

PORTERVILLE COLLEGE
Budget Committee Minutes
March 24, 2023
9:30 AM – 11:00 AM
Via Zoom

Cochair: Joel Wiens/**Cochair:** Maria Battisti

Members: Primavera Arvizu, Vern Butler, Osvaldo Del Valle, Matthew Flummer, Maribel Hernandez, Jodie Logan, Theodore “Diran” Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas, Thad Russell, Erin Wingfield, ASPC - Jasmin Quinones.

I. Call to Order: 9:36 Quorum met.

II. Approval of Agenda:
M/S/C V. Butler/D. Lyons

III. Approval of Minutes
M/S/C J. Navarrette/V. Butler

IV. 2024 Budget Request Update

M. Battisti met with other VPs of Finance, and it was brought to their attention that there could be a change in the June Board of Trustee meeting, which is now potentially moved to June 1st. This calendar change will shorten our timeline, and the tentative budget must be completed early to mid-May. M. Battisti assigned the four groups to breakout sessions and provided an example of the worksheet for the groups to consider.

a. **Breakout Sessions to begin reviewing.**

V. Open Discussion

After the groups returned from the breakout session, M. Battisti went over the next steps in the process. Each group was asked to meet and go over their assigned budgets and review any answers to questions they sent the budget managers by April 6. Groups were asked to continue to monitor their folders to view additional information that had been added. M. Battisti agreed to have all questions sent to her, and she will forward them to the budget managers as needed. Committee also decided to add an extra meeting on April 14 to help with the shortened timeline.

Future Agenda Items

a. **Next meeting: April 7, 2023, 8:30AM – 10:00AM**

VI. Adjournment: 10:49