Porterville College

Basic Skills Initiative Meeting

September 16, 2015

Minutes

Present: Elizabeth Buchanan, Melissa Long, Di Reagan, Mary Jo Jordan, Patty Serrato, Carrin Blythe, Sam Aunai.

# I. Call to Order: The meeting was called to order by Elizabeth Buchanan at 4:20 p.m.

# II. Approval of Agenda: The agenda was approved.

# III. Discussion Items:

1. Annual Basic Skills Report- Sam Aunai- The annual Basic Skills report is now done electronically and they are tracking the progress of efforts in English, Math and ESL courses. Although there has been a decrease in students passing basic skills courses, we have been serving more than in previous years. Patty Serrato gave presentations last semester to encourage students and faculty to use the Early Alert Program as a resource, which Basic Skills will continue to provide support for.

# Basic Skills Expenditure Guidelines- Elizabeth Buchanan- There is a handout which states things we can and cannot do with Basic Skills monies. The committee would like to find out if out of state travel is allowed with Basic Skills funds for professional development purposes.

# Proposal- Study.com license- Melissa Long- Basic Skills Committee recommends approval of study.com license proposal with changes. M: Mary Jo Jordan, 2nd: Patty Serrato.

V. Next Meeting Date:

Wednesday, October 21, 2015

Meeting adjourned at 5:15 p.m.