**Porterville College**

**Budget Committee Minutes**

**February 7, 2020**

**8:30-9:00 AM – L405**

**Present:** Primavera Arvizu, Joseph Cascio, Matthew Flummer, Jodie Logan, Annette Nix, Jennie Porreco, Miguel Ruelas, Arlitha Williams-Harmon (chair), Ann Marie Wagstaff (co-chair), Joel Wiens

**Absent:** Vern Butler, Erin Cruz, Michelle Miller-Galaz, Jay Navarrette, Thad Russell, ASPC Representative

**Guest:** Theodore “Diran” Lyons

1. **Call to Order –** 8:31 am
2. **Approval of Agenda**

Motion was made to approve the agenda:

 M/S/C: Joel Wiens/Matthew Flummer

1. **Approval of Minutes**

Motion was made to approve the following minutes with corrections:

**December 6, 2019**

 M/S/C: Joel Wiens/Miguel Ruelas

1. **Budget Calendar Review**

**January:** On schedule. State Budget Report on this agenda. IT requests on drive. Board had meeting in January

**February:** On schedule. Sustainability Report using FCMAT guidelines.

1. **FY 2020-21 Governor’s Budget Update** (document emailed)
* Proposition 98 funding and additional apportionment but will not know until May Revise
* 2.29% COLA increase for general and categorical funds
* Funding for instructional equipment
* Funding for growth but will not be part of SSFF
* Funding for instructional materials for dual enrollment students
* Funding for Dreamer and DACA students
* Decrease funding for Student Success Completion Grant
* SSFF 1st generation not currently making changes to the model
* Increase to PERS and STERS. Still working out final numbers
1. **District-wide Budget Committee (DWBC)**

DWBC met last Friday (1/31/20). Arlitha will be taking over chair duties. At the last DWBC meeting, the committee created a draft of timelines:

September: DO AURs development

January: Board Retreat

 February 21st:  Review DO budget

 April 17th:  Final DO budget and review draft of new model

 May 8th:  Mid-year May Revise

Summer: have tentative allocation model to work on during summer

1. **Instructional Equipment Review**

We have a $107,000 Rural Technology Grant. A portion of the grant will fund some of the requests to support instruction as long as it is tied to technology. Prima is working on an action plan and will see what can be funded.

One-time fund requests can be found here:

<https://kccd.sharepoint.com/sites/groups/PCBdgtCom/SitePages/Home.aspx?RootFolder=%2Fsites%2Fgroups%2FPCBdgtCom%2FShared%20Documents%2FFY19%2D20%2FInstructional%20One%20Time%20Requests&FolderCTID=0x0120004FE9573174DABE4891E3C3A9BDD21047&View=%7B41D29E44%2DEFAD%2D4CF4%2DB5DD%2DCA082FA8A068%7D>

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**Instructional Equipment Review (cont.)**

**Language Arts:**  Computers and laptop cart $46,485. Looking at garage tables instead which seems to be working out well and less expensive. Ann Marie to update request.

**Music:** Pianos and software. Music Department received 3 proposals for pianos ($53,000-$100,000)

Motion was made to approve purchase one (1) teacher hardware (approx. $7,000) using GU001; six (6) pianos (approx. $20,000) using instructional equipment funds and software (approx. $6,000) look into using Rural Tech Grant

 **M/S/C:** Miguel Ruelas/Jennie Porreco

**Marketing/Communications:**  Wide format printer $7,000. This can be used District-wide

Motion was made to approve purchase of wide format printer using Rural Tech Grant

 **M/S/C:** Joel Wiens/Matt Flummer

 **CTE:**  2 projectors, 2 podiums, 2 webcams, 2 desktop computers $23,920.22.

Modify request to tie into Distance Education & Enrollment Management goals (not CTE). Needs further discussion.

**Math:** Equipment & software to support Engineering course $8,572.30

Motion was made to approve purchase of equipment using instructional (over $300) and GU001 (under $300) funds and software using Rural Tech Grant

 **M/S/C:** Miguel Ruelas/Joel Wiens

**LRC:**  12 additional computers. Needs further discussion with Distance Education, John Word, Jay and Sarah.

**Natural Science:**  IWork Kits and laptops $100,000. Needs further discussion and look into additional funding.

1. **KCCD FCMAT Training**

VPs are contacting FCMAT for a series of fiscal training (i.e., receiving a gift, sustainability, etc.

1. **Review Budget Worksheets**

Arlitha working on changes. Add to next Budget Agenda

1. **Other**
* Suggestion Box (ongoing)
1. **Future Agenda Items**
	1. Student Travel & Meals – Revisit Policy (Joe/Maribel 10/18/19 agenda)
	2. Revise Budget Calendar (on going)
	3. Non CCCCO Grants
2. **Adjourned:** 10:05 am

**Next Meeting: February 21, 2020**