**Porterville College**

**Budget Committee Minutes**

**October 19, 2018**

**8:30-9:00 AM – L405**

**Present:** Sam Aunai, Richard Goode (co-chair), Erin Cruz, Jodie Logan, Annette Nix, Jennie Porreco, Miguel Ruelas, James Thompson, Arlitha Williams-Harmon (chair), Ann Marie Wagstaff

**Absent:** Primavera Arvizu, Vern Butler, Christian Chavez (ASPC Rep), Matthew Flummer, Kailani Knutson, Jay Navarrette

1. **Call to Order –** 8:54 am
2. **Approval of Agenda**

Motion was made to approve the agenda with addition

 M/S/C: James Thompson/Jodie Logan

1. **Approval of Minutes**

Motion was made to approve the October 5, 2018 minutes with corrections

 M/S/C: James Thompson/Ann Marie Wagstaff

1. **Budget Calendar Review**

October: On Schedule. Budget worksheets will have FY 18/19 mid-year revisions and FY 19/20 columns.

1. **Rubric Review**

Coordinate with Strategic Planning’s rubric to modify Budget Committee’s rubric by adding additional columns to give formal and documented feedback to departments/divisions on why or why not something was/wasn’t funded.

On 11/5/18 College Council will review the rubric revisions. It will also be 2nd reading on Strategic Planning’s rubric. The rubric will also be tested at faculty orientation on 11/2/18.

1. **Update on One-Time Funds**. No update on when we will receive one-time funds or how it will be dispersed. Request will be processed the same. No word on if there will be additional funding to support AB705.
2. **Other**
* Suggestion Box – no new suggestions. Arlitha will advertise.
1. **Future Agenda Items**
	1. Student Travel & Meals – Revisit Policy (Jodie/Joe)
	2. Sustainability (~~3/3/17 Agenda~~)
	3. Revise Budget Calendar (on going)
	4. Fiscal Health
	5. PTK Funds Update (from 4/6/18 mtg)
2. **Adjourned:** 9:12 am

**Next Meeting: 11/2/18, 8:30-10am, L405**