**Porterville College**

**Budget Committee Minutes**

**November 3, 2017**

**8:30-10:00 AM – L405**

**Present:** Sam Aunai, Jennie Brisson, Vern Butler, Matthew Flummer, Richard Goode, Jodie Logan, Jay Navarrette, Miguel Ruelas, Stephanie Torres (ASPC Rep), Ann Marie Wagstaff and Arlitha Williams-Harmon

**Absent:** Erin Cruz, Val Garcia, Kailani Knutson, Classified Rep (vacant)

**Guest:** Jeff Keele

1. **Call to Order –** 8:34am
2. **Approval of Agenda**

Motion was made to approve the agenda

M/S/C: Jay Hargis/Jodie Logan

1. **Approval of Minutes**

Motion was made to approve the October 20, 2017 minutes

M/S/C: Jodie Logan/Jay Hargis

1. **Budget Calendar Review**

November: Budget worksheets due 11/13/17. IT requests can’t go forward until budget request received.

1. **BAM Update**

District-wide Budget Committee meeting was held on October 27th. The committee split up into sub groups and discussed:

* Recommendation #1 Formation of District-wide Budget Committee and look at long and short term trends.
* Recommendation #2 Review Unit and Budget Plan.

Two items came up:

1. Need to educate the committee before decisions are made.
2. Need to review District reserves. Need to also look at PERS and STERS contributions.

Next BAM meeting is November 17th, 8-9am.

1. **Accreditation IIID**

Standard IIID committee met last week

* Updated list of evidence page but still need to add evidence links into text.
* Uploaded documents to the Budget Committee website. Will add final Core of the Core Report and link to evidence.
* Next draft due November 10th. Once final, we will upload it to the Budget Committee page.

1. **FY 18-19 Budget**

* State reduced instructional equipment budget but we do not have final figures.
* Budget worksheets were sent out yesterday.
* Looking at a web-based rubric.
* Governor’s budget meeting will be held in January. We received four (4) FON for entire District.
* Participatory Governance training on the 28th of this month in Bakersfield.
* Board meeting next Thursday here at Porterville College. The committee discussed BC Senate’s proposed change to board policy regarding “delegation of authority.”

1. **Other**
2. **Future Agenda Items**
   1. Student Travel & Meals – Revisit Policy (Jodie/Val/Joe)
   2. Sustainability (~~3/3/17 Agenda~~)
   3. Revise Budget Calendar (on going)
   4. Fiscal Health
3. **Adjourned:** 9:30 am

**Next Meeting:** 11/17/17. Time moved to 9:00am to accommodate BAM meeting