

BUDGET COMMITTEE

March 27, 2023

4:00 p.m. to 5:00 p.m.

<https://committees.kccd.edu/bc/committee/budget>

MEETING MINUTES DRAFT

Present

Mike Giacomini, Steven Holmes, Imelda Valdez, Cristal Rios, LeAnn Riley, Angela Williams, Nick Strobel, Teresa McAllister, Ric Jimenez, John Gerhold, Shahrazad Barraaj, Maram Makrai, Jo Ellen Barnes

Called to Order

At 4:07 p.m. the meeting was called to order.

Welcome

Vice Chancellor Mike Giacomini welcomed the committee.

Agenda

John Gerhold made a motion; Ric Jimenez seconded the motion to accept the agenda as amended by moving item #5 to #4. Motion passed.

Minutes

John Gerhold made a motion; Angela Williams seconded the motion to accept the minutes as amended. Motion passed.

2nd Committee Meeting in April

A need for a secondary April Budget Committee meeting beside the Budget Open Forum (BOF) is needed in order to review the preliminary budget. A meeting was proposed directly after the Budget Open Forum (BOF) on Monday 4/24/23 at 4:00 pm. That time slot is the normal date and time for our monthly committee meeting. BOF presents information of where we have been from a historical point of view and is similar to Closing the Loop but on a higher level. We will not have information about the governor's budget until June. The May revised budget is the governor's January budget that took into consideration a lot of committee work and what has happened fiscally in the previous four months.

It was decided that the Budget Committee will meet on Monday 4/24/23 at 4:00 p.m.

Budget Update

The District is behind schedule to present the preliminary budget due to budgeting software we purchased a couple of years ago, and due to the software consultants who are not able to get the software program to work as planned. We are going back to spreadsheet budgeting, utilizing a very old computer which is the only operating system that can utilize the upload. We do have Somaly Boles and Lisa Couch at the Ellucian conference to look for different products that may work for our needs. Spreadsheet budgeting is getting more complicated as we continue to grow and get more grants.

We currently do not have a Finance and Administrative Services Vice President. We are still searching for a qualified candidate; the interim position is open and there are a couple of candidates to review. If we do not get a viable candidate, then we may need to do a fresh search. We want to fill the interim position to get someone here and work on filling the regular position quickly. An interim position can be filled more quickly than a permanent position. The Interim Vice President would be able to apply for the permanent position.

Budget Decision Criteria Document

We are beginning to look at this document. This document was created when the focus was on decisions made during downturns rather than in a fiscally good year. There was much discussion on the "College Goals" section and revisions were recommended. It was decided that we will work on more sections at the next meeting.

District Wide Budget Committee

There was no report.

Adjourn

John Gerhold made a motion; Angela Williams seconded the motion to adjourn the meeting 4:57. Motion passed.