

# BUDGET COMMITTEE

September 25, 2023

4:00 p.m. to 5:00 p.m.

<https://committees.kccd.edu/bc/committee/budget>

## MEETING MINUTES DRAFT

### **Present**

Calvin Yu, Steven Holmes, Chris Glaser, Gilbert Ayuk, Jo Ellen Barnes, Tim Bohan, Jessalyn Choate, John Gerhold, Erica Menchaca, Kyungjin Menjivar, Kimberly Nickell, Jacob Palmalch, LeAnn Riley, Cristal Rios-Gonzalez, Imelda Valdez, Steven Watkin, Angela Williams

### **Called to Order**

At 4:03 p.m. the meeting was called to order.

### **Welcome**

We welcomed our newest member Jessalyn Choate.

### **Budget Committee Photo**

The Budget Committee photo was taken and will be posted to the Budget Committee website.

### **Agenda**

Chris Glaser made a motion; Cristal Rios-Gonzalez seconded the motion to accept the agenda. Motion passed.

### **Minutes**

Jo Ellen Barnes made a motion; Angela Williams seconded the motion to accept the minutes from 4-24-23. Motion passed.

### **Budget Committee Charge**

Discussion to update the Charge were discussed and the following changes were made:

1. Recommendations for changes to match new accreditation standards listed in AIQ located in "ALIGNMENT WITH ACCREDITATION".
  - a. Previous language removed.
  - b. Recommended language added.
2. To match the new template for a row was inserted indicating:
  - a. "TYPE OF COMMITTEE".
  - b. "Shared Governance".
3. In the "MEMBERS" section, added CSEA President as a classified co-chair.
4. In the "MEMBERS" section a bullet was changed to read, "The Classified designee from College Council appointed by the CSEA President".
5. In the "MEMBERS" section, the eighth bullet was changed to read, "3 classified staff representatives appointed by the CSEA President".
6. In the "MEMBERS" section the last bullet was changed to read, "Representatives from other committees or those with particular expertise may be brought in as needs arise for short- term consultation (non voting)".
7. Changed last bullet to an asterisk.

Angela Williams made a motion; Cristal Rios-Gonzalez seconded the motion to accept the changes to Budget Committee Charge. Motion passed.

This information will be sent to Academic Senate. After Academic Senate approves, it will be moved onto College Council for approval.

### **Budget Decision Criteria Document**

This document primarily was made to help with revenue shortfalls and lets us know how to allocate limited resources. We have not had those issues for the last decade and updating the document to ensure continued relevancy.

The committee reviewed the recommended edits from the 4-24-23 Budget Committee meeting which covered areas including Student Success, Program and Service Sustainability. The committee viewed the “Facilities Needs” and did a quick look at the areas entitled, “Technology Needs” and “Health and Safety”. The committee’s goal is to complete the editing at the next meeting. When it is completed, it will go to the Academic Senate and then onto the College Council.

### **Budget Open Forum**

The Budget Open Forum event will happen in November and April. We will cover similar subjects as in the past which may include subjects covering what to expect the next fiscal year, 50% ratio, categoricals, and looking at what the District is saying.

### **Accreditation**

An overview of the ISER (Institutional Self Evaluation Report) was presented and covered subjects as to who was involved, infrastructure and resources. The accreditation process is now easier than in years past. There is an opportunity for Budget Committee members to be part of the self-evaluation process. We have living documents that we have used over time and some information will be similar in the upcoming accreditation process. Many different committees are involved and as we dig in, we can be encouraged because this is a learning opportunity, and the work builds empathy. We will ask ourselves what our academic priorities are, what are the processes, shed light where it is needed, see what we can do to impact change, look at what is considered success in community colleges and how we compare to other institutions.

### **District Wide Budget Committee**

At this point this committee has not met this year and there are no scheduled meetings, but Calvin will let us know when they do have a meeting.

### **Adjourn**

5:08 the meeting was adjourned.