**Porterville College**

**Budget Committee Minutes**

**April 28, 2020**

**8:00-9:00 AM**

Via Zoom

**Present:** Primavera Arvizu, Joseph Cascio, Matthew Flummer, Jodie Logan, Michelle Miller-Galaz, Jay Navarrette, Annette Nix, Jennie Porreco, Miguel Ruelas, Thad Russell, Ann Marie Wagstaff (co-chair), Joel Wiens, Arlitha Williams-Harmon (chair), Erin Wingfield

**Absent:** Vern Butler, ASPC Representative

**Guest:** Theodore “Diran” Lyons

1. **Call to Order –** 8:01 am
2. **Approval of Agenda**

Motion was made to approve the agenda with moving Committee Report to V:

 M/S/C: Primavera Arvizu/Joel Wiens

1. **Approval of Minutes**

Motion was made to approve the following minutes: :

**March 3, 2020**

 M/S/C: Joel Wiens/Matthew Flummer. Abstention: Arlitha Williams-Harmon

1. **Budget Calendar Review**

**April/May:** A little behind

* Open Forum 5/5/20
* Complete Tentative budget
* Send orientation packet to Diran
1. **End of Year Budget Committee Report** (screen share view)

This is a summary of what the committee has been working the past year. We list our general goals and number of meetings held (9 for FY 19-20). We also list the following accomplishments and recommendations:

* Accomplishments:
	+ - 1. Reviewed and prioritize budget recommendations and submitted to College Council (CC)
			2. Communicated the process and state of budget the Fall flex day. We usually communicate during Sping Open Forum but I recommend we delay due to too much uncertainty.
			3. Reviewed District-wide Budget Committee new budget allocation information. We do not have a new budget allocation model yet but the committee is making headway.
			4. Discussed Governor’s proposed budget, Covid-19 proposed workload and potential impact on FY20-21 funding.
* Recommendations:

Recommend campus and District Office continue to provide information on the impact of the new funding formula and internal Budget Allocation Model (BAM) ongoing operations.

Recommend that the impact of budget revisions be evaluated in the Fall when more information is available on the community college and KCCD revenue allocations.

Recommend that college discuss how District-wide reserves are utilized to meet specific strategic objectives. We know District reserves are below 15% and PC reserves are above 18%.

Motion was made to approve Porterville College End of Year Budget Committee:

 M/S/C: Primavera Arvizu/Miguel Ruelas

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1. **Fiscal Year 20-21 Budget Allocation** (email attachment)

The committee reviewed PC’s Tentative Budget. Our beginning balance will be 7.2 million that is comprised of our 19-20 ending balance and 19-20 beginning balance. In January, after the Governor’s budget came out, we thought we were getting 2.5-2.9% COLA but it’s anticipated we will not get the COLA allowance. The committee also reviewed possible reductions. In this environment it is just hard to know exactly what we will have. The amounts may change but don’t think it will be substantial.

Motion was made to recommend Tentative Budget to College Council for approval

 M/S/C: Joseph Cascio/Annette Nix

The committee also reviewed the District’s budget and Arlitha explained the charge backs. The District removed all increases except for step in column for existing employees. The District is funding 100% of the $1.2 million that is for carryover IT projects out of District reserves. Prior years the increases were passed on to the college’s funds.

1. **Campus Open Forum Review**

The Open Forum is May 9th. Arlitha will discuss the State’s and college budget and then the Chancellor will review the district’s budget. State budget outlook we are anticipating a shortfall because of the uncertainty.

1. **Fiscal Outlook – Covid-19**

Discussed above

1. **Other**
* Suggestion Box (ongoing)
1. **Future Agenda Items**
	1. Student Travel & Meals – Revisit Policy (Joe/Maribel 10/18/19 agenda)
	2. Revise Budget Calendar (on going)
	3. Non CCCCO Grants
	4. Grant Review Process
2. **Adjourned:** 9:04 am

**Next Meeting: Fall 2020**