will meet 1 to 2 times each semester. Internal and external stakeholders will be invited to participate in collaborative meetings.

Internal and external stakeholders to include but are not limited to:

- Academic Senate
- College Council
- Student Affairs
- Institutional Research
- Information Technology services
- Academic Technology
- Financial Aid
- Admissions and Records
- Scheduling Department
- Faculty
- Faculty Union
- KCCD District Office
- Student ASB rep
- CSUB and other transfer partners
- Office of Institutional Effectiveness
BAKERSFIELD COLLEGE
PROPOSED: Spring 2021 through Spring 2025

Reviewed by __ DATE
Approved by __ DATE
Approved by __ DATE