

PORTERVILLE COLLEGE
Budget Committee Minutes
May 7, 2021
9:30-10:30 AM
Via Zoom

Chairs: Arlitha Williams-Harmon/Joel Wiens

Present: Joseph Cascio, Matthew Flummer, Theodore “Diran” Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas, Thad Russell,

I. Call to Order – 9:30 am

II. Approval of Agenda

M/S/C: Joe Cascio/Miguel Ruelas

III. Approval of Minutes

M/S/C: Miguel Ruelas /Joe Cascio

IV. Budget Calendar Review

The Open Forum was moved to May this year.

Dr. Harmon sent Budget Orientation Packs to new members of the committee.

It was reported that the College council did recommend a tentative budget, but there are still changes to be made. We are waiting for the May revise that should come out next week.

There has not been a district-wide review of the Budget Committee. We have been talking about it ongoing, but there is no official recommendation to make at this time. This might not happen until Fall.

Dr. Harmon assures us that we will have a Budget in June.

V. Feed Back for Open Forum

Dr. Harmon had several questions emailed to her. She mainly received general questions, but many were about COVID monies, labor, and returning to campus. Joel Wiens added that he had been receiving similar questions from his staff. Michelle Miller-Galaz inquired whether HEERF funds were still open for suggestions, but Dr. Harmon replied that the Budget revisions were closed. All previously approved items can move forward. Michelle Miller-Galaz also inquired how much HEERF funds how much will be available. Dr. Harmon informed the committee that HEERF3 had not been allocated yet and that Dr. Habib has requested information on her large-scale projects for next year from those funds. Ms. Miller-Galaz asked about application due dates for Tiffany’s project. Dr. Harmon stated that Tiffany and Bonita would have that information.

VI. Axiom Budget Software Update

Dr. Harmon is requesting feedback as the design related to the budget is finishing up.

1. She went over various parts of the program related to budget augmentation. Joel Wiens and Joe Cascio had positive feedback in anticipation of the new software to be used.

VII. FY21-22 Budget Request Review

President’s Office.

1. Public information is now under Student Services management, and that line item will be transferred to Student Services from the President’s budget.
2. Dr. Harmon informs the committee that there are no new asks but waiting on our accreditation fees to finalize. Dr. Harmon is expecting the same amount of participation in Achieving the Dream as before, so a similar amount of funds was allocated to that line item.
3. Roger is looking at copier leases to replacing old ones.
4. The travel portion of the budget is waiting on protocols. Some changes are possible.
5. Marketing and Outreach are looking at additional computers capable of doing virtual events remotely.

VIII. Other

Dr. Harmon and Joel Wiens will keep the committee updated on District-Wide Budget.

- IX. Future Agenda Items**
Revise Budget Calendar (ongoing)
- X. Adjournment – 10:10 am**