**Porterville College**

**Budget Committee Minutes**

**May 10, 2011**

**Present:** Donna Berry, Ann Marie Wagstaff, Ann Beheler, Chris Craig, Rhonda Dickey, Antonia Ecung, Richard Goode

**Absent:**  Russell Fletcher (student Rep), Michelle Hart, Bill Henry, Virginia Gurrola, Steve Schultz,Chris Vanni

**Guest:** Dr. Rosa Carlson

1. **Call to Order** – 12:54 Lib 405
2. **Approval of Agenda** approved
3. **Approval of Minutes –** 4/26/2011 approved

Need 2 additional faculty members on committee. We will continue to meet during the summer on the second and fourth Tuesday of every month at the same time.

1. **CLC Report –** No new information
2. **Budget Open Forum – Summary of Open Forum Notes (handout)**
3. **Summary of Open Forum Notes**

The Survey did not go out to students. Ann Marie will create a draft and talk with Mike Carley and Chris Craig about sending out to students.

1. **2011-12 Draft Tentative Budget Process for Prioritizing Budget Requests**
2. **Budget Worksheet Requests (Handout – Revised Sustainability Requests Summary dated 5/6/11)**

* First issue: How to handle carryover.

We need to look at this year’s budget and spend dollars on sustainability list and not carryover dollars. With the new allocation, we will use 1.46 million dollars of carryover not including sustainability requests.

* Second issue: How to prioritize requests; we need a process.

It was agreed that requests not supported in worksheets or program

reviews would be denied.

1. **Support in Program Reviews**

Richard reviewed Language Arts, Career & Technology Education, Social Science, Health and Physical Education. Donna reviewed Steve’s and Virginia’s requests. There needs to be more organization matching and aligning the worksheets and program reviews.

Motion to make recommendation to CLC that we spend 25% (approx $914,384) of projected carryover (approx 3.6 mil) each year. Ann Beheler moved, Ann Marie second. We need to remove $546,407. Donna will review 2011/12 column to see what we can decrease.

**Action Item: Schedule Budget working group Thursday, May 12, 2011; 12:45pm; L405 (moved to AC 108)**

**Next Meeting: May 24, 2011 12:45-2:30PM Lib 405**