

April 27, 2015

3:30 p.m. to 5:00 p.m. in A-5

<https://committees.kccd.edu/bc/committee/budget>

MEETING MINUTES

Present: Anthony Culpepper, Laura Lorigo, Meg Stidham, Nick Strobel, Nan Gomez-Heitzeberg

Program Review/Budget Request Form

There was discussion regarding control numbers. An example was to use "100PR" when it was going through the approval process. Once it has been vetted and funded, the control number could be "100PR-B". Control numbers should remain consistent throughout the process.

Program Review's project request list database should be posted to the Program Review website. Each program will need to submit program reviews every year. Programs will need to do their Program Review so that they can submit Budget Requests.

The Budget Review is from late February to early March. The open forums will be in March.

Laura has asked members to review the flow chart and the form and provide feedback. Anthony suggested cross referencing the flow chart and calendar. Laura will revise and send it back out for feedback.

50% Law and 3-Year Projections

Bakersfield College is at 64.92%. We are looking for opportunities to reduce the denominator as much as we can. We have reviewed Facilities, CDC, Food Services, M&O, and Laura's time with the bookstore. We are verifying the numbers in the numerators. Athletic coaches were being classified to instruction. We have identified the time to co-curricular. Any program code greater than or equal to 680000 can be excluded from the numerator. After these adjustments, we are at 64.44%. Laura is working with Dena on the FON.

The Executive Team is reviewing the non-labor budgets. The District has not provided numbers yet. The reserve carryover and the target apportionment are unknown.

The Delano Project

There remains a strong interest in aligning the Delano campus to Porterville. Anthony and Steve will be working on numbers to see what the impact will be to Bakersfield College. The preliminary estimate would be an \$8-9 million hit.

There is still strong talk on the online initiative. Five percent of BC services are online.

The Board will discuss Delano in June. It was suggested to create a white paper. Nan recommended that we make a point to state the relationship that BC has with Delano. Anthony asked Nick to work with him on the white paper.

Next meeting: May 25th