**Porterville College**

**Budget Committee Minutes**

**September 2, 2016**

**8:30-10:00 AM – L405**

**Present::** Sam Aunai, Kim Behrens, Vern Butler, Erin Cruz, Celia Farina (ASPC), Val Garcia, Richard Goode, Bill Henry, Jeff Keele, Jodie Logan, Jay Navarrette, Buzz Piersol, Ann Marie Wagstaff, Arlitha Williams-Harmon

**Absent:** Charlene Whitfield, Classified Rep (vacant)

1. **Call to Order –** 8:43am
2. **Approval of Agenda**

Motion was made to approve the agenda

Motioned: Richard Goode

Second: Bill Henry

Ayes: 13 Nays: 0 Abstentions: 0

1. **Approval of Minutes (none to approve)**
2. **Budget Calendar Review** – On Schedule

August

* Flex Day presentation held
* Ann Marie Wagstaff Budget Committee Chair
* Celia Farina ASPC Representative

September

* Need to review orientation packet (add to future agenda items)
* KCCD BOT next week

October

* Budget worksheets due end of October

1. **16-17 Adopted Budget**

* Ed Master Plan was only major change (decrease in cost to $85,000)
* Salary adjustments
* Two new grants (Nursing and PDC Psych Tech program)
* Reduction in charge backs ($28,000)
* Minor budget transfer corrections

1. **One-Time Money Requests**

Science/Math - $4,000 for calculators & equipment for rental program

Motion was made to approve reimbursement to Science Department’s supply budget for calculators and equipment

Motioned: Richard Goode

Second: Bill Henry

Ayes: 13 Nays: 0 Abstentions: 0

1. **Fiscal Sustainability** (chart presentation)

The committee discussed:

* Trends of unemployment in California affect our enrollment
* Majority of money is for academic salary
* Social media
* Demographic age of students getting younger
* Dual enrollment program has increased
* Restructure of assessment will get students through courses faster which could cause a dip in enrollment

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* ESL program non credit/certificate program
* Economic uncertainty whether good or bad
* CalPERS/CalSTERS obligations
* Proposition 30 expiration impact
* Campus staffing FON and 50% Law
* Facilities

1. **Other**

Update on fall target: Didn’t reach summer target but with fall target of 107% we are at 101%. We will go into spring without deficit.

1. **Future Agenda Items**
   1. Suggestion Drop Box (ongoing)
   2. Refine Budget Calendar
   3. Fiscal Health ~~March 18, 216~~
   4. Student Travel & Meals – Revisit Policy
   5. Review Orientation Packet
   6. BAM Recommendations

**Adjourned 9:47 am**

**Next Meeting: September 16, 2016 CANCELLED**