**Porterville College**

**Budget Committee Minutes**

**September 7, 2018**

**8:30-9:00 AM – L405**

**Present:** Primavera Arvizu, Sam Aunai, Christian Chavez (ASPC Rep), Matthew Flummer, Richard Goode, Jay Navarrette, Annette Nix, Arlitha Williams-Harmon

**Absent:** Vern Butler, Jennie Brisson, Erin Cruz, Kailani Knutson, Jodie Logan, Miguel Ruelas, James Thompson, Ann Marie Wagstaff

**Guests:** Kim Behrens, Jeff Keele

1. **Call to Order –** 8:34am
2. **Approval of Agenda**

Motion was made to approve the agenda

 M/S/C: Jay Navarrette/Matthew Flummer

1. **Approval of Minutes**

Motion was made to approve the April 20, 2018 minutes

M/S/C: Primavera Arvizu/Jay Navarrette

1. **Budget Calendar Review**

August: On Schedule

September: On Schedule

The committee agreed to combine August and September items together.

1. **Faculty Co-Chair Election**

Motion was made to elect Richard Goode as the Budget Committee Faculty Chair

M/S/C: Arlitha Williams-Harmon/Annette Nix

1. **FY 18-19 Adopted Budget**

There is a $500,000 increase from last year’s budget with the majority from labor: step in column, PERS and STERs. Workers’ Comp has decreased significantly.

Recommendation was made to add “FY 18-19 Mid-year Budget revision” to the Budget Calendar in November.

M/S/C: Richard Goode/Primavera Arvizu

1. **Overview of New Funding Formula and FAQs (presentation)**

The committee reviewed the Chancellor’s Office Student Centered Funding formula. The new formula is based on a portion of FTES and Student Success. There will be a 3 year transition period.

You can find the Overview of New Funding Formula and FAQs here:

<http://extranet.cccco.edu/Portals/1/CFFP/Fiscal_Services/SCFF/Overview%20of%20the%20Student%20Centered%20Funding%20Formula.pdf>

<http://extranet.cccco.edu/Portals/1/CFFP/Fiscal_Services/SCFF/Technical-StudentCenteredFundingFormulaFrequentlyAskedQuestionsupdated8.10.18.pdf>

1. **Budget 101 Course (presentation)**

Budget 101 course will be offered to new faculty at New Faculty Orientation.

1. **Proposed New Budget Worksheet form (presentation)**

The committee reviewed web-based Budget Update Worksheet.

Motion was made to implement web-based Budget Update Worksheet this month and to allocate $2,000-$5,000 budget if needed.

M/S/C: Primavera Arvizu/Jay Navarrette

1. **Other**

Suggestion Box located on Inside PC Resources:

<https://www.portervillecollege.edu/forms/budget-or-general-improvement-suggestion-box>

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1. **Future Agenda Items**
	1. Student Travel & Meals – Revisit Policy (Jodie/Joe)
	2. Sustainability (~~3/3/17 Agenda~~)
	3. Revise Budget Calendar (on going)
	4. Fiscal Health
	5. PTK Funds Update (from 4/6/18 mtg)
2. **Adjourned:** 9:37 am

**Next Meeting: 9/21/18, 8:30-10am, L405**