<table>
<thead>
<tr>
<th>NAME</th>
<th>Competency Based Education Implementation Team (CBEIT)</th>
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<tbody>
<tr>
<td>CHARGE (Role, Purpose)</td>
<td>The Competency Based Education Implementation Team is an ad hoc committee which supports the college mission, values and goals by functioning as a steering committee for CBE development. The committee will establish a process for implementation of a direct assessment competency based education program, coordinate implementation, program development, and monitor progress in accordance with the guidelines for the CCCCO Collaborative.</td>
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| TASKS/ROLE | The Competency Based Education Implementation Team shall:  
- develop a planning/implementation timeline;  
- communicate progress within the Chancellor’s CBE Collaborate Pilot;  
- solicit input from internal and external stakeholders including industry partners, program advisory representatives, and other systems of higher education;  
- oversee project development and implementation;  
- support, engage, and coordinate faculty in the development of start-up processes and materials;  
- disseminate information to faculty and staff campus-wide;  
- coordinate professional development. |
| SCOPE OF AUTHORITY | The team serves as a *recommending body* to the Academic Senate and the College President on all matters pertaining to the implementation of competency-based education. |
| REPORTS TO | The Competency Based Education Implementation Team reports to the College President and communicates with the faculty and staff of Bakersfield College. |
| COMMUNICATES WITH | The Competency Based Education Implementation Team communicates regularly to the Academic Senate, College Council, and the broader college community. |

Reviewed by CBEIT DATE 10/06/2021  
Approved by __ DATE  
Approved by __ DATE
| MEMBERSHIP, ROLES, and RESPONSIBILITIES | The Competency Based Education Implementation Team is co-chaired by the Vice President of Instruction or Designated Dean of Instruction and one faculty member. The co-chairs will serve as the campus contacts with the Chancellor’s Office. The additional membership will include:  
- 2 administrative representatives  
  - A & R  
  - Professional Development  
- 1 classified representative  
- 1 Curriculum Committee Faculty Co-Chair (or faculty designee)  
- 1 Assessment Committee Faculty Co-Chair (or faculty designee)  
- 1 CCA Union representative  
- 1 faculty member from the designated CBE program  
- 2 or more faculty members from a department offering General Education courses aligned with the selected program of study  
- 1 Counseling Department Faculty Chair (or faculty designee)  
- 1 Student Affairs Leadership Team (SALT) representative  
  - Financial Aid  
  - Admissions and Records  
  - Outreach  
- 1 Student Government Association (SGA) Representative  
- Faculty Member at Large |
| DECISION-MAKING PROCESS | Quorum is determined as 50% of the membership plus one. All members have voting privileges unless otherwise indicated. |
| WORKPLAN | The CBEIT will meet twice per month. Subgroups may be formed to address more specific topics which align with the CCCCO syllabus and will meet 1 to 2 times each semester. Internal and external stakeholders will be invited to participate in collaborative meetings. Internal and external stakeholders to include but are not limited to:  
- Academic Senate  
- College Council  
- Student Affairs  
- Institutional Research  
- Information Technology services  
- Academic Technology  
- Financial Aid |
| | • Admissions and Records  
| | • Scheduling Department  
| | • Faculty  
| | • Faculty Union  
| | • KCCD District Office  
| | • Student ASB rep  
| | • CSUB and other transfer partners  
| | • Office of Institutional Effectiveness  

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